



1945
ANNUAL MEETING

APRIL
EIGHTEENTH
NINETEENTH
TWENTIETH

**Board of Christian Education
and Publication**

EVANGELICAL AND REFORMED CHURCH

SCHAFF BUILDING
PHILADELPHIA 2, PENNSYLVANIA

1945

ANNUAL MEETING

April 18, 19, 20

BOARD OF CHRISTIAN EDUCATION & PUBLICATION
Evangelical and Reformed Church

Schaff Building
Philadelphia, Pennsylvania

Reports on

Education

Finance

Periodical

Christian Education Press

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AGENDA
FOR
CURRENT MEETING

A G E N D A

FOR THE ANNUAL MEETING OF THE BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 200
Philadelphia, Penna.

April 18th, 19th and 20th
1945

Presiding:

President Th. W. Mueller
and
Vice President Mrs. E. Roy Corman

1. Convening of session and president's greeting
2. Devotions led by Rev. Gerson Engelmann
3. Roll Call
4. Adoption of Agenda and working schedule
5. Communications
 - a. Commission on Higher Education
 - b. Youth Cabinet
 - c. International Society of Christian Endeavor
 - d. St. Peter's Church, Zelionople
 - e. Rev. Carl Saenger
 - f. Others
6. Action on Minutes of Re-organization meeting and Executive Committee
7. Items from foregoing needing attention
8. Report and recommendations of Executive Committee
9. Report of Executive Secretary
10. Report of Editorial Board
11. Staff Reports
 - a. Children's Work
 - b. Youth Work
 - c. Leadership Training
 - d. Director of Publications
 - e. Literature Consultant
 - f. Editor
 - g. Circulation Manager
 - h. Director of Missionary Education
 - i. Philadelphia Student Work
12. Financial Reports
 - a. General Financial Statement
 - b. Christian Education Press Statement
 - c. Periodical Statement
 - d. Trust Funds and Investment Account
 - e. Auditor's Reports
 - f. 1944 Summer School and Camp Statement
 - g. Columbia Chapel account

13. Proposed Operating Budget 1945
14. Proposed Additions to Staff
 - a. Director of Adult Work
 - b. Director of Student Work
15. Quadrennial Conference on Christian Education 1946
16. Future Curriculum Problems
17. Shipping Room Problems at Philadelphia
18. Printing Problems at Cleveland
19. Election of Staff Members (Executive Session)
 - a. Any other matters for executive session
20. Adjustment of Accounting of Schaff Building Funds Payable to the Board of Christian Education and Publication.
21. Appointments
 - a. Editorial Board
 - b. Representatives
 1. I.C.R.E.
 2. Council of Church Boards of Education
 3. World's Sunday School Association.
 4. Missionary Education Movement.
 - c. Others
22. Date of Next Annual Meeting.
23. Other Items
24. Adjournment

Report of the Executive Secretary

To the Members of the
Board of Christian Education and Publication

The Church of which we are part is face to face with a needy world. Humanity's age-old needs of relief from suffering and redemption from sin have been sharply aggravated by the war in which the nations are engulfed. In the face of overwhelming odds the spirit of our Master challenges His Church to overcome the world by loving and serving it.

Never has the world been more in need of being loved and served. The human family in the hour of its greatest strength and most amazing achievements finds itself weak, helpless, and broken. Masters of the world we live in, we have been unable to master ourselves, because we have not recognized that in order to be masters of ourselves we must become servants of the Master of all men. He has shown us that the way to abundant and victorious life is reached by losing our own wills and wants in the will and purpose of God.

The Church's ministry to our generation is two-fold. Following the Master's example we are called to serve the needs of the hurt and hungry bodies of men, and to straighten out the distorted minds and cure the diseased spirits of men. This is precisely what Jesus did in the days of His flesh. He was moved with compassion by the physical needs and sufferings of men, women, and children, and He did whatever He could to satisfy those needs and alleviate those sufferings. This was not His major interest, however, and at times He had to escape the pressure of too great demands of this sort in order to give priority to His primary task. Yet He found time and energy to devote to serving these physical human needs.

His chief aim and interest, however, were the inner wants and needs of men. He sought to lead men into the wisdom of God. He tried to get them to think God's thoughts after Him and to order their lives in harmony with the Divine purpose. He gave all He had to get men into the Kingdom and to get the Kingdom spirit into men.

Through His body, the Church, the Eternal Christ still strives to perform that dual ministry of physical relief and spiritual redemption today. Millions of God's children are hungry, homeless, wounded, bleeding -- now. When the last shot has been fired and some kind of armistice has been agreed upon, the horrible consequences will still go on for years to come. There will be a continuing wail from the broken, bleeding hearts of young and old around the globe. Global strife has produced global anguish that will challenge the compassions of sensitive Christians long beyond our time. God is dependent on responsive human hearts to hear and heed this challenge.

At the same time, these physical ills are more than matched by spiritual disease. The war has aggravated existing hatreds and prejudices, and has planted seeds of hate where none grew before.

In the nature of the case war brings out the worse[†] in us. Some of the demonic elements that lurk beneath the surface of our respectability are let loose and justified by the shattered morals of a world at war.

Ours is the momentous task of binding up the physical wounds of mankind and of healing the sick minds and hearts of those who have been degraded by the war spirit and of keeping alive in others the Christian ideals of justice, good will, mercy and magnanimity. We must build dikes to keep out the flood tides of passion, bitterness and lust for revenge that are welling up in the public mind. We must train up a new generation that are imbued with the faith that brotherhood is a realizable ideal, and committed to share in the building of a social structure based on those ideals.

This, then is the world that confronts the Church of today and tomorrow with a monumental task. Our own nation and all nations agonize for redemption from bondage to the evil demons that hold dominion over the bodies and minds of men and women, young and old. The Church of Christ is summoned to a two-fold ministry of relief from suffering and redemption from sin.

When you analyze this task it is found to be largely education^{al} in the sense that it can not be fulfilled without resort to educational procedures. Both phases of the Church's ministry to the world depend upon educational processes.

The business of healing the physical hurts of mankind rests back in the last analysis on a will to heal. Giving bread and milk to the hungry, furnishing bandages, drugs and nursing services may not seem to be educational activities, but inducing people to want to do those things is an educational process. The Church must engender in the public mind the will to help and heal. The Church must make people care. The Church is responsible for quickening the public conscience and for generating sympathy for those who have been hurt in the strife, foe and friend alike.

Even more obviously the Church and only the Church can perform the other ministry to the spiritual ills of mankind - the ministry of redemption from sin. The Church performs this ministry in large part through her priestly function. At the altar in her sanctuaries, men make confession of their sins and are assured of the divine pardon.

But the Church can not perform her ministry to the spiritual needs of mankind by the priestly function alone. The business of reshaping the thinking of mankind is largely an educational process. To bring men into the Kingdom and the Kingdom spirit into men is pre-eminently a teaching task.

Basic Study of Board's Program.

Your staff has been facing the challenge of this critical world-situation with a serious determination to make the most of our limited human resources with a view to rendering the best possible service to our churches. The latest addition to our number, Mr. Brodt, came to us just before the holidays, and shortly after his arrival our plans were interrupted somewhat by the hospitalization of Dr. Wentzel, but we have begun the new calendar year by initiating a thoroughgoing study of our task and our basic policies.

In this study we have the benefit of the more pretentious parallel study of Christian Education which is being conducted by the ICRE. We have provided you with the four basic study papers prepared by the International Council's study committee of Drs. Weigle, Harner, Hamilton and Knoff. We assume that you have read these papers and thus have become familiar with the first steps in that study. In our own study we have begun with an attempt to define the theological pre-suppositions of our program and policy and we propose to give you some account of our thinking at our Thursday evening session.

Curriculum and Editorial Matters.

In the interest of brevity I shall include little, if anything, in my report that will be covered by other staff reports, except as some items may round out the general perspective of our over-all program. One such item has to do with our future curriculum problems. The Editorial Board's report will indicate that our current cooperative agreement with the Presbyterians expires in September 1947 with the end of the present cycle of Bible-Life lessons. In October of that year they will launch a radically different graded curriculum in which they invite our participation. Dr. Wentzel and I have been sitting in as advisory members of their curriculum committee of which Dr. James Smart is the chairman. Meantime we have also had tentative discussion with Dr. Sidney Weston and Dr. Truman Douglass about possible cooperation with the Congregational-Christian Board in the event of our merger with them, and have an appointment in Boston to explore this possibility more thoroughly. These developments also are scheduled for discussion at our Thursday evening session.

One of the major editorial problems of the year has arisen from the new International Uniform lesson outlines. The replacement of the old Builder with three Teachers' Guides containing lesson treatments and a new Builder continuing the leaders' magazine function of the old Builder resulted in considerable confusion and in widespread disappointment with the teaching helps provided in the Guides. The report of the Board of Editors will indicate these developments in detail. I merely record appreciation of the efforts of the editors and other staff members to meet a critical situation and to improve the materials in the second and subsequent quarters. We have reason to be gratified that the inroads on our circulation are less severe than we might have expected. It may be that we can recover from the bad initial impressions and keep our losses to a minimum.

Favorable Financial Situation.

I am pleased to report that General Council at its annual meeting in February gave respectful hearing to my presentation of our work and authorized a guaranteed advance of \$62,000 for 1945, which is 24% higher than the \$50,004 of 1944. By action of the Executive Committee \$6,635 received in July as our share of 1942 and 1943 surplus funds was deposited in our Trust Funds and Investments account. Yet we closed the fiscal year on January 31st with a balance of \$7,624 in our general account. This was due largely to the several vacancies in the staff during the year and to the fact that a Director of Adult Work was not elected, although budget provision had been made for such a person. More complete details of the financial situation will be given when the proposed working budget is presented.

Mailings.

The periodical Fall and Spring mailings contained a variety of helpful items, samples of which will be furnished to you. These included program materials for the observance of Christian Education Emphasis week - such as services for Children's Day, Youth Day, and the Festival of the Christian Home. The Church School Calendar was held up by the printer so that it reached most of the pastors between Christmas and New Year. We hope to secure a more satisfactory arrangement for early distribution next year. Superintendents' addresses for the spring mailing may be incorrect in many cases, because we must use the old name and address in the case of a school for which the statistical blank has not been returned. At this writing blanks have been received from about 50½% of our schools. Quite a few pastors have complained about receiving two sets of blanks this year, and we propose to make another attempt next year to have our blanks included in the mailing of blanks from the office of the Secretary of the Church.

Service Library.

The Service Library continues to serve a large constituency of pastors, teachers, and officers throughout the Church. Our service is impaired by our lack of a listing of available books. Our last listing has been out of print more than a year, but the combined demands of the Service Library and the Film and Slide Library have been so great that

Miss Nieman has been unable to complete the copy for the printer. We are hoping to have this much-needed list ready in the near future. Some encouraging reports have reached us of schools that are installing or enlarging their own workers' libraries. One school appropriated \$200 recently, and another \$50, for this purpose.

Visual Aids.

The Educational Film and Slide Library is rendering an expanding service to our own churches and to a number of churches of other denominations. Our slide service shows receipts of \$1,655, while the income for picture service was \$815, and the combined Film Service and RFA commissions was \$357. Our slides have been publicized in the International Journal and elsewhere. Considerable publicity resulted from our participation in the Visual Aid Workshop at Chicago last August and to a lesser extent from the Philadelphia Workshop in October. Some additional projection equipment is beginning to be available, and we should be able to do some business in that area. We are consulting with Dr. Casselman of the Bureau of Visual Aids to establish a uniform discount to our customers so that we will not be in a position of entering into competition with him. Visual education is a field that is full of promise. It deserves a great deal more time and attention than I can possibly give to it.

Adult Work.

Adult Work is also a temporary responsibility of your Executive Secretary. The efforts to secure a Director of Adult Work have been unavailing thus far, as I shall report in detail in connection with the appropriate item on the agenda. Meantime I have been handling the routine inquiries and requests for counsel in this field. I also prepared the service for the Festival of the Christian Home and have been writing the material for the Adult section of the Builder. My service in this area is a pitifully small token of what we should be doing for Adult departments in the Church School, particularly the Young Adult groups, and in the field of parent education.

Intra-denominational Relationships.

Within the denomination we have cooperated with a number of other agencies. I have already referred ^{to} one aspect of the coordination of our Visual Aid service with that of the Bureau of Visual Aids. We have been continuing our participation in the program of the Cooperative Council of Missionary Education. Our editors and other staff members are actively associated with this cooperative program. The Council received and accepted with regret the resignation of Dr. Carl Kriete, its director, and elected in his stead Dr. Gilbert W. Schroer who has established headquarters in St. Louis and who is with us to share in the deliberations of this session.

The Board of National Missions has participated with us in a tri-lateral sponsorship of Work Camps in conjunction with the American Friends Service Committee. The file of available college teachers which we kept for the Commission on Higher Education has been discontinued on instructions of the Commission inasmuch as it proved to be of less value than expected. Executive Secretaries of the Commission on Evangelism and

Christian Social Action have been invited to join us at these sessions, and we were represented by Mr. Brodt and Miss Doris Paar of the Youth Cabinet at the meeting of the Commission on Social Action. The Commission on Evangelism joined us in the promotion of the National Mission to Christian Teachers.

Our cooperation with the Women's Guild, particularly in the sphere of Youth Work, has continued. Mr. Brodt will report on the exchange of representation at meetings. Prospects of even closer association may be available for report at our meeting.

We are cooperating in a variety of ways with the three publishing houses and with the Board of Business Management. This cooperation would be simplified if one employed person had executive responsibility for the whole. Some matters must be cleared through Dr. Stahr, president of the Board. Others are handled by direct address to Mr. Hennings, Mr. Ankeney, and Mr. Waidner or Dr. Schaeffer.

Two problems in our Business ^{Management} ~~Maintenance~~ relationship are rather acute. One has to do with shipping room service in Philadelphia. Changes in supervision and the employment of boys and women in the shipping room have resulted in unsatisfactory working relations and inefficient service. The trustees of the Schaff-Heidelberg Corporation are conscious of the defects and are seeking to correct them, but at present there is no assurance of an early solution of the problem. Consequently our employees are laboring under inordinate strains and we are hard pressed to serve the field properly.

The other problem has to do with printing in Cleveland. Central Publishing House is still not organized and equipped to render reliable service. In spite of good intentions and diligent efforts on the part of Mr. Ankeney, there are delayed shipments of Uniform lesson materials quarter after quarter. I have assumed the authority of issuing an ultimatum to Mr. Ankeney to the effect that we shall have to discontinue our arrangement with Central, if they fail us again on the third quarter. These two problems are listed on the agenda for general discussion, if time permits.

As this report is being written I anticipate a proposed adjustment in the accounting of our funds invested in the Schaff Building. The proposal seems to be favorable to our interests in the event that the Schaff Building is ever sold. The trustees have also indicated their hope to be able to start paying on the accumulated interest due us on these funds.

We are again cooperating with the Department of United Promotion in the zoning plan for presenting the work of boards and agencies at the spring meetings of the synods. Last year some members of the Board served as zonal representatives on account of our staff limitations at that time. This year the staff can again assume this responsibility. Our Board is teamed with the Commission on Higher Education in this plan, and the table which follows shows the synods in our zone and the teams of representatives that have been assigned to them.

<u>Synod</u>	<u>Date</u>	<u>Place</u>	<u>Board Representative</u>	<u>Commission Representative</u>
Central Penna.	May 15-17	Bedford, Pa.	Dr. Sayres	Dr. C. Tippetts
Dakota	May 23-27	Marion, S.D.	Mr. Gable	Dr. Grosshuosch
East Penna.	May 9-10	Bethlehem, Pa.	Mr. Brodt	Dr. T. Herman.
Northern	May 21-23	Glencoe, Minn.	Mr. Gable	Dr. F. Schroeder
N. Wisconsin	May 17-18	Oshkosh, Wis.	Mr. Gable	Dr. T. Lehmann
Philadelphia	May 23-24	Philadelphia	Dr. Sayres	Dr. D. Moore
Reading	May 14-15	Cressona, Pa.	Dr. Wentzel	Dr. N. McClure
S. Wisconsin	May 15-16	Milwaukee, Wis.	Mr. Gable	Dr. Grosshuesch
Susquehanna	May 21-22	Dalmatia, Pa.	Miss Buehler	Dr. T. Distler

Our third National Conference on Christian Education is projected for June 1946. From the list of names approved by the Executive Committee Professor Spotts, Chairman of the Conference Committee, and the Executive Secretary selected the following persons to constitute the committee:

Prof. Chas. D. Spotts	Dr. Nevin C. Harner
Rev. Reinhard Krause	Rev. A. W. Newell
Prof. H. A. Pflug	Rev. E. L. Schlingman
Mr. Robert Whissie/	Rev. R. T. Fauth
Rev. Joshua L. Levens	Mrs. J. W. Flucke
Mrs. E. Roy Corman	Dean Th. W. Mueller
Rev. R. G. Beck	Mr. Charles Adams
Rev. Harold Wilke	

The committee held its initial planning meeting at Columbus on the 11th of this month, and a report of that meeting has a place on the agenda.

Inter-denominational.

Our foremost interdenominational relationship is with the International Council of Religious Education. The Council's meetings this year were severely restricted by government travel regulations. The Executive Secretary and Miss Buehler were the only members of the staff present at Chicago. Sessions were limited to the Board of Trustees, Commission on Educational Program, Executive Publishers, and the former two in joint session acting for the Council. However, the other staff members participated in the meetings and work of various Committees during the year.

Notable among the projects of the International Council were the Missions to Teachers sponsored jointly by the Council and the Federal Council's Commission on Evangelism. A continuation of this project under the same joint auspices during the coming quadrennium is virtually assured. The Missions will have different emphases in succeeding years and will be geared into the International Council's four-year emphases, but directed by an executive jointly employed by the two bodies and supervised by a joint committee. Your Executive Secretary is a member of the Council's Committee on Common Emphases.

The Executive Secretary is your representative on the World's Sunday School Association, but has not yet attended a regular meeting of its board.

Miss Buehler, Mrs. Baker, Dr. Schroer and I attended the meetings of the Missionary Education Movement. A tremendous volume of literature of a high quality is published by this agency which is truly representative of the denominations and is rendering excellent service in this field.

Mr. Brodt and I attended the meetings of the University Commission and the Council of Church Boards at Atlantic City. The Commission on Higher Education is also represented in the Council by Dr. Stahr and next year is to be represented also by the chairman, Dr. Wetzel.

Other interdenominational activities included attendance at the Education Committee of the Pennsylvania State Council of Religious Education and discussions with Lutheran officials and Dr. J. N. LeVan looking to improved relationships in Reformed-Lutheran Union congregations in Pennsylvania.

Miscellaneous.

The new ediphones and mimeograph have increased the working efficiency of our offices. Added efficiency, as well as real economies, would be possible, if we had the funds to purchase a Vari-type machine. Dr. Wentzel and I were impressed with a demonstration of this machine which cuts stencils in a great variety of types. By its flexibility it makes possible many savings in paper, stencils, and labor, and its use would often obviate the necessity of printing. The investment of over \$600 may some time challenge our serious consideration.

Mechanical improvements are countered by personnel difficulties. Due to chronic illness in our clerical staff and to other causes, we have had to make replacements, and this has been exceedingly difficult. The prevailing wage-level is abnormally high, and the employment offices have no applicants who are interested in our schedule of hours and wages. We had hoped that the increases authorized a year ago would make it unnecessary to increase salaries this year except in a few cases, but there is no assurance that we can go through the year without making additional adjustments or adopting a five-day week.

On another page I submit my calendar of appointments for the year. It is not inclusive, but it lists outstanding field engagements. The example of my predecessors in submitting this list suggests that you may be interested in knowing how my time has been occupied.

Appreciation.

I find it very difficult to express my personal appreciation to all those who have helped me to struggle through my first year at this strange new task. So many have contributed their support and encouragement in a variety of ways that a comprehensive acknowledgment is hardly possible. I would be remiss, however, if I did not voice my gratitude to the members of the staff in Philadelphia and in St. Louis who unflagging diligence has been a source of inspiration to me. My secretary, Miss Supplee, has helped me in uncounted ways, some of which I myself may not have noticed.

She has thought of many things that I would have overlooked, and has contributed greatly to the spirit of good fellowship among our employees, all of whom are likewise to be commended for their cooperation and the good will with which they have responded to every suggestion from me. You will be heartened to know also that the churches have received me very kindly and that there seems to be a friendly disposition to our Board in many quarters.

Finally, I want to assure you members of the Board of my sincere appreciation of the encouragement that you have given me in correspondence and in personal conversation during the course of this year of testing. Without such support I would not care to assume the labor and responsibility to which you have called me. Trusting in our Father God from whom come all good gifts and powers for His continued blessing and guidance, I respectfully submit this report.

ALFRED N. SAYRES
Executive Secretary

CALENDAR OF ENGAGEMENTS

May	9	Pottstown, Pa. - Trinity Church, Workers' Conference
	12	Philadelphia - Staff Meeting
	17 & 18	Philadelphia - Board of Editors' Meeting
	18	Philadelphia - Y.M.C.A. Conference on Youth and Tomorrow
	21	Eureka, Pa. - Pulpit engagement
	28	Philadelphia - First Church, Pulpit engagement
	30 & 31	Washington, D.C. - I.C.R.E. Committee on Demobilization Services
	31	Frederick, Md. - Potomac Synod
June	4	Ferndale, Pa. - Pulpit engagement
	13 & 14	Mensch Mill - Committee on Christian Education
	19	Mensch Mill - Conference of Camp Directors
	21 - 28	York, Pa. - General Synod
	25	York, Pa. - Grace Church, Pulpit engagement
	26	Westminster, Md. - Workers' Conference
July	2	Ferndale, Pa. - Pulpit engagement
	9	Philadelphia - St. Matthew's, Ordination of Rev. Eugene Gra
	16	Indian Creek Church - Pulpit engagement
	19 - 20	Madison, Wis. - School for Rural Pastors
	22 - 29	Blair, Neb. - Nebraska L.T.S.
Aug.	6	Philadelphia - Faith Church, Pulpit engagement
	12 - 19	Dunkirk Family Week
Sept.	11 - 13	Philadelphia - Board of Editors' meeting
	15 - 17	Pittsburgh Synod - Regional Conference on Christian Education
	18	Mt. Eaton, O. - Southeast Ohio Synod, Seminar on Christian Education
	20	Philadelphia - Staff Meeting
	24	Marion, O. - Morning, First Church - Rally Day Afternoon, Regional Youth Rally
	25	Columbus, O. - Conference with A. E. Klick, Commission on Evangelism
	26	Columbus, O. - Committee on Correlation and Promotion
	27	Camp Mensch Mill - Board of Directors
Oct.	1	Cavetown, Md. - Rally Day
	2	New York City - Board of Trustees, I.C.R.E.
	8	Pottstown, Pa. - St. Paul's Church, Rally Day
	9 & 10	Chicago, Ill. - Commission on Educational Programs, I.C.R.E.
	11 & 12	St. Louis, Mo. - Conference with Editors
	13	Crawfordsville, Ind. - Inspecting Donnelly plant
	16	Perkasie, Pa. - Paper on Christian Education at North Penn Ministerium
	18	Philadelphia - Staff Meeting
	19	Philadelphia - Synodical Fall Conference
	22	Scranton, Pa. - Morning, First Church - Pulpit engagement Evening, Taylor Church - Pulpit engagement
	23	Lansdale, Pa. - School for Christian Workers
	29	Berwick, Pa. - Pulpit engagement
	30 & 31	Philadelphia - Visual Aid Workshop
Nov.	4	Johnstown, Pa. - Workers' Conference
	5	Johnstown, Pa. - Pulpit engagement
	8	St. Louis, Mo. - Cooperative Council of Missionary Education; Mission to Christian Teachers
	9	St. Louis, Mo. - Eden Seminary Chapel Service Conference with Editors
	10	St. Louis, Mo. - Eden Seminary Senior Class

Nov. 15 & 16	Cleveland, O. - Denominational Executives, I.C.R.E. Conference with Mr. Ankoney at Central
19	Hamburg, Pa. - St. Michael's Church, Pulpit engagement
22	Philadelphia - Staff Meeting
24	Philadelphia - Staff Meeting, Luncheon Conference with Presbyterian Curriculum Committee
25	Norristown, Pa. - Schwenkfelder Sunday School Workers
28	Philadelphia - Staff Meeting
Dec. 1	Philadelphia - Executive Committee
3	Newark, N.J. - New York Synod Conference on Christian Education
5	Philadelphia - Presbyterian Curriculum Committee
6	Lancaster, Pa. - Interview Wagner and Spotts
8	Philadelphia - Staff Meeting
10	Philadelphia - Carmel Church, Pulpit engagement
11	Philadelphia - Conference with Lutheran officials
14	Philadelphia - Executives of Cooperative Council
Jan. 4	Philadelphia - I.C.R.E. Committee on Common Emphases
4 & 5	Doylestown, Pa. - Week of Prayer services
8	Kutztown, Pa. - Lehigh Synod School of Religion
9 & 10	Atlantic City, N.J. - Council of Church Boards of Education
14	Philadelphia - Trinity Church, Pulpit engagement
16	Philadelphia - Staff Meeting
18 & 19	Harrisburg, Pa. - Education Committee of the Pennsylvania Council of Religious Education
21	Collegeville, Pa. - Ursinus College Chapel
22	Philadelphia - Executive Committee Meeting
24	Lancaster, Pa. - Commission on Higher Education Workers' Conference at First Church
28	Baltimore, Md. - Grace Church, Pulpit engagement
31	Schuylkill Haven, Pa. - Reading Synod Mission to Christian Teachers
Feb. 1	Reading, Pa. - Reading Synod Mission to Christian Teachers
5	Chicago, Ill. - I.C.R.E. Executive Publishers Religious Film Association
6	Cleveland, O. - Committee on Correlation & Promotion
7	Cleveland, O. - General Council
8 & 9	Chicago, Ill. - I.C.R.E.
15	Philadelphia - Presbyterian Curriculum Committee
22	Phoenixville, Pa. - Lenten Service
25	Philadelphia - Trinity Church, Pulpit engagement
Mar. 2	Philadelphia - Staff Study Meeting
6 & 7	Niagara Falls, Ont., Canada - Christian Endeavor Conference
9	Philadelphia - Staff Study Meeting
13	Philadelphia - I.C.R.E. and Federal Council's Conference on Educational Evangelism
14	Philadelphia - Conference with Dr. Sidney Weston
16 & 17	New York City - Missionary Education Movement
18	Worcester, Pa. - Schwenkfelder, Pulpit engagement
19 & 20	Philadelphia - Editorial Board Meeting
25	Blue Bell, Pa. - Pulpit engagement
26	Glen Ridge, N.J. - Congregational Church, Pulpit engagement
28	Reading, Pa. - St. John's Church, Lenten Service
30	Eureka, Pa. - Good Friday Service
April 5	Philadelphia - Staff Study Meeting
10	Philadelphia - Presbyterian Curriculum Committee
11	Columbus, O. - National Conference Committee
13	Reading, Pa. - Conference with Lutherans
16 & 17	Philadelphia - Board of Editors' Meeting
18 - 20	Philadelphia - Annual Board Meeting
22	Philadelphia - Salem Zion Church, Old Home Day and Sunday School
29	Linfield, Pa. - Installation Service

Report of the Board of Christian Education & Publication
To the Synods of the Evangelical & Reformed Church

Dear Fathers & Brethren:

Your Board of Christian Education and Publication takes pleasure in reporting for the year 1944 -- another year of labor under wartime handicaps and restrictions. In spite of troublous times we acknowledge with gratitude the blessing and favor of our Father God and the gracious consideration and support of the churches. With the Church as a whole we have faced the physical hindrances and the hostile spiritual forces of our time which restrict our program of service, and with the utmost humility we submit our account of our activities.

Staff Adjustments and Board Re-organization

The year 1944 brought a change of administration and a number of alterations in the staff. Dr. Paul V. Taylor's active service as Executive Secretary terminated with the close of 1943. Dr. Fred D. Wentzel served as acting Executive Secretary for four months. On May 1 Dr. Alfred N. Sayres concluded his pastorate at Lansdale and assumed this office. The Leadership Training department, formerly directed by Rev. T. C. Braun, continued vacant until September 1, when Rev. Lee J. Gable, formerly of the Pennsylvania Council of Christian Education, became its Director. Dr. Wentzel became Director of Publications, a new position authorized by the Board at its annual meeting, about mid-November, when he was succeeded by the new Director of Youth Work, Rev. Robert D. Brodt, of Eureka, Kansas. Born and bred in an Evangelical Synod parsonage, Mr. Brodt was a pastor in our Church until his recent pastorate in the Congregational Church of Eureka which he left to become our Youth Director. A new Director of Adult Work has been authorized by the Board and a suitable person is being sought for that office, but at this writing has not yet been secured.

Changes in the personnel of the Board resulted from the resignations of Dr. Sayres and Dr. W. Sherman Kerschner and from the biennial elections. New members include Rev. William J. Rupp, Dr. Ralph L. Holland, and Rev. Gerson S. Engelmann. At its meeting for re-organization in September the Board chose the following officers:- President, Prof. Th. W. Mueller, D.D.; Vice-President, Mrs. E. Roy Corman; Secretary, Rev. William J. Rupp; Treasurer, Prof. Martin W. Witmer. These officers together with Prof. H. A. Pflug constitute the Executive Committee.

Intra-church Relationships

1944 was the first full year since the Board transferred its business responsibilities to the Schaff-Heidelberg Corporation, trustees of the Philadelphia interests of the Board of Business Management. We have been making continued efforts to establish harmonious working relations and to

inform the Church about this new division of responsibility. A joint statement of the Heidelberg Press and our Board appeared in the January 9 issue of "The Messenger" in which we listed the kinds of materials to be ordered from the Board and the Press respectively and in which the separate accounting and billing procedures were explained.

The Board has also enjoyed fine cooperative relationships with other Boards and agencies of the Church. Through the Cooperative Council of Missionary Education we have worked with the Mission Boards and Auxiliary Organizations in a unified program of Missionary Education. In view of the loss of our Director, Dr. Carl Kriete, to the Commission on World Service, a successor is being sought to carry on this cooperative enterprise. At this writing no one has yet been secured.

We have cooperated also with the Board of National Missions in sponsoring summer work camp projects, and have consulted and cooperated in various ways with the Commissions on Evangelism and Social Action, the Women's Guild and the Churchmen's Brotherhood, and the Committee on Town and Country. We have continued to promote the War Emergency Relief program in our summer schools and camps.

Publications

By the election of a Director of Publications in the person of Dr. Wentzel the Board hopes to expand and improve its total publication program, including both books and periodicals.

Our book publications in the past have been produced on the marginal time of various staff members at the expense of the regular work of their departments. In the future a considerable block of Dr. Wentzel's time will be available for this purpose. The first publication to be issued under this new arrangement was initiated even before the establishment of his new office and appeared in February of this year. This devotional book for youth, entitled "Gates of Beauty", is a successor to "Windows of Worship". It is sold at a modest increase over the price of the earlier book, an unavoidable increase growing out of current printing and binding costs. "Windows of Worship" will be available until the present final printing is exhausted, and many no doubt will still be in demand. The new book is recommended for confirmation gifts, for men and women in service, and for the devotional reading of youth generally.

Once more the Board has been embarrassed by present conditions which limited the available supply of "My Confirmation". Last year a cloth shortage restricted the supply of clothbound copies. This year the shortage of paper prevented us from meeting the demand for paper-bound copies in time. We are doing our utmost to improve our service to the churches in the future.

Other publications which should serve the many needs of our churches will be forthcoming, as Dr. Wentzel finds his stride and gets the program of his new office under way. Two periods of illness - one possibly related to the attack of appendicitis which followed -- have retarded the proper projection of his plans. These should develop progressively in the wake of his complete recovery.

Dr. Wentzel will also cooperate with Editor McQueen and his associates at St. Louis in the publication of age-group magazines and lesson materials. No changes of consequence have occurred the past year in the magazines, except that "The Builder" has become exclusively a leaders' magazine instead of combining that function with teachers' helps for International Uniform lessons.

This change of policy in "The Builder" was a consequence of the modified outlines introduced into the International Uniform lesson outlines for the 1945-50 cycle. These new outlines provide for lessons that are uniform in the sense that all classes in the Sunday School study from a common section of the Bible. From that common larger section, however, a variety of different passages are chosen and assigned for study by the different age groups. Within these outlines it is not practical to treat "the lesson" in one teacher's guide, such as the former "Builder", since the "lesson" is now replaced by several lessons which are not identical. The denominational and commercial publishers have met this problem in a variety of ways. Your Board chose the plan of three Teachers' Guides - Adult, Youth, and Primary-Junior.

The first quarter's offerings along these modified lines were far from adequate. Our Board of Editors, which includes editors and other staff members and a few additional persons, recognize the shortcomings of the initial number of the Teachers' Guides. The division of resources resulted in a radical reduction in the quantity and variety of available helps. We are making strenuous efforts to improve both the form and content of the Guides so that they may better meet the needs of Uniform lesson teachers. Initial improvements were introduced into the second quarter's materials and further revisions and refinements are being planned. The problem presented by the new outlines is not a simple one, but we hope to find a solution that will be satisfactory to all concerned.

Meantime we continue the publication of the Bible-Life series for schools that prefer graded lessons, either for the entire school or for some departments. These lessons have always been our first recommendation, where local conditions are congenial to their use, and the limited introduction of graded selection into the Uniform outlines has not altered our basic preference.

Educational Film and Slide Library

The division of responsibility for the distribution of visual aids in our Church continues on the basis reported to the synods a year ago. The Bureau of Visual Aids of the Department of United Promotion distributes all films and slides that describe and promote the program of the Evangelical and Reformed Church and its agencies. Dr. H. H. Casselman is Director of the Bureau. His office is located at Tiffin, Ohio. Lists of the above materials, as well as some Cathedral films which he has in stock, may be had on request from him.

The Educational Film and Slide Library of the Board offers the following services in the realm of Visual Aids:-

(1) Projectible still pictures

- a. Standard glass slides, including the Bailey religious art collection - a revised listing of these slides and of special lectures and services has been printed and is available on request.
- b. 2 x 2 Kodachromes - a series correlated with Bainton's book, "The Church of our Fathers".

(2) Framed pictures of religious masterpieces for rent or sale, and unframed pictures in varying sizes for sale.

(3) Religious motion pictures for rent or sale through the Religious Film Association of which the Board is a member.

(4) Counsel and assistance in the purchase of projection equipment.

Service Library

Ongoing service of the Board to the Churches includes the Service Library which contains several thousand volumes on Christian Education and related subjects. They may be had without charge except return postage. The Service Library also offers for sale a variety of booklets and pamphlet material dealing with various aspects of Christian Education.

Children's Work

The Department of Children's Work directed by Miss Bernice Buehler has rendered a variety of services direct to the local church, as well as in selected areas of the Church and on a denomination-wide basis. Direct service to children's leaders has gone out in the pages of "The Child's Teacher". Every congregation should have named a Children's Division Leader to be the recipient of the copies intended for superintendents of the Children's division. If pastors have not already listed such a person on the Board's statistical report, the name may be sent direct to Miss Buehler or to the synodical children's worker.

A number of synods, including a number of those in our Board's zone for 1944, were served by series of Children's Workers Clinics. Miss Buehler is undertaking progressively to reach as many synods as possible with these clinics which have proved to be exceedingly helpful to the attending teachers and officers.

The annual conference of synodical children's workers was held last year at Dunkirk in August. This conference serves to unify and intensify the program of children's work throughout the denomination. This year it was proposed to hold the conference as part of an interdenominational conference of children's workers. At this writing the plans are tentative, on account of transportation restrictions.

Youth Work

The youth program in local churches has been seriously curtailed by the loss of older young people to the armed services and the pre-occupation of high school youth with extra-curricular activities in industry and wartime projects. The burden of responsibility for a youth program has fallen on the shoulders of Intermediates and their leaders in many congregations. However, many regional and synodical fellowships have carried on with vigor and thrilling conferences of young people have been held in many areas. An encouraging response has been made to the projects in Christian service recommended by the Youth Cabinet, especially to the Fellowship of Compassion, World Neighbors, and Aid to Japanese-Americans.

This being the year for re-organization of the Youth Cabinet at the Quadrennial Youth Congress which cannot be held in 1944, an alternate plan for re-organization was followed by the Board, and the new and old Cabinets are about to meet as this report is being written. Our new Youth Director, Mr. Brodt, is rapidly winning the confidence of youth and their leaders as he meets them in the local church and in synodical gatherings, and we expect an aggressive and effective youth program under his leadership.

Adult Work

Our Board's ministry to adult education in the local church has been severely hampered by lack of leadership. In the absence of a responsible Director of Adult Work, the Executive Secretary has been assigned this interest. It is not humanly possible for him to give the needed attention to the guidance of adult leaders in the Church School, to the special needs and opportunities for young adults, and to parent education. These are strategic points of opportunity for the Church, and will become increasingly so with the return of men and women from war service. For these reasons your Board is eager to fill the department of Adult Work with a competent Director.

Leadership Training

The Leadership Training Department which suffered from lack of a Director most of last year recovered its stride with Mr. Gable's assumption of office. He is establishing a program of direct counselling for leaders in the local church and planning for the promotion of leadership schools and classes in synods and local churches. In company with Mr. Brodt he has been meeting with synodical committees on Christian education to assist in synodical programs for the improvement of leadership in our churches.

Committees on Christian Education

It is the purpose and policy of the staff to make increasing use of synodical committees for the advancement of all phases of Christian Education. Lacking a large field staff such as other denominations use, your Board must depend on these committees to help implement the program of Christian Education in the local church. As conditions and resources permit we propose to counsel with the committees more intimately and offer a more intensive guidance for their synodical responsibilities.

Summer Camps and Schools

One of the areas in which the Board's staff is seeking closer cooperation with synodical committees on Christian Education is its summer program. As the number of schools and camps increases, it becomes more necessary to impose responsibility for leadership and administration in local and area leaders. This summer program reached a new high in numbers and interest last year. The 28 schools and camps enrolled an even 3000 campers, not counting teachers and counsellors. A total of \$3,542 was contributed by the students to War Emergency Relief and other benevolent causes.

Responsibility for this summer program has centered in the Leadership Training and Youth Departments. With the introduction of several Junior Camps this summer the Children's department will have a part in the over-all supervision, as well as in the children's work courses of L.T.S. and Family Camps. Several additional schools and camps will be included in the 1945 schedule. A tentative listing of dates and places appeared on the Church School Calendar and in the "Messenger" for January 9th. More accurate announcements will appear as rapidly as final arrangements can be made. We are hoping that the restrictions on nation-wide gatherings existent as this report is written will not become so stringent as to affect our schools and camps which serve the churches of limited areas.

Student Work

Our ministry to the religious needs of students in colleges and universities is regrettably inadequate. Under present arrangements the Youth Department is assigned this responsibility. The general youth program combined with the supervision of summer camps confronts the Director of Youth Work with a schedule of duties that leaves far too small a margin of time and energy for this very important work. The Commission on Higher Education, with which our Board is connected by the ex officio membership of its Executive Secretary, is also concerned about this pressing need, and students themselves are expressing their hunger for the Church's ministry. The Board is eager to find resources available for expanding our student work by the provision of a full-time director.

Interdenominational Connections

Among the major interdenominational interests of the Board is the National Mission to Christian Teachers projected in 1944. Missions were held in 32 key cities under the joint auspices of the Federal Council's Commission on Evangelism and the International Council of Religious Education. It was in part an outgrowth of the United Christian Education Advance, the four-year common emphasis of the denominations which are members of the International Council. The influence of these large city missions is being kept alive by local missions in many communities throughout the states in which they were held. Your Board cooperated with our Commission on Evangelism in promoting these missions and in urging our synodical committees on Evangelism and Christian Education to sponsor the continuing missions in their respective areas this year.

This emphasis on evangelism in Christian Education will no doubt be picked up and continued in the next quadrennial emphasis of the International Council and its constituent denominations.

In addition to the International Council of Religious Education our Board has appropriate relationships to the Council of Church Boards of Education, the Missionary Education Movement, and the World's Sunday School Association.

Christian Education Emphasis Period

Again we solicit your cooperation in lifting up the importance of Christian Education by observing the occasions appointed for this emphasis during the period designated, mid-May to mid-June. Services for the Festival of the Christian Home, for Youth Day and for Children's Day will be available for the use of churches that desire them for these occasions.

1946 National Conference

The first and second National Conferences on Christian Education at Lakeside in 1937 and 1941 should have been followed by a third this year. Transportation and other wartime conditions seemed to make it unwise to plan for such a conference. However, in the hope that it may be feasible to do so in 1946 the Board is making tentative plans to that end. We trust that our hopes may be consummated.

Appreciation

Your Board is exceedingly grateful for its share in the increasing support which the Churches have given to the financial undergirding of our denominational program. We are even more grateful for the interest that has been manifested in our program and for the cooperation and consideration that our staff has received in its contacts with the churches and the synods. We appreciate the response of those pastors who have filled in and returned the statistical blanks prepared and distributed by the Board. These data are exceedingly important to our continuing contacts with the Churches. Any pastors who have failed to return the blanks are sincerely urged to do so. A second blank may be had on request, if the original has been mislaid.

With hearty thanks for the courtesies and consideration afforded by the synods and their members, our report is

Respectfully submitted,

Th. W. Mueller, President
A. N. Sayles, Executive Secretary

Department of
CHILDREN'S WORK

To the Members of the
Board of Christian Education and Publication:

"Children bear the promise of a better world" epitomizes the hope of those who work with and in behalf of children. But the tragic condition of today's world should prick the conscience of adults with a disturbing thought. Children of the church born within the last fifty years have had little opportunity to share in building a better world. They have been encouraged to dream of Christian brotherhood in their childhood and early youth, but before reaching maturity they have been assigned the awful task of killing fellow Christians.

This fact was highlighted in a recent magazine article. It revealed that the median age of the members of the Senate's Foreign Relations Committee is about sixty-seven years. Among those pictured as most important one member is forty-five years of age, another is fifty. Two senior members are seventy-nine and eighty years of age. It was noted that the latter two were openly opposed even to anything like the Dumbarton Oaks proposal. Only two children of the last fifty years are represented in that group and that is the group that is shaping the course of events within which babies of today must live.

In view of the initial statement we need to face two concerns pertinent to work with children. First, we encourage children to accept the eternal rightness of Christian teaching, "Love your enemies," "forgive those who hate you" and the like, we teach the commandment "Thou shalt not kill" yet in our Christian fellowship, the church, we fail to fearlessly expound the cause of those of our number who have dared to take such teaching literally and to give positive witness to the Christian ideal in the present conflict.

What shall Christians say to the child about a government which imprisons any child born within the last fifty years for absolutely refusing to cooperate with a policy of destructive violence of mankind? What should the teacher of juniors say when a boy asks, "Is it right for my brother to kill the Japs"?

Again, we encourage children to think on and accept the brotherhood of man, but we fail to provide opportunity for the child to have fellowship with other racial groups within the walls of our church, our home.

Do we venture the impossible? We interpret the Christian way to children; we ask them to accept Christ as Saviour and His way as man's way of living in accord with God's laws; we want them to grow

into fellowship with an active church, but when they are old enough to doubt and to question, they find the actual practices of Christians and of their church inconsistent with that which they have learned. Too many of the thinking group of young church members find their church inactive as far as doing something about basic issues of Christian living in today's world.

Can we therefore expect children to understand the Christian way if the content of his learning is not practiced more literally in his family and church fellowship?

A second concern lies in the fact that "children bear the promise of a better world" only if creative rather than transmissive, democratic rather than authoritarian techniques of teaching are understood and used. There is a stirring call today for the church to pass on to children the heritage and foundation of the Christian faith. That is good. We have fallen short in helping our children to understand and embrace the Christian faith. But that faith grows from within. As we attempt to pass our faith on to children we must not lose sight of their need to grow the foundation of that faith which is of God. Someone said, "Children need not the faith of their fathers, but a vital faith of their own." That faith grows not through telling but through an educational procedure in which the child plans and purposes, carries on and evaluates his experiences. Children will help to build a better world when the attitude toward those children calls forth from them a creative democratic approach to life's problems, allowing them to venture with Christian principles so as to make them truly their very own.

"First the blade, then the ear, then the full grain" is still the sound way of growing the kingdom of God in the hearts of men. This is not the way of Christian education in the majority of our churches.

Again, do we venture the impossible? We know that the creative, democratic approach to life's problems and faith is essential to the growth of Christlikeness in individuals. Yet we entrust the teaching task to individuals untrained in or out of sympathy with those techniques.

Furthermore we expect teachers to accomplish in a short period that which a trained teacher cannot do. The limited period of the church school hour, or class half hour, cannot be the medium for significant teaching. We have urged our teachers to adopt creative methods -- which cannot be used in the framework of an hour on Sunday morning -- an hour divided into worship and class periods.

Every field trip makes me discouragingly aware of the wide distance between our theory and practice. Our Department of Children's Work is not even scratching the surface of the local church's basic needs.

Synodical Children's Workers

We now have twenty-eight Synodical Children's Workers representing twenty-eight Committees on Christian Education. This group presents a hope for the future of children's work. But they are all overburdened volunteer workers and we have not found the most efficient way of working.

Most of the children's workers are full-fledged members of Synodical Committees on Christian Education. In a few instances the children's worker is so loosely related to the Committee on Christian Education that he is not invited to meetings of the Committee and cannot share in a total plan for Christian education in the Synod. Such cases will clear in time. In the majority of cases the Synodical Children's Worker is having excellent relationship with the entire Committee.

During the year we have sent numerous bulletins, reports and pamphlets to these workers. Our Board's Committee on Children's Work will think through more carefully the relationship of the Synodical Children's Workers to our ongoing children's work and also their relationship to the Synod in which they work.

We are hoping to have about twenty-five of our Synodical Children's Workers at the forthcoming Interdenominational Meeting of Children's Workers at Green Lake. This will be our annual meeting. We have approximately two days for denominational projects with three days for interdenominational thinking and planning by way of seminar groups.

We are fortunate to have for that Green Lake meeting such persons as Katherine Lenroot of the Children's Bureau in Washington; Howard Thurman who will have charge of the evening devotional message as well as other outstanding leaders. It is a real opportunity for our children's workers.

Children's Division Leaders

We now have approximately 1,000 designated Children's Division Leaders in the local church. To them we send regularly the Child's Teacher, also a fall and spring mailing. The spring mailing included:

- New Ideas for Vacation Schools
- Vacation Schools in Wartime
- "You Are My Friends, If" - Children's Day Service and Guide
- World Service for the Healing of Humanity
- Friends Across the Sea in India -- In China
- The Great American Exodus
- A Word to Parents about the Child's Religion
- Teacher Training Primer
- Gates of Beauty - flier

This is a workable plan and holds promise for future development.

The Child's Teacher

The Child's Teacher continues to be the organ of our department with each issue devoted to a specific emphasis. The January issue centered in Vacation Church School; April issue centered about the Children's Day Service. The June issue is to center in missionary education for children of the church.

Vacation and Week Day Church Schools

The Synodical Children's Workers at their 1944 meeting urged the promotion of these two types of church school activity. The following items are quoted from the Minutes of the Second National Meeting of Synodical Children's Workers:

"We recommend that each Synodical Children's Worker urge the local children's worker to promote and explore the possibilities of conducting vacation church schools, encouraging especially, community, interdenominational and interracial emphasis as an excellent opportunity for Christian living and Christian growth. We also recommend that our Board of Christian Education and Publication provide guidance material on organization, promotion, cooperative texts, M.E.M. children's materials.

"We urge that our churches support the week day church schools where these are available, and recommend that we look forward and cooperate in establishing such schools where none are now established."

We need to give more thought to a total program for children including these week day activities. The shortage of leadership in the local church is discouraging.

Through the International Council a comprehensive listing of available curriculum materials is being assembled. The Bulletin should prove most valuable to groups conducting either type of school.

Thoughts of God for Boys and Girls

We are continuing to distribute "Thoughts of God for Boys and Girls". Letters indicate that it is meeting a need. We quote:

"I have just recently had the pleasure of examining a copy of 'Thoughts of God'. May I tell you I think it is one of the finest little books for children I know of. How I wish one copy could be had in every home in America! These copies I am ordering now I am going to put in the hands of friends and relatives who have small children. In another month I want to order enough for my entire class in school."

"We find these books very interesting for Juniors."

"I found the copy of 'Thoughts of God' very interesting and would like to get this daily devotional started in the homes of our children."

We were disappointed at the late arrival of the fall and winter editions. However, the Executive Secretary of the Connecticut Council of Churches has assured us that henceforth copies will be received for early distribution. We are continuing with it.

Children's Day Service

The 1945 Children's Day Service is "You Are My Friends, If-- you do the things which I command you." An excerpt from the Christmas service, "Bright Sky Tomorrow", produced by the interracial church group in Christ Church last Christmas is included, in addition to materials from our church school materials.

Cooperative Council of Missionary Education

Through the Cooperative Council we are projecting interesting and helpful material for children. A first set of mission-slides especially for children has been prepared: Our Winnebago Playmates. Four briefs have been distributed: Americans Too, Winnebago Americans and Japanese Americans; Friends Across the Sea, In India and In China. "Togs in a Towel" a service project in which children clothe a refugee child with a new outfit has been made a part of World Neighbors.

I have been working with the Missionary Education Movement and appreciate the fine spirit in which denominational groups are cooperating through that medium. At the last meeting we heard some very excellent recordings of mission incidents prepared by the Congregational Church. "Robin of Delhi" is one of the stories used. The series will be available for distribution to radio stations.

Junior Camp

Mensch Mill Junior Camp had its first application sometime ago. We are looking forward to an interesting experience. A Junior Camp Committee met in December to consider program and procedure. "Discovering God" is the current theme. We are limiting camp to 60 or 75 children and hope to have racial groups other than white.

Miss Rosetta Barrett, a Negro teacher in the public school, is to be one of the teaching counsellors and we hope to have counsellors from the Negro and Japanese groups. The dates are July 14 to 21st for Mensch Mill.

We also share in the Junior Girls' Camp at Waveland and Johns River Valley. There will be an exchange of leadership between Johns River Valley and Mensch Mill and I will again be directing the Waveland Camp for Junior Girls.

Field Work

Field Work for the year has included: Vacation church school ~~institute~~ with the Federation of Churches in Cincinnati and a denominational Children's Workers Conference in the same city; meetings with seminary students at Eden and Lancaster, (hope to project such a meeting with Mission House next year) Women's Guild Regional meeting at Pottstown; one day at General Synod; Clinics in Philadelphia, Kansas City, South Wisconsin, Potomac, South Indiana, South Illinois Synods; Leadership Training School at Hanover, Ind., Waveland Intermediate and Junior Girls' Camp; three Family Camps at Dunkirk. Led the group in children's work at two area Conferences on Christian Education in Pittsburgh Synod. Participated in the National Missions to Christian Teachers in Albany and Rochester. Accompanied the Director of Leadership Training in a one day conference with workers in Southern Synod.

Committee on Children's Work of the Board

Our Board's Committee on Children's Work has been assigned several concerns:

- I. What should be the relationship of the Synodical Children's Workers to the ongoing work of our Board?
How can we use them most creatively and efficiently?
- II. We should do some thinking about that which we want most for the children of our church.
The proposed children's charter.
- III. What can we do to set the child in the midst of the thinking of our church group?
- IV. How shall we get more social action into the lives and experiences of our children?
- V. What are some of the essentials which go into the complete program for children?

Items I. and II. will be considered first.

Respectfully submitted,

Bernice A. Buehler

Director of Children's Work.

REPORT OF THE DIRECTOR OF YOUTH WORK

My first five months of service as Director of Youth Work have impressed me with the great magnitude of the work that must be done. To minister to the religious needs of almost 200,000 young people in our denomination, ranging in age from 13-25, is an insurmountable task. A wiser person would have hesitated to accept such a responsibility, but it is the virtue and vice of youth that it is always more enchanted by possibility than probability. Dr. Wentzel did a great pioneering job in building a youth program for the merged church, and I feel that few people appreciate the volume of work that was required to do this. If anything, his performance in the job set a precedent which I cannot seek to emulate.

The Director of Youth Work attended thirty-six different meetings as a representative of the Youth Department, or as a representative of the Board of Christian Education and Publication. These included meetings with six Synodical Committees on Christian Education, five youth conferences and rallies in our own denomination, one inter-denominational youth conference, five meetings with college groups, various other inter-denominational and denominational committee meetings, and several meetings with local church groups.

I. Youth Work in the Church

At the time of the Cabinet Meeting in February, the Youth Fellowship reported that 355 local church groups had affiliated. Since that time, about twenty more have affiliated, bringing the total to almost 375. Many Synodical Youth Fellowships are urging 100% affiliation in their synods this year. The procedure of affiliation was simplified at the Cabinet Meeting, as was our Statement of Purpose. Description of these modifications can be found in the Minutes of the Cabinet Meeting which were sent to all the members of the Board.

Dr. Wentzel included the following information in his report to the Youth Cabinet:

"Youth Cabinet Actions

(1) The Board of Christian Education and Publication, at its annual meeting in April, 1944, received favorably our recommendation that, if possible, a full-time student worker be employed jointly by the Board, the Commission on Higher Education and the Committee on Life Enlistment. Unfortunately, neither the Commission nor the Committee saw their way clear to enter into such an arrangement.

Major responsibility for the supervision of student work is still allocated to the Youth Department, but the Staff of the Board has adopted the policy of sharing the field work involved.

This will make the burden of the Youth Director somewhat lighter, though it is far from guaranteeing an adequate service to our students.

(2) The Board also reacted favorably to our recommendation that a joint meeting of the 1941-45 Cabinet and the 1945-49 Cabinet be held in February, 1945. It did not think, however, that it was essential to have at this meeting the youth leaders of the old Cabinet, excepting, of course, those who were re-appointed by the Board."

The Youth Cabinet now consists of the following officers and members:

Kathryn M. Kline, Chairman	East Pennsylvania and Lehigh Synods
Robert D. Brodt, Co-Chairman	
Doris E. Paar, Vice Co-Chairman	Kansas City and Missouri Valley
Elinor Paetzold, Secretary	Philadelphia and New York
Gerhardt E. Wallies, Treasurer	North and South Illinois
Jean M. Erbeling	West New York and Pittsburgh
Mae Grow	Central Pennsylvania and Susquehanna
Roy Lausman	Michigan-Indiana and South Indiana
Janet Koch	Northeast and Southeast Ohio
Rosemary Warner	Northwest and Southwest Ohio
Albert Buhan	Magyar
Anna M. Snyder	Reading and Lancaster
Helen Holt	Southern
Karl J. Meyer	Iowa and Nebraska
Alton A. Wentzel	Mercersburg and Potomac
Henry Schroerluke	Texas and Rocky Mountain
John Frank	Pacific Northwest

A. Special Projects

The Cabinet recommends two new projects to the Board:

1. Heifer Project - In cooperation with the Brethren Church, we are sponsoring this program of raising cattle to be sent to Europe. With the help of Dr. Carl Kriete, of the World Service Commission, the necessary machinery for administration is being set up. Letters have been sent to every Chairman of the Committee on Christian Education in every synod, urging him to appoint a Heifer Committee. Favorable responses have already been received. This project will be carried on in cooperation with the Churchmen's Brotherhood. The Youth Department will act as a clearing house for the administration of this program. A Seed Project will be carried on in conjunction with the Heifer Project.
2. Aid to Chinese Students - The Youth Fellowship, in cooperation with the Commission on Higher Education, the

World Service Commission and the Board of International Missions, has agreed to raise \$3,000 to enable Chinese students to study in the colleges of our denomination.

B. Organization

Many requests for more specific help with organizing local Youth Fellowships have come to this office. Consequently, the Executive Committee of the Youth Cabinet proposed the following type of organization in every youth group:

1. Community Project Committee - To work for larger cooperation in the community between races and religions and for civic betterment.
2. Worship and Study Committee - To plan worship and study programs based on suggestion of Youth topics, aid minister in planning for Confirmation Reunion and Youth Day Observance.
3. World Service Committee - To promote Heifer Project, Chinese Student Project, the continuing projects, the programs of the World Service Commission, International Missions and National Missions.
4. Home Church Committee - To cooperate with minister and governing body of the church, relating Youth Fellowship to local church program, assuming special responsibilities, lending aid wherever needed in the church.

C. Literature

Our Youth Worker's Kit contains two pamphlets that need revision, Youth Work in the Local Church and The Statement of Purpose. Recent modifications of both of these have necessitated the complete re-writing of them. The Youth Director would like to combine these two pamphlets in one and would appreciate recommendations from the Board regarding the content of such a pamphlet. In addition to these two mentioned pamphlets, it will be necessary to re-write the one on Youth Work in the Synod. This task will have to be postponed until Fall.

The Youth Cabinet also recommended that a quarterly guide to supplement the discussion of Youth topics as they now appear in Youth Magazine, be published by the Youth Department.

II. Student Work

Thirty-five student pastors receive guidance from the Youth Department. Of this number, only four receive remuneration from the Board. Calvin Zenk, our student pastor at Madison, Wisconsin, recently informed us that he would prefer to give up his student work.

The Youth Director communicated with Rev. Alfred Swan of the Congregational Church at Madison, asking him to accept responsibility for our students at the University of Wisconsin. This matter should be followed up by the new Director of Student Work.

The Youth Director counseled with the Rev. Bruce Jacobs and the Rev. Fred Stoerker, two of our student pastors. He also visited the campuses of Ursinus and Cedar Crest Colleges and the University of Illinois. All other student work was done through correspondence.

Normally there are about 4,000 Evangelical and Reformed students attending various colleges and universities in our nation. About 800 of these (or less) attend the colleges of our denomination. To serve them adequately, a student worker would have to counsel more frequently with ministers and student workers on the various campuses. He would have to organize some sort of distinctive fellowship for students (probably a continuation of the Youth Fellowship), seek means of directing more students to the colleges of our denomination, establish some means of preserving the tie-up between the student and his home church, and organize some type of student summer conference for them. These, and many other functions not mentioned, could hardly be performed by the Director of Youth Work under the present set-up. The students have been, of necessity, neglected. We cannot afford to neglect them any longer.

III. Camps

The Youth Department now supervises twelve intermediate and senior camps, selecting directors, teachers and counseling personnel. In addition, we are cooperating with the Southern Synod's Committee on Christian Education in planning the program and curriculum of their youth camps. We also maintain an advisory relationship with six other youth camps which are independently supervised and administered.

This year Shady Side Camp, near Pittsburgh, was postponed because no desirable site could be obtained. However, this loss was offset by the addition of Camp Taconic (Intermediate) in Missouri Valley Synod. Camp Mack in Indiana will be replaced by two intermediate camps, the sites to be announced later.

A. Curriculum

A group of camp directors and leaders in the Philadelphia area met twice to outline a curriculum for the youth camps this year. Some new courses were suggested and topics for evening vespers were planned.

B. Crafts and Recreation

The craft and recreation leaders of various camps were brought together for a one-day conference in Philadelphia on March 3rd. The Leadership Training Department and the Children's Department cooperated to make the meeting possible. In general, we discovered that the craft program needed much more thought and planning than we could give. Mr. Richard Krick, of Kutztown State Teachers College, was employed as craft leader for all the Mensch Mill Camps. Follow-ups on the craft conference will be held in May and June when we intend to sponsor two-day conferences for our camp directors and recreation leaders.

C. Finances

Last year's camping program closed with a \$347.72 deficit. This was partly due to the low rates we received from the Dunkirk Camps, as well as to the travel expenses of office secretaries. This year the Dunkirk Board has agreed to pay a rate of \$6.00 per camper, and the travel of office secretaries will be limited, so the deficit should be eliminated.

D. Work Camps

We are sponsoring two work camps for high school age young people in cooperation with the American Friends Service Committee this year. They are a camp at Shannondale, Mo., June 22-August 17, and a camp at Paoli, Pa., June 22-August 17. The latter camp must still be approved by the Board of Christian Education and Publication.

IV. Items for Special Consideration

A. Special recommendations of the Youth Cabinet to the Board of Christian Education and Publication.

1. That the Board employ a full-time student worker.
2. That a quarterly guide for youth topics be published.
3. That the Chairman of the Youth Cabinet be included as a member of the Board of Christian Education and Publication.
4. That all campers be allowed a reduced subscription rate (\$1.00) for Youth Magazine, *provided " " is made at camp or LTS.*

B. Correlation of Youth Fellowship and Girls' Guilds

Recent action by the Women's Guild proposes that a committee be appointed from the Women's Guild and the Board of Christian Education and Publication to study the relationships between the Girls' Guilds and the Youth Fellowship. It is

hoped that some unification of the programs can be achieved. The Youth Department could do a much more efficient job, especially with regards to intermediates, if the programs and staffs were unified.

C. Student Work and Camps

1. If a student worker is employed, the Youth Department would desire to have a definite relationship with the Director of Student Work which is specified by the Board of Christian Education.

2. The camp program at present takes a large block of the Youth Director's time during the Spring season when opportunities to serve the field are great. It also prevents him from doing the kind of writing that is required and deprives him of the time needed for study. During my first five months of work in the Youth Department I have done less studying than at any other time in my ministry.

3. The Youth Director recommends that the Board of Christian Education and Publication approve our cooperation with the American Friends Service Committee in sponsoring the work camp at Paoli, Pa., June 22-August 17, this year.

Let me close with a word of thanks to Dr. Sayres who made himself so indispensable to me and my family when we arrived in Pennsylvania, and who has continued as a helpful and cheerful counselor during my initiation in this new field of work. Also, let me thank Dr. Wentzel, Greta Hinkle, Bernice Buehler and Lee Gable for their splendid cooperation.

Respectfully submitted,

Robert D. Brodt.

DEPARTMENT OF LEADERSHIP TRAINING

To the Members of the
Board of Christian Education & Publication:

This report is written at the close of seven months service as a member of the staff of the Board. This time has been sufficient to provide a fair understanding of the leadership training program and needs of our Church. I am looking forward in the coming months to working ~~at~~ many of the problems which I have now come to see.

Summary of Activities since September, 1944

Field activities have afforded our best means of discovering the needs and attitudes of the workers of our churches. They have been enjoyable and fruitful. We have reached the point, however, where any increase in field service can come only at the expense of correspondence and planning which can be done well only in the office.

Meetings with Committees on Christian Education

Meetings with committees on Christian education of nine synods were among the most significant of these field contacts. They include the following synods - Northern, Iowa, Mercersburg, Potomac, Southern, Missouri Valley, South Illinois, Michigan-Indiana, and South Indiana. Summer school planning was the major topic considered at these meetings.

Denominational Engagements

Conferences of various kinds reached people from six synods. There were fourteen engagements in individual churches, four of which included church school workers' conferences. One visit to St. Louis was enriched by a luncheon with Evangelical and Reformed leaders from the area, and by an evening with students and faculty of Eden Seminary.

Interdenominational Engagements

Interdenominational engagements included service to city, county, and state councils of Christian education in Pennsylvania, to two Parent-Teacher Associations, to the Butler County, Pennsylvania, Ministerial Association, in Schoolmen's Week at the University of Pennsylvania, in the National Mission to Christian Teachers' Committee, and in the Committee on Leadership Education of the International Council. We arranged the program for the Leadership Education Section of the International Council, which meeting was not held because of the ruling prohibiting conventions.

Office

Time in the office was given largely to correspondence regarding leadership training classes and church school administration, and to the planning and correspondence required in setting up the 1945 summer schools and family camps. Miss Patterson's knowledge of people and of work done in the past has been of inestimable value.

Summer Schools and Camps

The response to our summer school and camp program in 1944 was excellent. A total of 3700 people were registered as in attendance. In a few cases this meant that a place was crowded beyond its reasonable working capacity. We have reason to anticipate a similar response during the coming summer. The total enrollment, however, may be lower than last year because we are setting limits where there is danger of overcrowding. Registrations will not be accepted beyond these limits.

For 1945 eighteen summer programs are clearing through this office. Seventeen of them require considerable planning, correspondence and supervision. These are listed at the close of this report. In each case arrangements have been completed for place, date and cost. All directors have accepted. All recreation directors and instructors have been invited and most have accepted. Most counsellors have been invited.

Work Camps

During recent years our Board and the Board of National Missions have cooperated with the American Friends Service Committee in Volunteer Service Projects. Eleven Evangelical and Reformed people participated last summer. No evaluation of this program is attempted here. It may be observed, however, that those who have seen this work seem agreed that it should by all means continue.

For 1945 Mr. Brodt is reporting on the High school units at Shannondale, Missouri, and Paoli, Pennsylvania. In addition, we are cooperating in social service units at Caroline Mission and Fellowship Center, St. Louis. Edward R. Miller of the American Friends Service Committee suggests the kind of contribution these units may make:

"The creative part of the program for the group at Fellowship Center will involve the continuation of street story telling, home calling, some physical work on the building, the development of camps for week-end groups, teen-age girls groups, further community survey with reference to mixed areas, investigation into the boat town section, more work in the Negro areas if a Negro staff person is located, development of block movies, and further playground work. Caroline Mission would use the girls and the creative part in further neighborhood visitation, additional development of the inter-racial playground, child care courses, and work in the government housing area."

The Commission on Social Action is joining the Friends in sponsoring a Student-in-Industry group in St. Louis, June 22 - August 31.

Publicity

The poster listing all summer projects in which our Board cooperates has been sent to all pastors and superintendents with the spring mailing. Registration cards have been prepared. Folders giving information about the various camps and schools are being prepared. It is hoped that they will be in the mails about May 1st.

Directors' Conference

Plans are under way for meeting with all camp directors and directors of recreation. For the sake of saving time and money and of reaching the largest possible number, they will meet in two groups, one in the east and the other in the west. The need for such conference has often been expressed. We need a common understanding as to the philosophy on which our summer programs operate. We need an opportunity for our leaders to exchange procedures and experiences in the interest of improved programs in camps and schools. It is expected that our newer leaders will find this conference especially helpful. The Children's, Youth, and Leadership Training departments are cooperating in the planning and conducting of these conferences.

Cooperation with other Agencies

Our summer groups afford a natural outreach for the various agencies of the Church. We have been in consultation with the Rev. Henry Koch of the Commission on World Service, the Rev. Fred Schweinfurth of the Commission on Evangelism, the Rev. Huber Klemme of the Commission on Social Action, Miss Partridge and Miss Henderson of the Women's Guild, and Mrs. Helen Baker of the Cooperative Council of Missionary Education. The various causes of the Church should find a natural place in our summer program. These causes should be presented by people who are part of the camp and school fellowship rather than by people who come to represent a special cause for a day or two only. We feel that this procedure is the logical one and that it represents the kind of integration for which people of our church have been asking. We have received only the finest cooperation from the executive officers of these agencies of the Church.

Word from the War Committee on Conventions

We are frequently asked what effect the ban on conventions will have on our summer program. Since all denominations face this problem, a joint committee has been seeking an authoritative answer. Our most recent information is in a letter dated March 9, 1945. It is addressed to Dr. Roswell P. Barnes of the Federal Council of Churches and bears the signature of Frank Perrin, secretary of the War Committee on Conventions. Mr. Perrin gives the policy of the committee regarding five types of church gatherings. We feel that our summer program falls within the category covered by the following statement quoted from Mr. Perrin's letter:

"Church Camps and Summer Assemblies, both Youth and Adult -
Camps and summer assemblies which follow the normal vacation camping pattern, combining recreation and instruction, are beyond the scope of this Committee and do not require a permit. However, they may not be made the vehicle for conventions, institutes or other types of meetings which come within the presently restricted type of meeting. Such meetings held at camps and summer assembly grounds require permits."

Leadership Training in the Church

The Local Church at Work

There seems to be a healthy sense of need for better trained workers in church and church school. Many of our congregations are holding one or more training classes each year. In some cases there is a training class for prospective leaders which meets at the church school hour. We know that many church school workers' conferences are held for the purpose of considering and improving the educational program of the church. We have no statistics to show the value of these programs or the number of people whom they reach regularly. Statistics can never give an adequate measure of such work as this. Of two things, however, we can be sure. There is enough work of this kind to make an appreciable difference in the character of our Christian education program. There should be far more of it than there now is.

The one point at which statistics can give a picture which deserves examination is at the point of credits awarded for work done in leadership training classes. A summary of these figures for recent years is attached. The number of credits in local church classes seems to be striking a level which, however, is decidedly below the pre-war level. The drop in credits awarded in summer schools and camps seems to be due to the increasing number of one week schools as over against two week schools. These shorter schools have resulted in the elimination from their curriculum of Second Series courses and in reduction of the number of First Series credits that may be earned.

It is appallingly clear from these statistics that we are scarcely scratching the surface with our training classes. The current statistical reports of our denomination do not reveal the number of church school teachers and officers. We may assume, however, that we have from forty-five to fifty thousand. During the past year 3,967 leadership credits were earned. Nearly two-thirds of these were awarded in summer schools and camps. Since the great majority of these summer school students were of the senior high school age, it is reasonable to assume that not more than one in twenty of our church school workers earned a leadership credit in the past year. Here certainly lies a major task for this department.

Leadership Training in Print

The first piece of material we prepared was a flyer entitled "Some Ways of Using a Lesson Prospectus." It was used in connection with the prospectus folders for Bible-Life and Uniform Series. We were also responsible for the poster listing our 1945 camps and summer schools. Each month we have prepared material for the superintendent's page of "The Builder." We have prepared three articles which appeared in "The Messenger." Prior to the fall mailing we purchased an imprint edition of the International Council pamphlet, "A Guide for Your Growth in Christian Service." This is an interpretation of the revised plan for Certificates of Progress in leadership education. Recently we purchased

an imprint edition of the pamphlet "The Church Must Teach" from the Division of Christian Education of the Disciples of Christ. This was included in the spring mailing to pastors and church school superintendents.

Synods at Work

It is a long way from 1505 Race Street to the study of each pastor and to the living room of each church worker. If the voice of the one at either end is to be heard clearly at the other end, some one in the middle must transmit the message. The Synod Committee on Christian Education appears to us to be the party in the middle. Its members are in a position to understand our program and to interpret and adapt it as necessary for the various parts of our Church. Its members are in a position to understand the needs and attitudes of the workers in our churches and to counsel with us about them. Without the sympathetic cooperation of these committees, ours is an impossible task. Happily, we seem to have the good will of these committees. We are led to believe that we may expect an increasing measure of support from them in our leadership training program.

We are certain that we do not have complete information regarding the leadership training activities of our synod committees. A review of reports in our files, however, shows considerable activity. Most of our synods sponsor or cooperate in sponsoring one or more camps or summer schools. In some cases this is a major enterprise of the committee. In most cases they do an excellent piece of promotion.

The holding of conferences for church and church school workers appears as an activity of most committees. Most of them also have a share in planning the fall meeting of synod. Frequently they hold conferences for church workers at some separate time and place.

Several committees have reported projects which deserve special note:

Southern Synod will hold eight leadership training schools during April and May of this year. The project was initiated by the committee in a meeting in December. Detailed plans were worked out in the three ministerial associations in which the Evangelical and Reformed ministers of North Carolina meet. In March the deans and instructors of these schools spent a day with the Director of Children's Work and the Director of Leadership Training doing more detailed planning. It is too soon to evaluate this project but we hope that other synods will follow this example.

Lehigh Synod held two schools during the winter months. The response was excellent in spite of very bad weather. A feature of the school at Kutztown, Pennsylvania, was a class for consistory members to which representatives (usually the executive secretary) of various boards and agencies spoke about our denominational program. About twenty-five consistory members were present each evening.

Central Pennsylvania Synod is making leadership training its major emphasis in 1944-45. It has offered a four-fold challenge: 1) A leadership training class in every church or a school in every community, 2) A workers' conference in every church school, 3) A workers' library for every church, and 4) Selected young people to attend summer camps and conferences.

Iowa Synod issued (through the initiative of its Committee on Christian Education) a Synod bulletin. On the Christian education page the bulletin quotes one minister regarding his successful experience in leadership training and suggests courses and procedure to the churches of the synod.

It is our conviction that a pre-requisite for a real advance in leadership training is a synod committee with a concern for leadership training and a program to make that concern effective.

Looking Ahead

As we look ahead it appears that the following tasks must have attention during the coming months:

- 1) Complete arrangements for summer schools and family camps. This will involve considerable correspondence, preparation of guidance materials, and our share of the work involved in the Directors' Conferences.
- 2) Direct the Ohio Summer School, the Lake Erie L.T.S. and the First Family Week at Dunkirk.
- 3) Visit summer schools as the schedule permits.
- 4) Arrange for a set of slides dealing with common church school problems. This set is made possible by a contribution from Pleasantville Church, Rev. A. A. Bartholomew, pastor.
- 5) Revise the pamphlet, "The Church School Workers' Library."
- 6) Revise the pamphlet, "The Workers' Conference."
- 7) Lay the foundations for a greatly expanded program of leadership training in the local church.

Problems to Be Solved

For the information of the Board and for advice from the Board we list four problems whose solution will facilitate advance in our program of leadership training:

- 1) How shall we enlist more of our volunteer workers in training enterprises?
- 2) How shall we meet the problem posed by the extreme youth of the students in our summer schools?
- 3) How shall we keep the possibilities of Leadership Training before the Church?
- 4) How shall the director of this department serve the needs both of the summer program and of the program of leadership training and church school administration which centers in the local church?

Recommendations

- 1) That the schedule of summer schools and camps appended to this report be approved.
- 2) That the Board approve the preparation of the following materials:
 - a) Revision of
"The Church School Workers' Library"
 - b) Revision of
"The Workers' Conference"
 - c) A set of slides dealing with common church school problems.

Respectfully submitted,

Lee J. Gable

Director of Leadership Training

Leadership Training Recognition Granted to "E and R" Students

	<u>1941</u>	<u>1942</u>	<u>1944</u>
For work in local church classes			
First Series	321	170	344
Second Series	534	342	179
Third Series	6	3	
	<hr/> 861	<hr/> 515	<hr/> 523
For Correspondence work	1	1	
For work in summer schools and camps			
First Series	1769	1924	1847
Second Series	1218	911	517
Home Projects	86	42	48
	<hr/> 3073	<hr/> 2877	<hr/> 2412
Certified to us by the International Council			
First Series	104	141	310
Second Series	1205	962	722
	<hr/>	<hr/>	<hr/>
Grand Total -	5244	4496	3967
L.T.S. Certificate of Recognition	20	8	4
First Certificate of Progress	11	26	3
Second Certificate of Progress	7	8	
	<hr/> 38	<hr/> 42	<hr/> 7

**No statistics were prepared for 1943 report.

Summer Schools and Conferences for 1945

June 25 - July 6	<u>Hanover L.T.S.</u> William C. Nelson, Director	Hanover, Ind.	\$ 22.00
July 1 - 6	<u>Catawba Summer Conference</u> Wilson Cheek, Director	Salisbury, N.C.	
July 2 - 13	<u>Lone Star L.T.S.</u> Theodore C. Braun, Director	Seguin, Texas	22.50
July 8 - 14	<u>Missouri Valley L.T.S.</u> A. N. Sayres, Director	Fulton, Mo.	14.00
July 15 - 21	<u>Monticello L.T.S.</u> John W. Flucke, Director	Alton, Ill.	14.00
July 15 - 21	<u>Ohio Summer School</u> Lee J. Gable, Director	Tiffin, Ohio	13.50
July 16 - 27	<u>North Star L.T.S.</u> Robert Fauth, Director	Spring Park, Minn.	22.00
July 22 - 28	<u>Lake Erie L.T.S.</u> Lee J. Gable, Director	Dunkirk, N.Y.	14.00
July 22 - 28	<u>Nebraska L.T.S.</u> E. H. Nussmann, Director	Blair, Nebr.	12.50
July 22 - 28	<u>Michiana L.T.S.</u> Herman J. Weber, Director	Olivet, Mich.	13.50
July 29 - Aug. 4	<u>Sunflower L.T.S.</u> Paul Press, Jr., Director	Sterling, Kansas	13.50
July 29 - Aug. 4	<u>First Family Week</u> Lee J. Gable, Director	Dunkirk, N.Y.	14.00
August 4 - 11	<u>Second Family Week</u> Reinhard Krause, Director	Dunkirk, N.Y.	16.00
August 5 - 11	<u>Green Lake L.T.S.</u> O. Walter Wagner, Director	Green Lake, Wis.	13.00
August 11 - 18	<u>Third Family Week</u> Reinhard Krause, Director	Dunkirk, N.Y.	16.00
August 19 - 26	<u>Mensch Mill Y.P. Camp</u> John K. Wetzal, Director	Alburtis, Pa.	13.00
August 20-31	<u>Gulf Coast L.T.S.</u> Ralph Holland, Director	Waveland, Miss.	17.50
August 26 - Sept. 3	<u>Mensch Mill Family Camp</u> James W. Bright, Director	Alburtis, Pa.	14.00
August 26 - Sept. 2	<u>Mountain Lake L.T.S.</u> Ed. L. Schlingman, Director	Fannettsburg, Pa.	13.50

REPORT OF DIRECTOR OF PUBLICATIONS

Mr. Brodt and I have agreed that his report on youth work should cover the entire period between the Board meeting of 1944 and that of 1945. The camp and summer school story of last summer will be included partly in Mr. Brodt's report and partly in Mr. Gable's report. I am limiting myself, therefore, to a brief reference to field engagements and a description of what we have been able to do thus far in the realm of publications and some of the publication projects under *Consideration* question for the future.

I will not burden you with a detailed list of the appointments which I had during the year with various groups and in various places. They included meeting with six synodical committees on Christian education primarily for the planning of camp and summer school program; counseling with Dr. Orris W. Haulman of Akron, Ohio, in setting up a so-called In-a-Church Camp, the program of which was patterned after the daily schedule used in our camps and summer schools; representing the Board at two of the fall meetings of synods; directing the Ohio Summer School in late July and visiting for several days at Dunkirk, Camp Minqua and Mensch Mill; making three exploration tours for the discovery of camp sites (one tour in the Pittsburgh Synod and two in the Potomac Synod) and speaking at several youth rallies.

In the Field of PublicationsA. Story Papers and Magazines

In consultation with other members of the staff, suggestions have been formulated looking toward the improvement of content and style of Friends, Comrades, Youth and The Builder. These suggestions are to receive consideration at the meeting of the editorial board, April 16-17.

My department is responsible for (1) gathering and editing the materials on Christian education published by The Messenger in the first issue of each month and (2) gathering and editing staff contributions to The Builder and seeing that they get to Mr. McQueen at the right time.

B. Church School Lessons

Dr. Sayres and I have had a conference with Dr. Sidney Weston concerning the publications of our Board and those of the Congregational-Christian Church, with a view to discovering points at which we might publish materials cooperatively. We have also attended practically all of the recent curriculum committee meetings of the Board of Christian Education of the Presbyterian Church and shared in the thinking of that committee with reference to the new graded curriculum to be launched in the fall of 1947.

C. Publications Completed or in Process

(1) Worship in Your Church School. This is a self-covering pamphlet of 24 pages containing "suggestions for church school superintendents and other leaders of worship who use Uniform Lessons." Gratis copies were mailed in October to all our superintendents with announcement

that additional copies would be available at 15 cents each.

(2) Gates of Beauty. This new devotional book came to us from the printer's hands on March 8. Quantities were rushed to Eden, Central and Heidelberg so that those who had placed orders for gift copies to be presented on Palm Sunday might get them in time.

A four-page descriptive folder has been mailed to all pastors. The book has also been advertised in The Messenger, Youth and the International Journal of Religious Education, and we plan to carry on the back page of six editions of Youth reprints of some of the best meditations.

Gates of Beauty has been very well received. Dr. Franklin D. Cogswell, of the Missionary Education Movement, says: "We want to do everything we can to call this devotional book to the attention of leaders who want to be informed about materials on worship. The book is beautifully done and we want to congratulate you especially on the distinguished line cuts beginning the monthly sections." Dr. R. H. Mueller, general secretary of the Board of Christian Education of the Evangelical Church, says: "Your splendid new devotional book for young people appeals to me very much. I am going to recommend it in my news letter and on every other occasion that presents itself. I am sure our young people will be making use of it in large numbers." Dr. Richard Hoiland of the Northern Baptist Board of Education and Publication says: "I have already used some of the material in connection with family devotion in our home. I like it very much and will be glad to bring it to the attention of our constituency." Dr. John Haynes Holmes says: "It is an attractive and useful book, and I am happy that my hymn appears in its pages." Dr. S. Ralph Harlow writes: "The book is well named and is as fine a little book for helping in worship as I have come upon recently. It is most attractive in its whole form and substance."

(3) Songs of Many Nations. Lynn Rohrbough has been most cooperative in helping us plan a new edition of this song book for camps and summer schools. For the first time it has been possible for us to select the old and new songs which we felt would most adequately meet our needs and to arrange these songs in appropriate categories.

(4) Resources for Christian Education. This is the title which we are using for the catalog of publications. Our hope is that this catalog will come from the printer in time for distribution at this meeting of the Board.

(5) Worship Services for Special Days, by John K. Wetzel. This very useful pamphlet has been almost completely revised by Mr. Wetzel and is now in process of reprinting.

(6) How Leaders May Use Pictures. With some slight editorial changes and revision of the bibliography, this pamphlet has been reprinted in an edition of 2,000.

(7) A Guide for Camp Counselors. An outline of the content of this pamphlet, which will probably run to 64 pages, 6" x 9" in size, has been worked out in cooperation with Mr. Gable and Mr. Brodt, and the manuscript is now being written. Our plan is to have the printing

done just as soon as possible in order that copies may be made available to our 1945 counselor staff.

(8) A Book on Children's Devotions. We have been studying the manuscript and the sketches with which Miss Buehler worked some time ago. I believe there is general agreement among Board members that this book should be published sooner or later. We have not had sufficient time to formulate definite plans. It may be that we ought to start de novo, without giving any or much consideration to the rather unsatisfactory manuscripts submitted by authors. It does seem fairly certain that such a book should not be planned on the basis of daily devotions covering an entire year, but should be limited to, let us say, 150 pages, and offer resources by way of prayers, stories, etc., which could be used at any time by parents and children of reading age.

D. Publications under Consideration

(1) A Book on Visual Education in the Church, by Vieth and Rogers. At the time this report is being written, we have on hand chapters of this book written by Mr. Rogers and a letter from Dr. Vieth, saying that the chapters written by him will be sent to us in the near future. The growth of interest in visual education and the lack of adequate guidance material for the church in this field make it probable that a good book would have a sizable sale.

(2) A Book on Stewardship, by James E. Wagner. We have discussed with Dr. Wagner the possibility of publishing a paper covered book of about the same size and general style as Into All the World, by Dr. A. V. Casselman. Dr. Wagner has been encouraged to write such a book by some of the leaders of the United Stewardship Council. We believe such a book would be a good venture at the present time. Dr. Wagner has not as yet submitted either outline or manuscript.

(3) A Textbook on General Church History. This was one of the possibilities mentioned in my report to the Board at its annual meeting last April. What we have in mind is a book simply written and well illustrated, something on the order of Bainton's Church of Our Fathers, but much smaller and less expensive. For a long time we have felt the need of a simple church history text for use in camps and summer schools. No doubt the book would find larger use as a resource in catechetical instruction, a First Series text in the leadership training curriculum, etc. One of the major difficulties involved in this publication has to do with the discovery of an author properly equipped with a knowledge of church history and prepared to write simply.

(4) A Drama Catalog. Dr. Sayres and I have planned to meet with the Rev. Paul Nagy and Miss Mildred Hahn on Friday, April 27, to explore what ought to be and can be done in the field of dramatic guidance. Our thought has been that such a catalog would replace the four- or six-page leaflets on Christmas and Easter drama material which we have hitherto prepared biennially and distributed gratis. If it were well done it ought to serve as a satisfactory guide over a period of five years, more or less. In the nature of the case, we would need to think in terms of sales rather than of gratis distribution.

(5) Publications in the Rural Field. We are constantly under some criticism on the basis that our Board does not adequately meet the needs of our rural constituency. It seems to us that we might well consider publication of the following:

- a. A pamphlet on worship in the rural church
- b. A pamphlet on recreation in the rural church
- c. A book on rural living. This might be a book of about the same size and general style as One God, by Florence Fitch and published by Lothrop, Lee and Shepard Company. Its purpose would be to help our rural friends appreciate their natural environment from the religious point of view and the advantages of the rural church. It would be necessary to gather a good many pictures of excellent quality. The text should probably be in big type, like the type in One God, and both the text and the interpretations of the pictures should be done by someone who has real enthusiasm for rural life and the rural church. Such a book ought to be useful in many ways and would be a good resource for pastors and church school leaders, a fine book for reading in the rural home and acceptable as a gift at Christmas time, promotion time, etc.

(6) War-Wounded, by Harold Wilke. Mr. Wilke has submitted a manuscript in which he endeavors to help pastors, parents and others to discover the ways in which they can be most helpful to the war-wounded. The manuscript represents a gathering together of articles written by him and some additional chapters. He discusses in a very interesting and informal way what it means to be wounded or disabled and offers many sound and practical suggestions. The material would need considerable editing in order to give it unity and literary quality.

Last fall my physician told me I was completely exhausted and ordered a period of rest. After I had the more or less delightful adventure of doing nothing for a month, I came back to the office in early October quite refreshed. I gained weight rapidly and felt on top of the world. Then, on Christmas day, at four in the morning, I was rushed to the hospital for the removal of an abscessed appendix. I was in the hospital for three weeks and convalescing at home for two weeks more. I came back to the office on February 5, and would like to say that I feel quite well again. I am most grateful for the solicitude and many personal favors tendered me by members of the Board, co-workers on the staff and other friends.

Respectfully submitted,

Fred D. Wentzel

REPORT OF LITERATURE CONSULTANT

During the past year, there have seemed to be two main avenues through which our consultative services reached the local church:

By means of exhibits of Christian education literature and
Through correspondence.

Another important, but less frequent, avenue was opened by invitations from superintendents or pastors to speak and direct discussion at local and group workers' conferences.

EXHIBITS

We set up and presided at the comprehensive literature exhibit of the Board of Christian Education and Publication during the entire session of the General Synod at York. This experience was a very pleasant and valuable one, affording opportunities for consultation with pastors and laymen from all sections of our church.

For four weeks - during the L.T.S. and three Family Camps - we were in charge of the Library and Exhibit Room at Dunkirk. With the assistance of the Heidelberg Press, we had assembled many of the materials recommended by departments of our Board for all age groups and for many purposes in the local church. Here again there was a succession of contacts, many of which have continued throughout the year. There were numerous expressions of appreciation for the opportunity of examining and consulting concerning the use of material which is difficult to select when one's only source of information is a catalog list.

In October, we took an exhibit of church school periodicals and Christian Education Press publications to the Pennsylvania State Sabbath School Convention. Total registrations for this four-day meeting were over 2000 this year and as it was held in the heart of a strong Evangelical and Reformed Church constituency there were even more-than-usual contacts with church school teachers and officers.

A rather extensive display of Christian Education tools was set up at two Missions to Christian Teachers held in a nearby Synod. Since both were confined to evening sessions, contacts were rather hurried, but resulted in further consultation by correspondence.

CORRESPONDENCE

Office correspondence has been very heavy. Summer and early fall brought inquiries concerning the new Nursery Course and Uniform Lesson Series. Sample copies of the latter were not available until so late a date that much written explanation was required. Later, when orders began to arrive, misunderstanding and confusion was revealed by

so many of them that scores of letters were necessary if schools were to have adequate lesson materials for the beginning of the year. And then, scarcely had these letters been filed, when protests concerning the Teachers' Guides and Builder began pouring in.

To add to the dilemma of the local church, both first and second quarter's Uniform materials were late. Telegrams, telephone calls and letters of complaint were received from all sections of the church.

Up to January 1 of this year, we had written 1,648 letters and since then over 300 more. Because of the nature of most of the correspondence, and because we now have more than half time secretarial assistance, it has been many months since we have resorted to form letters of any kind.

OFFICE RECORDS

Three years ago, when we opened the office of Literature Consultant, we set up a temporary system of records at very little expense. This seemed advisable in order that we would feel free to experiment and make changes as experience showed what information was needed and what was of no particular value. At that time, I had visited the department of the Presbyterian Board which is responsible for periodical records similar to ours.

Last October, at the State Sabbath School Convention, I discovered that the person presiding at the Presbyterian exhibit had been in charge of their periodical records for a number of years. She was very willing to share with me their experience along this line and I asked many questions about their system of recording, their procedures with respect to samples, discontinuances, etc. At her invitation, I went to the Witherspoon Building the next week and spent several hours examining equipment and talking with those now at work in this department.

Having reported my findings to Dr. Sayres and having studied with him our present method of recording data, we decided to ask a representative of the Kardex System (in the experience of the Presbyterians the best adapted for the purpose) to study our needs and make recommendations as to our use of Kardex equipment, also to give us an estimate of the expense involved.

With this quarter's entries, we fill our three year temporary record cards and must now decide upon something more permanent. The arrangement of the Kardex System is such that a single card can be replaced as needed, and it is not likely that it would ever be necessary to retype the entire set at one time. The regular quarterly entering of orders will be much less cumbersome a task than it is with our present equipment. Therefore, with Dr. Sayres' consent, we placed an order for the Kardex equipment. The cost will be about \$436. Fortunately we do not need to purchase a table upon which to place the cabinets, for we plan to use a small desk inherited from another office. The temporary equipment we have been using for three years, cost us approximately \$35.

It took me an entire summer to set up the original cards and we look forward to spending a large portion of June, July and August transferring the current data from pastors' statistical reports and setting up anew nearly 3000 cards. We shall probably never need to go through this entire process again.

It has been something of a satisfaction to realize that inexperienced as we were when we worked out the system of records three years ago, we apparently planned better than we knew for our restudy of the needed information and the usefulness of what we had been gathering, resulted in practically no changes - either omissions or additions.

UNION SUNDAY SCHOOLS

The change in the Uniform Lesson Outlines brought anew to our attention the curriculum difficulties of the Union Sunday Schools in the Eastern section of our Church. As we became aware of their misunderstanding, upon receipt of their orders, we felt some special contact ought to be made with them at this time. After consultation with Dr. Sayres, I called the office of the Board of Christian Education of the Pennsylvania Ministerium of the United Lutheran Church. When I explained my concern and suggested some joint approach to these schools, the response was very favorable. Shortly afterward, Dr. Sayres and I had a conference with two Lutheran representatives. We began drafting a letter to be sent to union schools, signed by both Executive Secretaries. At the time of their visit to the Schaff Building, after our first conference, the Lutheran men consulted with Dr. LeVan on other common problems of the union churches. Since it seemed to be Dr. LeVan's judgment that the Board of Christian Education should not direct a communication to Union Schools in advance of a general joint communication to the churches, the sending of our letter was dropped. I helped the Lutheran Office compile a complete list of these joint schools, but I have heard nothing further.

There are about 235 such union churches with a few less union schools. I regret the fact that this communication did not materialize, for it seemed to me the change in the Uniform Lesson Series afforded an excellent opening for some special assistance at this particular time.

SURVEYS

I had hoped to be ready with some new surveys concerning the use of Evangelical and Reformed periodicals in E. and R. Schools - comparison between the use of Uniform and Bible-Life and other interesting data. However, the orders from many schools are in so confused a state at present that there would be no point in making a survey now. For the first quarter, some schools entered their order on the wrong side of the blank by mistake and changed from graded to uniform or vice-versa without really intending to. Other schools felt we were announcing the new Uniform materials as being superior to graded and changed because of what they felt was our emphasis. Many of these schools are changing again the second quarter. Any summary or conclusions drawn now would be only speculation. Therefore we have not spent any time in that direction.

OTHER OUT OF THE OFFICE CONTACTS

In addition to what has been mentioned previously, the Consultant has had the following types of field contact: Addresses for Rally and Promotion Day, Youth Fellowship Meetings, Conference on Christian Education conducted by 8 Synodical Committees at Camp Mensch Mill, Workers' Conferences in Bethlehem, Allentown, Reading, and Perkasio.

IN GENERAL

We have followed the outline of activity as directed by the document setting forth the functions of staff members, always endeavoring to have available at a moment's notice - for any of the Board's offices - pertinent information concerning E. and R. church schools.

Early in the fall we prepared two prospectus sheets: one, outlining the Bible-Life lesson units for the next three years in all departments, and the other giving the Uniform Lesson outlines for the next six years. These were sent to pastors and superintendents with the fall mailing.

There have been so many emergency situations this year, involving large blocks of time for correspondence, that a number of projects which I had felt sure I could tackle are still untouched. Among these is the matter of an attractive traveling literature exhibit. Because of requests for something of this sort, I have wanted to try to work out a folding exhibit arrangement which could be sent out for synod meetings or local church conferences at which church school literature would be under consideration. Probably we should need about a half dozen of these, packed in sturdy traveling kits.

In the midst of the heaviest period of correspondence last November, I lost my experienced secretary to the Youth Department. We were fortunate to find a successor in the person of Miss Ruth Snyder. While she has had very little secretarial experience, her activity in her local church (Hatfield, Pa.), her attendance at Young People's Camp at Mensch Mill, her use of E. and R. lesson materials as a teacher in the primary department of her church school, provided her with a familiarity with the work in general which gave her a decided advantage as a newcomer to our office. With the spirit of a veteran, she fell in quickly with the urgency of the correspondence peak and very soon proved herself a valuable addition to our Fellowship of Christian Workers.

Respectfully submitted,

GRETA P. HINKLE

Literature Consultant

REPORT OF THE EDITORIAL DEPARTMENT

To the Members of the
Board of Christian Education and Publication

In a way the editors could place before the members of the Board a copy each of our twenty-six publications, suggest that this be multiplied by the number of issues of each per year and say: "This is the annual report of our stewardship." An imposing report it would be, quite tangible, filled with surprises and disappointments - for we are aware of both. While this type of report would be exceedingly valuable, it would not, nor could such a demonstration ever, tell the entire story. Hours of creative planning and detailed execution were required before the finished product could be shipped to our schools. Because of the general disturbing conditions this ongoing work was made more difficult this past year, and in part accounts for our not being able to do some of the things that we knew should be done. This will become clearer as we report briefly on the following:

GOVERNMENT RESTRICTIONS

Governmental restrictions touched us very keenly during the past year. Nearly every month one or more "sets of instructions" were received, questionnaires to be filled and reports to make. The quality of the paper and the weight permitted is now down to the minimum for any readable printing. In order to meet some of the requirements, we certified to the government that old, odd stock was now being used; that we had reduced our quantity under previous years and that all instructions were being followed. About 1500 more cuts were destroyed and the metal placed at the disposal of the proper government agency. Every change that the Executive Committee suggested, or changes thought possible on the part of the editors themselves, had to be checked by government restriction; in many cases some adjustments had to be made. Just recently another order has gone through for a further reduction. This, we fear, will seriously hamper our carrying through some of the plans now contemplated.

WEEKLY AND BI-WEEKLY PUBLICATIONS

Editors must rely upon writers, artists and engravers for the substance out of which the contents of the publications are shaped. The war psychology has affected all of these. Tried and proven writers - professionals - have not been able to keep up their standards, nor have they always been able to maintain schedules. Artists are "hard to find," and those whom we could secure were not certain that they could produce on time. Because of this, many more photographs have been used than drawn illustrations. Engravers must now manufacture inferior engravings and mount on inferior wood. These cuts, therefore, do not stand up well, and naturally, do not print well.

In spite of these difficulties, we have been able to maintain a high degree of quality, even compared to that of other denominations. Stories, articles, poems, fellowship study materials - all are equal to those of previous years. To a great extent much of this material had to be reshaped in the office.

In order to reflect the general trends within our own denomination, the editors have been in close touch with the various boards, commissions and committees of the church. Evangelism, Christian social action, missions and rural work have been kept in proper balance in the periodicals. From the many comments reaching the editors, it can be stated that our publications have made a definite contribution toward developing a loyalty to the total work.

Because the issue of rural work was discussed at the last meeting, a further report should be made here. The editorial office has been in close touch with Dr. J. J. Braun and Rev. Claude Snyder regarding this aspect of the work. During the past year we have written from 75 to 100 letters to rural leaders throughout the church, seeking information, reports of activities, photographs and types of articles that would be welcome. We are not pleased with the total returns. This may be because "There's not much going on in rural areas," as one leader wrote. This same sentiment was reflected in many of the letters. However, we have been able to secure some very good material, and because of our attempt, we have influenced two or three of these rural leaders to "institute a survey of their own." At present we have no returns of these.

THE BUILDER

December, 1944, saw the last issue of The Builder in the format that had become a more welcomed magazine than we had realized. Too many of the leaders had accepted and used the monthly leader's journal without ever becoming vocal about it. Now that it has passed, they say, "We miss it greatly." The "new" Builder is smaller, less pretentious, more informal, and to a great extent "a house organ." We have definite reactions that some churches using the old Builder were thinking about cancelling the orders, but when the new Builder was issued decided to continue their subscriptions. These schools were using the Bible-Life series.

Just now this magazine is undergoing a careful study. We do need a good leader's journal, one that will do for our teachers and leaders what the International Journal of Religious Education is not doing. It is our hope that we will be able to discover some way of effecting a plan.

CURRICULAR MATERIALS

The Bible-Life Series is steadily forging ahead as the series which comes more nearly to offering what ought to be offered in our church school. The difficulties in securing the proper kind of treatment for the various age groups was greater this past year than it had been before.

Many of the writers, particularly for the lower age groups, deal too much in generalities, ethical relationships, beauties of nature, etc., without ever "discovering" a religious principle or leading to spiritual motivation. It is surprising how much of this material had to be re-written by the responsible editor in the Presbyterian Board. Although our office is not definitely responsible for the finished product, we - Rose Marie Kniker, Marie Rose Remmel and I - have worked in close harmony with the editors of the Presbyterian Board. We do believe that here, also, our contribution was valuable. On the other hand, many of the units prepared by writers were exceptionally well done; these have gone far in popularizing the Bible-Life Series.

The present cycle will be completed in September, 1947. It will be necessary for us to set in motion immediately plans for securing graded curricular material after that date. This will not be an easy matter to do however, since the Presbyterians are definitely proposing something radically different from what is now being used. The new curriculum will not begin until ^{Oct.} 1947. ~~What will be offered during the inter-~~
~~im three months is uncertain.~~ Another factor that will influence our planning is the possibility of merger with the Congregational Christian Churches. We ought to be definitely thinking in this direction.

The old Uniform Lessons passed out of existence in December, 1944. The new graded-uniform made their appearance in January. Because of the changes made in the kind of outline, it was necessary for us to make changes in the guidance material offered to our teachers.

With the endorsement of the Board the pupils' quarterlies were issued as a 40-page booklet for juniors, a 48-page booklet for intermediates, seniors-young people, and a 52-page booklet for adults. The names of all but the last were changed. The teachers' guidance material was issued through three quarterlies. With the desire to save, the belief that sufficient material could be offered in a smaller quarterly, and the hope that many Uniform Lesson users would swing over to the Bible-Life series, led the Board to suggest three quarterlies of 48 pages each. The reaction to this decision is well known. At the last meeting of the Executive Committee, the editorial department was urged to increase the size of these. 64-page quarterlies (and covers) were released for the second quarter, 1945.

In order to get this increased amount of material out, all of the editors and the executive secretary, had to do considerable writing. The manuscripts for the pupils' material were sent to Central Publishing House as per our regular schedule; but the manuscripts for the teachers material (here the greatest change took place) were two months late. Eden Publishing House had just about one month's time to set, print and mail the three teacher's quarterlies. Were it not for the fine cooperation that Mr. Meng manifested and the willingness to "bear" with us, the work could not have been done. The last teacher's quarterly was mailed out just in time for schools to receive it on the Sunday before the quarter began.

COMMITTEES, CONFERENCES, ETC.

Dr. Hermann and I were able to attend all meetings of the Uniform Lesson Committee, and to share in shaping up the outlines of these lessons for the coming years. Just now this committee is trying to get into shape the cycle for 1950-55. In order that denominations may have an opportunity of sharing to a greater extent in this work, the preliminary drafts of all materials will be circulated to them even before the outlines pass the Council.

Two meetings of the Curriculum Committee on the Bible-Life Series were held; at the one, Marie Rose Remmel and I, and at the other, Rose Marie Kniker and I were in attendance and cleared such matters that had to be cleared. A number of individual conferences between our editors and the editors of the Presbyterian Board were held. Miss Grace McGavran spent one week in our office, at which time, Esther Freivogel, Rose M. Kniker, Grace McGavran and I discussed the materials for beginners, primary and juniors.

Field engagements, attendance at summer schools, winter training schools, teachers meetings, youth conferences commanded much time. A listing of these is attached.

All of the editors were present at one or more of the meetings of the Board of Editors (Miss Kniker attending just this week for the first time). The report of this Board will be made separately.

MISCELLANY

During the past year our office changed secretaries three times. We are now fortunate to have the services of Mrs. Ruth Kelsch. During seven months she has been able to adapt herself to our office routine and has proven to be efficient.

For several weeks we were forced to call on extra office help to get some of the work finished.

The editors are thankful to the Board for the length of vacation now granted; and for all the considerations, courtesies and valuable suggestions offered. The plan for group insurance and annuities arranged by the Board for the editors is appreciated.

Our thanks, also, are given to the staff members in Philadelphia and to the secretaries of other Boards for their continued helpfulness. The visit of Dr. Sayres to the office was indeed a morale booster. The greater part of two days were spent in discussing matters of importance and in conferring regarding missionary materials in the Bible-Life Series. Such conferences are of mutual helpfulness.

Respectfully submitted,

FRED E. MCQUEEN
Editorial Department

FIELD ENGAGEMENTS, 1944

For

Fred E. McQueen

Jan. 10	Com. on Religious Education, St. Louis Federation	St. Louis
Feb. 5, 6	National Youth Cabinet	Canton, O.
Feb. 7-9	Editors' Advisory Section, I.C.R.E.	Chicago
Feb. 7	Special Advisory Com., Uniform Series	Chicago
Feb. 7, 8	Publishers' Advisory Section	Chicago
Feb. 9	Committee of Nine (Cooperative Publication)	Chicago
Feb. 10	Leadership Training Publishing Association	Chicago
Feb. 28	Com. on Religious Education, St. Louis Federation	St. Louis
March 16	Missionary Chairman, Women's Guild, St. Louis	St. Louis
March 20-28	Committee on Graded Series, I.C.R.E.	Toronto
March 29-31	Committee on Uniform Series, I.C.R.E.	Toronto
April 3-7	Outlining Conference, Bible-Life Series	Phila.
April 25, 26	Board of Editors	Phila.
April 27, 28	Board of Christian Education & Publication	Phila.
May 2-4	Weekly Papers Syndication Conference	New York
May 14-16	Special Com., Cooperative Publications, I.C.R.E.	Boston
May 17-19	Board of Editors	Phila.
May 22-24	Reviewing Committee, Presbyterian Curriculum	Phila.
June 9	Com. on Men in Service	St. Louis
Sept. 11-13	Board of Editors	Phila.
Sept. 12	Board of Christian Education and Publication	Phila.
Sept. 18	Com. on Religious Education, St. Louis Federation	St. Louis
Sept. 28	Dupo Ev. & Ref. Church (Religious Education Week)	Dupo, Ill.
Oct. 18, 19	St. Louis Regional Conference	St. Louis
Oct. 24	Alton Regional Conference	Alton, Ill.
Oct. 25	Southern Illinois Regional Conference	Dupo, Ill.
Oct. 26	Marion Regional Conference	Marion, Ill.
Nov. 27-30	Uniform Lesson Committee, I.C.R.E.	Nashville, Tenn.

E. A. G. Hermann

Feb. 7-9	Meeting of the International Council	Chicago
April 25-26	Meeting of Board of Editors	Phila.
April 27-28	Meeting of Board of Christian Education	Phila.
May 9-11	Spring Meeting of Missouri Valley Synod	Washington, Mo.
Oct. 18-19	Fall Meeting of Missouri Valley Synod	St. Louis
Nov. 8-10	Mission to Teachers	St. Louis
Nov. 28-30	Uniform Lesson Committee of I.C.R.E.	Nashville, Tenn.

Local church-school activities:

Assistant superintendent church school
 Superintendent young people and adult department
 Teacher of confirmation class

FIELD ENGAGEMENTS, 1944 (Cont'd)

For

Rose Marie Kniker

Feb. 9	Meeting of the Children's Committee of the Cooperative Council of Missionary Education	Webster Groves, Mo.
March 5	Interdenominational Children's Workers Conference - presented Book Lists	St. Louis, Mo.
April 3-7	Curriculum Conference on Junior Bible-Life Lessons for 1946-47	Philadelphia, Pa.
May 28	Talked to Bible Class of Cross Church on the Work of Our Board	Seguin, Texas
June 4	Stories for Primary Classes at Cross Church	Seguin, Texas
June 8	Talked to Women's Guild, Circle #2, on the occasion of the 50th Anniversary of the Congregation	Burton, Texas
June 11	Speaker for Children's Day Service of Church School and Church Combined at St. Paul's Church.	Dallas, Texas
July 23-29	Nebraska L.T.S.	Blair, Nebraska
Aug. 29-31	Second Synodical Children's Workers' Meeting	Dunkirk, New York
Nov. 8-9	National Mission to Christian Teachers	St. Louis, Mo.

Throughout the Year: Served on

1. Children's Work Committee of the Educational Commission of the St. Louis Church Federation and on the program committee of said committee.
2. Was Counsellor for Grade V Curriculum of the St. Louis Weekday Schools of Religion, leading semi-annual teachers' meetings, etc.

MARIE ROSE REMMEL

May 15,16,17	Bible-Life Senior Curriculum Committee	St. Louis
May 17,18,20	Board of Editors	Phila.
Sept. 7	Teachers' meeting, Carondelet Church, followed by conferences with each department on use of Bible-Life Series during next year.	St. Louis
Sept. 21	Tenth anniversary service of Women's Guild, Belleville, Ill. Trinity Church - address	
Nov. 8-10	Mission to Teachers	St. Louis
December 5	Board of Christian Education Meeting of Grace Church "Our Denominational Lesson Materials"	St. Louis

CIRCULATION OF CHURCH SCHOOL PUBLICATIONS

LESSON MATERIALS

Pupils' Materials	1st Quarter 1944	2nd Quarter 1944	3rd Quarter 1944	4th Quarter 1944	1st Quarter 1945	Inc. or Dec.	
						1st. Q. 1944	% Inc. or Dec.
Nursery	3,235	3,363	3,529	4,993	5,667	✓ 2,432	✓ 75.18
Beginners & Primary	4,012	4,042	4,272	4,795	6,140	✓ 2,128	✓ 53.04
	55,883	56,602	55,651	58,080	56,558	✓ 675	✓ 1.21
	59,895	60,644	59,923	62,875	62,698	✓ 2,803	✓ 4.68
Junior	11,288	11,493	11,432	11,932	13,959	✓ 2,671	✓ 23.66
	26,862	26,738	25,020	26,687	24,531	✓ 2,331	✓ 8.68
	38,150	38,231	36,452	38,619	38,490	✓ 340	✓ 0.89
Intermediate	15,213	15,011	14,571	14,897	15,301	✓ 88	✓ 0.58
	15,354	15,075	13,962	15,316	13,972	✓ 1,382	✓ 9.00
	30,567	30,086	28,533	30,213	29,273	✓ 1,294	✓ 4.23
Senior Young	19,959	19,915	19,967	20,326	20,891	✓ 932	✓ 4.67
	9,245	8,555	8,229	8,734	8,545	✓ 700	✓ 7.57
	29,204	28,470	28,196	29,060	29,436	✓ 232	✓ 0.79
Adult	70,276	70,621	70,318	70,436	71,268	✓ 992	✓ 1.41
	25,777	25,440	25,497	25,648	23,728	✓ 2,049	✓ 7.95
	96,053	96,061	95,815	96,084	94,996	✓ 1,057	✓ 1.10
Net average Increase (Based upon comparison of 1st Quarter 1944 & 1st Quarter 1945)						✓ 1,34%	

CIRCULATION OF CHURCH SCHOOL PUBLICATIONS

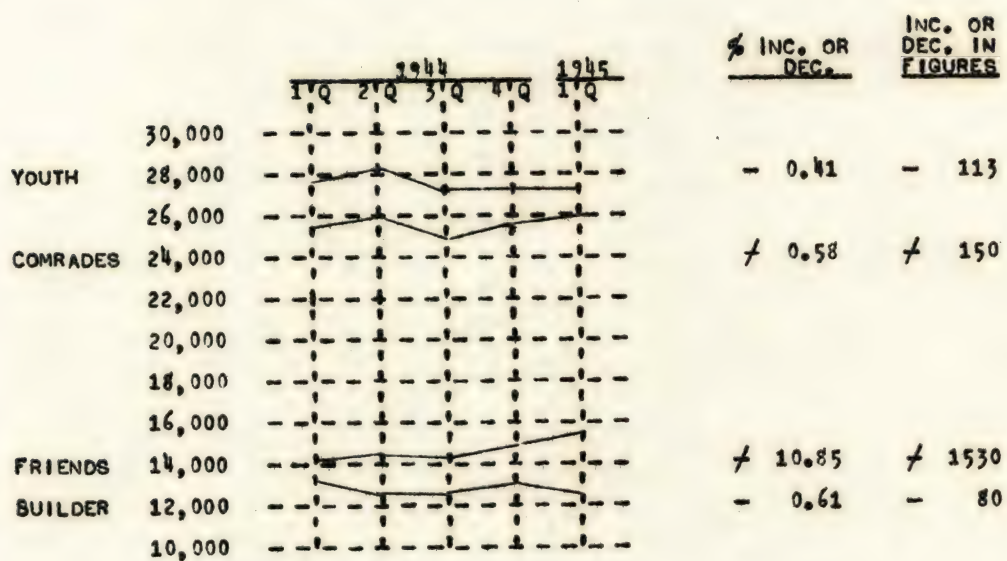
AGE GROUP MAGAZINES

	1st Quarter 1944	2nd Quarter 1944	3rd Quarter 1944	4th Quarter 1944	1st Quarter 1945	Inc. or Dec. 1st Q. 1944 1st Q. 1945	% Inc. or Dec.
Youth	27,859	28,049	27,480	27,752	27,746	- 113	- 0.41
Comrades	25,817	26,061	24,871	25,876	25,967	✓ 150	✓ 0.58
Friends	14,095	14,547	14,482	15,134	15,625	✓ 1,530	✓ 10.85
Net average Increase (Based on comparison of 1st Quarter 1944 and 1st Quarter 1945)							✓ 2.31%

TEACHERS' MAGAZINE

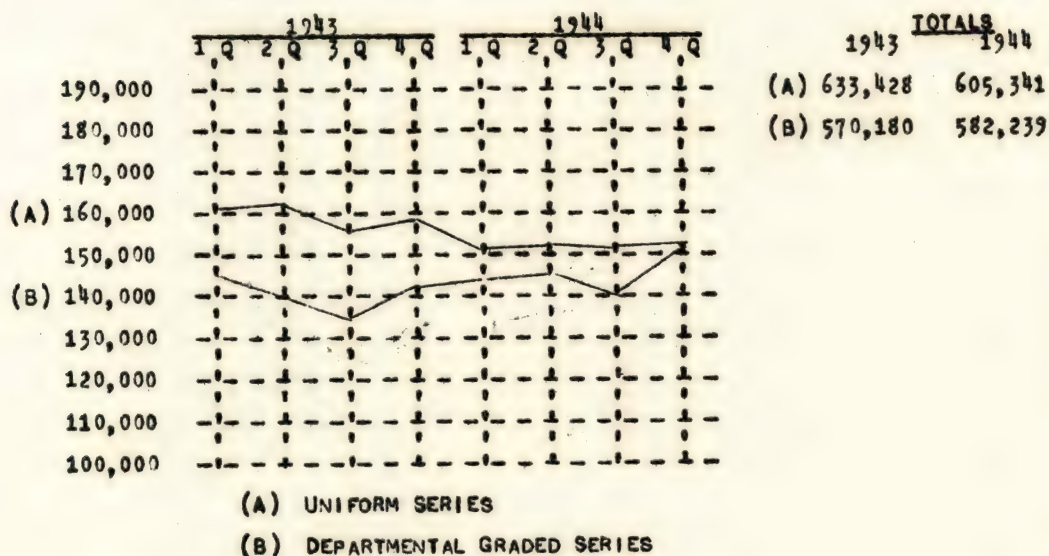
The Builder	13,048	12,968	12,965	13,299	12,968	- 80	- 0.61
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CIRCULATION - AGE GROUP MAGAZINES



TOTAL COPIES OF ALL PERIODICALS CIRCULATED

A COMPARATIVE GRAPH, UNIFORM SERIES AND DEPARTMENTAL GRADED SERIES



NUMBER OF COPIES OF PERIODICALS CIRCULATED

	1943 1ST QR.	1943 2ND QR.	1943 3RD QR.	1943 4TH QR.	TOTAL
DEPARTMENTAL GRADED SERIES	145,421	144,307	137,294	143,158	570,180
UNIFORM SERIES	160,366	160,585	155,463	157,014	633,428
THE BUILDER	39,586	39,378	38,554	38,955	156,473
AGE GROUP MAGAZINES	201,466	895,030	704,919	689,598	3,190,813
TOTAL	1,246,839	1,239,300	1,036,230	1,028,525	4,550,894

	1944 1ST QR.	1944 2ND QR.	1944 3RD QR.	1944 4TH QR.	TOTAL
DEPARTMENTAL GRADED SERIES	144,520	144,607	140,262	152,850	582,239
UNIFORM SERIES	151,095	151,122	150,762	152,362	605,341
THE BUILDER	39,143	38,905	38,895	39,896	156,839
AGE GROUP MAGAZINES	572,735	550,578	559,108	601,950	2,284,371
TOTAL	907,493	885,212	889,027	947,058	3,628,790

REPORT OF THE COOPERATIVE COUNCIL OF MISSIONARY EDUCATION

To the Members of the Board of Christian Education:

During eight months of the year now under contemplation, Dr. Carl D. Kriete served as part-time director of the Council, while I served as assistant director. During the past four months since Dr. Kriete's removal to the fulltime secretaryship of the Emergency World Service Commission, I have been serving as acting-director. This report, therefore, covers Dr. Kriete's activities as well as my own.

World Neighbors

It is now three years since the World Neighbor Plan was inaugurated by the Cooperative Council. By all odds, this third year has been the most lively of the three, both with regards to promotion and in acceptance by the church. Advertisement of the plan was pushed in every conceivable direction: the age group magazines featured it at various times, but particularly during the two mission emphases periods of the denomination; every mission unit appearing in the Bible-Life series urged teachers to introduce it to their pupils; the new Uniform series gave it a fillip such as it has never had in the old; The National Youth Cabinet adopted it as one of its five projects; the literature projected by the Children's Committee of the Cooperative Council made direct reference; teachers of missionary courses and teachers of courses on the Bible-Life Series and on Youth Work all stressed the plan in their classes in the summer schools; Miss Buehler has been indefatigable in presenting it at her children's clinics.

The results have not been spectacular, but we believe they do warrant the faith that the idea of World Neighbors is at last taking hold and give us grounds for hoping that many pupils in our Church schools have not only a new knowledge of what the missionary program of their Church is, but a new world-mindedness that must count--even though feebly--in the terrible world in which we live. On April 2nd, the statistics read as follows:

<u>Age Groups Choosing</u>		<u>World Neighbor Groups Chosen</u>
Children	355	539
Young People	167	220
Adults	116	168
Total	<u>638</u>	<u>927</u>

It is of further interest to note that 379 different churches are participating.

The following comparative statistics tell the story another way:

<u>Year</u>	<u>Groups Choosing</u>	<u>Groups Chosen</u>
April 1943	180	262
" 1944	332	472
" 1945	638	927

Four mailings of World Neighbors News have gone out to the participating groups during the year. Along with World Neighbor News we have always sent the latest free missionary literature of the boards, as well as some materials interdenominationally prepared.

Children's Committee on Missionary Education

In the report which I made to the Board of Christian Education in 1944, I called attention to the forward step taken by the Council in appointing a Children's Committee. This year I am able to list some very tangible results achieved by the committee consisting of Miss Buehler, chairman, Miss Esther Freivogel, Miss Rose Kniker, Mr. Harold Pflug, and the acting director of the Council.

The following fliers addressed specifically to children were prepared in cooperation with the Boards of Missions:

1. Americans, Too--American Japanese, 8 pages
2. Americans, Too--Winnebago Americans, 4 pages
3. Friends Across the Sea--In India, 4 pages
4. Friends Across the Sea--In China, 4 pages

A total of 71,000 of these fliers were printed, most of them having been mailed out in response to specific requests from pastors and children's leaders.

At the request of the Children's Committee the denomination's first children's kodachrome slide set with accompanying lecture made its appearance. The reception of this slide set, "Our Winnebago Playmates," was exceedingly favorable and as a consequence the Council in cooperation with Dr. H. H. Casselman of the Bureau of Visual Aids is now anticipating the preparation of sets and lectures particularly adapted to use with children, on Honduras, India, and Japanese-Americans. It should be noted that the Boards of Missions bear the expenses of preparing these sets.

The Council hopes to publish a well-illustrated children's book on the total missionary work of the Church in the course of the summer. Miss Buehler, the author, has the manuscript nearly completed at this writing.

A new project for children, TOGS IN A TOWEL, which originated with the American Friends Service Committee on behalf of the suffering children of Europe, is just in the process of becoming a service project for the children of our Church, to be directed by the Cooperative Council in cooperation with the director of children's work. After due consultation with the secretaries of the Boards of Missions and of the Emergency World Service Commission (at the instigation of the Children's Committee, particularly its chairman, Miss Buehler) it was agreed by the members of the Council that such a project, though not directly "missionary", was so in keeping with the spirit of World Neighbors that it could properly be handled by the Council. The first literature will be mailed shortly. It is hoped that children's groups which are already participating in World Neighbors, will in addition "adopt" a child in Europe to be the recipient of TOGS IN A TOWEL. Groups which have not previously enrolled in World Neighbors will receive a charter of membership whenever they advise the Cooperative Council that they are participating in TOGS IN A TOWEL. The Emergency World Service Commission has agreed to finance the cost of promotion. Groups will be directed to send all gifts to the American Friends Store Room in Philadelphia.

Church School Literature

During the past year the following mission units have appeared in the Bible-Life Series:

<u>Department</u>	<u>Date</u>	<u>Title</u>
Beginners'	July-August '44	Around the World With God's Children in Summer
	Jan.-March '45	God's Children Near and Far
Primary	March 1945	Africa and China
Junior	July 1944	World Christians
Intermediate	March 1944	Our Church At Work in the City
Senior	June 1944	The Missionary Task of the Church

It is understood, of course, that the Bible-Life lessons are planned according to a 3 year cycle and that the variety of the content cannot be fairly judged by this report of a fraction of that cycle. Dr. Kriete and I worked with the editorial staff in planning for these units.

The new format of The Builder which appeared in January precluded the possibility of a column of missionary interpretations. The Council immediately supplied the new writers for the new Uniform series with missionary literature and materials, and the editors cooperated in every way in bringing the Cooperative Council and particularly World Neighbors to the fore in the missionary units. We are dependent more than we know upon these quarterlies and the age-group papers for missionary education and the Cooperative Council aims to cooperate with the editors at every possible point.

Friends carried in serial form during the year three Missionary Education Movement books for children (almost in their entirety): Children and Their Homes Around the World; A Bell for Baby Brother; and My Indian Picture Storybook. Comrades carried several chapters of Beyond the Blue Pacific. The Cooperative Council is grateful to the editors, Misses Kniker and Rummel, for this inclusion of missionary material.

Summer Schools and Camps

Missions occupied its usual place in the summer schools and camps of 1944. Approximately 40 mission classes were conducted; for the most part the texts used were Temples Still Undone and Flags of Dawn. Perhaps more important than the classes, however, were the moving pictures, the projects, the international folk songs, the informal fellowship with and the vesper talks by the missionaries. The ecumenical church--"the great, new thrilling fact of our day", to quote the late William Temple--gives a new glow to missions to which young people, I find, respond with eagerness. How derelict we should be in this divisive day if we did not confront our too-bewildered youth with this one tremendous fact of unity, a unity born out of the missionary zeal of our forebears.

I would be remiss if I did not here personally record my appreciation for the devotion of every member of the staff of the Board of Christian Education to the missionary task of the Church. It has not only made cooperation with them a personally rewarding experience but also insured a definite missionary emphasis in every phase of the Board's work.

The large increase in benevolent giving--\$3,542.86 in 1944 as over against \$2,084 in 1943--netted sizable gifts for various denominational projects:

War Emergency Relief.....	\$2,779.49
Fellowship Fund.....	177.33
Conscientious Objectors Fund.....	98.96
Japanese Relocation Centers.....	18.39
Dunkirk Conference Grounds.....	319.14
Board of Christian Education.....	20.68
China Relief.....	71.87
Bible Wagon.....	57.00
	<u>\$3,542.86</u>

As in 1943 we were happy to have Japanese-Americans from our former San Francisco Church in several of the schools. Special mention should be made of the contribution which Mr. Henry Tani made. Two young people from our Winnebago Indian church attended the Green Lake L.T.S.

Plans are well in hand for the missionary emphasis in the 1945 schools and camps.

Missionary Education Movement

I attended both the fall and spring meetings of the M.E.M. held respectively in Toronto and New York. The Cooperative Council should be doing more than it is to increase the use of the unexcelled M.E.M. materials in our churches--that is, in groups other than the Women's Guild and the Girls' Guild which are already putting other groups to shame. At the spring meeting of M.E.M. literature revealed that during the past nine months the Evangelical and Reformed denomination used one piece of literature for every 129 people. This placed us as ninth among nineteen denominations; The Presbyterians U.S.A. head the list with one piece of literature for every 24 members. We can do better and the Cooperative Council must carry its particular responsibility for the increase.

The subjects to be covered by the M.E.M. for the years 1945-1948 are as follows:

<u>Home</u>	<u>Foreign</u>
1945-46 Uprooted Peoples	Africa
1946-47 Race Relations in America	India
1947-48 "Evangelism" or "The Christian Message and the Waiting World"	
This theme is to be used for both Home and Foreign Missions.	

It is our plan to use freely in the 1945 camps and schools the M.E.M. materials on Uprooted Peoples and Africa. Our Board of National Missions has participated so actively in interdenominational work for uprooted peoples that an interdenominational study becomes, in fact, a denominational study. The intention of the Board of International Missions to enter Africa at the earliest possible moment makes a study of that continent particularly pertinent.

The materials now being prepared by the M.E.M. for the study of Race in 1946-47 seem to me to be particularly thorough. Special planning for their best use should be made by the Cooperative Council with the Boards.

The Service Library

It is to be regretted that that portion of the service library located in the office of the Cooperative Council is not more widely used by the mid-western constituency of the church. During the past years the missionary tone of the library has been considerably increased; the best missionary books available have been purchased by the Cooperative Council, but the members of the church never give themselves the opportunity of hearing that tone and the books gather the notorious St. Louis grime.

Activities

I have handled all office correspondence that pertained to missionary literature and missionary education methods. I have had complete charge of all the work that centers around World Neighbors; the correspondence, the editing of World Neighbor News, the preparation of worship materials. I wrote a series of five articles for Comrades during the National Missions Emphasis period. I am just now completing a series of five for Youth. At various times during the year the editors of the Board of Christian Education and the editor of the Messenger made opportunity for articles on missionary education. During the past three months--in accordance with an action of the annual meeting of the Cooperative Council--I have edited all the national missions material appearing in the Messenger. In the course of the year I attended the annual meeting of the Board of National Missions, Women's Guild regional meetings at Centralia, Illinois, and Bloomington, Illinois, the 3 regional meetings of South Illinois Synod, the Second National Children's Workers' Conference at Dunkirk, and the already mentioned M.E.M. meetings. I taught course on Missions at the Waveland L.T.S. I have spoken in and around St. Louis on numerous occasions.

The following activities were not immediately under the direction of the Cooperative Council but they were so definitely related to missionary education that it may be of interest to have them included:

For the Board of International Missions I wrote Flags of Dawn.
 For the Board of National Missions I prepared script for 3 koda-chrome lectures.
 For Eden Publishing House for the sixth successive year I wrote a month's devotional messages for Daily Talks - with missionary implications.
 For the Board of Christian Education I wrote the weekly Missionary Interpretations for the Builder (for eight months). I also worked with Mr. Baker on a month of devotional messages for Gates of Beauty. These, too, were definitely missionary-centered.
 For the M.E.M. I wrote a 128 page Junior High leaders' text on Africa which will be off the press May 15.
 For The Messenger I have regularly prepared the page, News of the Religious World, always emphasizing the activities of the world-wide Church.

New Director

At the annual meeting of the Cooperative Council held on November 8, 1944, Dr. Kriete presented his resignation to take effect on December 1. At the request of the Council I agreed to serve as acting director until a new full-time director could be secured. On the day on which this is being written (April 2) Dr. Gilbert W. Schroer has arrived in St. Louis to assume his new position.

I came into the Cooperative Council as a part-time assistant in 1940 when the director of the Council (Mr. Baker then; later Dr. Kriete) was asked by the General Council of the Church to take over the duties of the secretaryship of War Emergency Relief. Now that the Cooperative Council once more has a full-time director, I am happy to be released. This, then, will be my last report to the Board of Christian Education.

Respectfully submitted,

Helen E. Baker

FINANCIAL STATEMENTS

GENERAL FINANCIAL STATEMENT

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION
EVANGELICAL & REFORMED CHURCH

February 1, 1944 to January 31, 1945

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
BUDGET		Contrib.-Chr. Emph.	1,568.54		1,568.54		
		E.&R. Apportionment	67,228.48		67,228.48		
		TOTAL	68,797.02		68,797.02		
MISCELLANEOUS		Miscellaneous -					
		Stock Inventories	380.45	342.91	37.54		
		Taxes & hospitalization withheld from employees	5,428.59	5,712.16		283.57	
		Educational Brochure	195.04		195.04		
		Emp. Pension Plan	1,311.01	1,347.93		36.92	
		Offset Printing	180.86		180.86		
		Cash transferred to					
		Trust Fds. & Invest.		6,641.06		6,641.06	
		TOTAL	7,495.95	14,044.06		6,548.11	
GENERAL	1005	Equip. & Repairs	259.00	745.48		486.48	50.00
	1008	Printing	3,625.19	4,972.15		1,346.96	1,000.00
	1010	Supplies	18.91	492.02		473.11	700.00
	1018	Postage	15.61	1,038.87		1,023.26	1,475.00
	1020	Express & Freight		16.19		16.19	25.00
	1027	Telephone		119.17		119.17	200.00
	1028	Telegraph		10.67		10.67	50.00
	1030	Travel	201.49	2,315.42		2,113.93	1,100.00
	1031	Travel - Zoning					500.00
	1032	Exhibits		39.11		39.11	100.00
	1045	Art Work & Engraving		59.41		59.41	100.00
	1050	R. E. Support	198.95	2,591.04		2,392.09	1,900.00
	1054	Interest & Annuities		16.19		16.19	50.00
	1055	Audit		200.00		200.00	200.00
	1056	Insurance	376.35	649.29		272.94	300.00
	1057	Gen. Office Rental		1,365.28		1,365.28	1,599.13
	1059	Exec. Sec. House Rent		700.00		700.00	675.00
	1060	Salary - Exec. Sec.		1,662.44		1,662.44	1,500.00
	1061	Salary Secretary		869.25		869.25	910.00
	1062	Salary, Accounting		2,327.50		2,327.50	2,451.80
	1063	Salary, Half Time Clerk		832.00		832.00	822.25
	1064	Salary, Extra Help		403.31		403.31	
	1065	Salary, Stenographer		442.00		442.00	1,554.70
	1070	Pension		183.36		183.36	150.00
	1071	Lay-Employees' Retire.		111.00		111.00	
	1075	Miscellaneous		262.42		262.42	100.00
	1083	Ship. Room Service		138.62		138.62	150.00
		TOTAL	4,695.50	22,562.19		17,866.69	17,662.88

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
LIBRARY	1105	Equipment		1.65		1.65	50.00
	1108	Printing					150.00
	1110	Supplies	1.70	135.49		133.79	100.00
	1113	Added Volumes	15.16	358.03		342.87	200.00
	1116	Fines	7.16	.50	6.66		(25.00)
	1118	Postage		131.92		131.92	140.00
	1120	Express		31.32		31.32	5.00
	1124	Picture Service	815.66	1,119.70		304.04	
	1126	Film Service	240.57	280.74		40.17	100.00
	1127	Telephone		112.35		112.35	73.00
	1128	Telegram		9.01		9.01	
	1132	Exhibits	33.95	28.15	5.80		
	1138	Bailey Slides	1,655.61	1,179.79	475.82		
	1139	Religious Film Asso.	117.68	454.15		336.47	
	1157	Office Rental		849.56		849.56	849.75
	1160	Salary, Librarian		1,976.00		1,976.00	1,914.00
	1161	Salary, Assist. Librarian		1,276.62		1,276.62	1,495.00
	1164	Extra Help		146.82		146.82	100.00
	1170	Retirement					102.27
	1171	Lay-Employes' Retiro.		72.96		72.96	
	1175	Miscellaneous		57.51		57.51	25.00
	1176	Relabelling					75.00
	1183	Ship. Room Service		42.84		42.84	150.00
		TOTAL	2,887.49	8,265.11		5,377.62	5,504.02
LEADERSHIP TRAINING - GENERAL	1205	Equipment		298.80		298.80	75.00
	1208	Printing	26.42	33.80		7.38	50.00
	1210	Supplies		144.59		144.59	180.00
	1218	Postage	4.48	72.15		67.67	140.00
	1220	Express		2.80		2.80	5.00
	1227	Telephone		96.17		96.17	75.00
	1228	Telegram		4.47		4.47	5.00
	1230	Travel	67.64	341.98		274.34	300.00
	1245	Art Work & Engrav.					75.00
	1248	Fees					(10.00)
	1250	R. E. Support	16.00	2.90	13.10		(10.00)
	1257	Office Rental		410.20		410.20	377.30
	1259	House Rental		250.00		250.00	400.00
	1260	Salary, Director		1,250.00		1,250.00	2,000.00
	1261	Salary, Secretary to Dir.		1,850.00		1,850.00	1,914.00
	1262	Salary, Half-Time Clerk		832.00		832.00	822.25
	1263	Salary, Extra Help		6.60		6.60	
	1270	Retirement		87.50		87.50	202.09
	1271	Lay-Employes' Retire.		45.21		45.21	
	1275	Miscellaneous		30.41		30.41	25.00
	1277	Moving					200.00
	1283	Ship. Room Service		16.45		16.45	150.00
		TOTAL	114.54	5,776.03		5,661.49	6,975.64

Dept.	No.	Account	Recorded		Net		Budget
			Receipts	Disburs.	Receipts	Disburs.	Estimate
LEADERSHIP TRAINING SUMMER SCHOOLS	1305	Equip. & Supplies	2,230.61	2,214.47	16.14		500.00
	1308	Printing	50.28	685.35		635.07	600.00
	1318	Postage		367.40		367.40	350.00
	1320	Express		33.84		33.84	50.00
	1323	Tuition	32,086.57	27,800.92	4,285.65		(3,000.00)
	1325	Honoraria	10.00	3,475.00		3,465.00	2,500.00
	1327	Telephone		29.31		29.31	25.00
	1328	Telegram		42.71		42.71	25.00
	1330	Travel	13.46	2,561.77		2,548.31	1,700.00
	1335	Sales Store					(40.00)
	1345	Art Work & Engrav.					40.00
	1350	R. E. Support	1,956.95	1,945.77	11.18		(175.00)
	1351	Work Camp	20.00	200.00		180.00	
	1355	Scholarships	177.91	28.00	149.91		
	1360	Extra Help		37.80		37.80	
		TOTAL	36,545.78	39,422.34		2,876.56	2,575.00
CHILDREN'S WORK	1405	Equipment		223.15		223.15	50.00
	1408	Printing	137.48	968.82		831.34	500.00
	1410	Supplies	11.10	207.23		196.13	150.00
	1418	Postage		564.60		564.60	700.00
	1420	Express		16.47		16.47	5.00
	1427	Telephone		110.03		110.03	75.00
	1428	Telegram		12.92		12.92	5.00
	1430	Travel	143.67	859.89		716.22	500.00
	1431	Travel, Cab.	95.20	359.79		264.59	300.00
	1432	Junior Camp Travel	.45	33.72		33.27	
	1445	Art Work & Engrav.		27.62		27.62	25.00
	1450	R. E. Support	117.90	21.80	96.10		(40.00)
	1457	Office Rental		417.96		417.96	418.00
	1460	Salary Director		2,700.00		2,700.00	2,310.00
	1461	Salary, Sec. to Dir.		1,924.00		1,924.00	1,914.00
	1464	Salary, Extra Help		12.60		12.60	40.00
	1470	Retirement					126.72
YOUTH WORK	1471	Lay-Employes Retire.		104.04		104.04	
	1475	Miscellaneous		37.67		37.67	50.00
	1483	Ship. Room Service		53.58		53.58	150.00
		TOTAL	505.80	8,655.89		8,150.09	7,278.72
	1605	Equipment		274.75		274.75	50.00
	1608	Printing	151.38	1,059.96		908.58	500.00
	1610	Supplies	26.68	141.69		115.01	180.00
	1618	Postage	24.70	376.39		351.69	800.00
	1620	Express		1.50		1.50	5.00
	1627	Telephone		162.97		162.97	75.00
	1628	Telegrams		15.06		15.06	10.00
	1630	Travel	36.46	1,064.91		1,028.45	450.00
	1631	Travel, Cabinet		97.97		97.97	275.00
	1645	Art Work & Engrav.	2.45	32.50		30.05	75.00
	1650	R. E. Support	5.00		5.00		(25.00)

Dept.	No.	Account	Recorded		Net		Budget Estimate
			Receipts	Disburs.	Receipts	Disburs.	
YOUTH WORK	1657	Office Rental		434.48		434.48	469.70
	1659	House Rent	50.00	675.00		625.00	600.00
	1660	Salary, Director		3,163.36		3,163.36	3,000.00
	1661	Salary, Sec. to Dir.		1,876.00		1,876.00	1,914.00
	1664	Sal., Stenog., $\frac{1}{2}$ time	325.05	715.00		389.95	747.50
	1670	Retirement		150.00		150.00	229.85
	1675	Miscellaneous		54.69		54.69	50.00
	1682	U. Chr. Youth Move.	45.00	75.00		30.00	75.00
	1683	Ship. Room Service		84.22		84.22	150.00
		TOTAL	666.72	10,455.45		9,788.73	9,631.05
STUDENT WORK	1708	Printing		105.49		105.49	50.00
	1718	Postage					16.00
	1760	Pastor's Salary	845.00	3,350.00		2,505.00	2,150.00
	1770	Retirement		32.52		32.52	32.52
	1771	Contributions		25.00		25.00	
	1850	Contributions	100.00		100.00		
		TOTAL	945.00	3,513.01		2,568.01	2,248.52
INTERMEDIATE AND SENIOR CAMPS	1905	Equip. & Supplies	1,178.35	1,287.53		109.18	300.00
	1908	Printing	25.10	310.85		285.75	25.00
	1918	Postage		187.53		187.53	175.00
	1920	Express		1.50		1.50	25.00
	1923	Tuition	23,074.20	18,742.26	4,331.94		(3,000.00)
	1925	Honoraria		1,707.50		1,707.50	1,200.00
	1927	Telephone		5.41		5.41	25.00
	1928	Telegrams		29.15		29.15	10.00
	1930	Travel		2,468.31		2,468.31	800.00
	1934	Sales					(100.00)
	1945	Art Work & Engrav.		28.71		28.71	30.00
	1950	R. E. Support	1,305.96	1,259.96	46.00		
	1955	Scholar. & Fellow. Fund	97.38		97.38		
	1960	Extra Help					25.00
		TOTAL	25,680.99	26,028.71		347.72	(485.00)
ADULT WORK	2005	Equipment					300.00
	2008	Printing	.10		.10		100.00
	2010	Supplies					160.00
	2018	Postage					100.00
	2020	Express					5.00
	2027	Telephone					75.00
	2028	Telegram					5.00
	2030	Travel					350.00
	2045	Art Work & Engrav.					25.00
	2059	House Rent					300.00
	2060	Salary Director					1,500.00
	2061	Salary, Sec. to Dir.					957.00
	2070	Retirement					103.71
	2075	Miscellaneous					50.00
	2077	Moving					200.00
	2083	Ship. Room Service					150.00
		TOTAL	.10		.10		4,380.71

Dept.	No.	Account	Recorded		Net		Budget
			Receipts	Disburs.	Receipts	Disburs.	Estimate
WEEKDAY SCHOOL	2208	Printing	11.38	64.31		52.93	25.00
	2210	Supplies					5.00
	2218	Postage		1.05		1.05	60.00
		TOTAL	11.38	65.36		53.98	90.00
	2300	Missionary Educa.		1,800.00		1,800.00	1,800.00
		TOTAL		1,800.00		1,800.00	1,800.00
LITERATURE	2508	Printing		.18		.18	
	2510	Supplies		62.35		62.35	
	2518	Postage		62.71		62.71	
	2520	Express		1.28		1.28	
	2527	Telephone		73.61		73.61	
	2530	Travel	21.07	111.24		90.17	
	2550	R. E. Support	1.93		1.93		
	2557	Office Rent		324.00		324.00	
	2575	Miscellaneous		17.52		17.52	
	2583	Ship. Room Service		5.52		5.52	
		TOTAL	23.00	658.41		635.41	700.00
	2600	The Messenger		1,078.85		1,078.85	1,200.00
		TOTAL		1,078.85		1,078.85	1,200.00
		TOTALS	148,369.27	142,325.41	6,043.86		59,561.54

Cash Balance, February 1, 1944	1,580.67
Actual Apportionment Receipts - Twelve Months	<u>68,797.02</u>
	70,377.69
Net Budget Spending	<u>56,112.10</u>
	14,265.59
Transferred to Trust Funds and Investments	<u>6,641.06</u>
CASH BALANCE JANUARY 31, 1945	7,624.53

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

OF ALL DEPARTMENTS

For the Year Ending January 31, 1945

<u>Departments</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Net Disbursements or (Receipts)</u>
Budget - Apportionment	\$ 68,797.02	0	(\$ 68,797.02)
General office	4,695.50	22,562.19	17,866.69
Miscellaneous	7,495.95	15,122.91	7,626.96
Library	1,231.88	7,085.32	5,853.44
Leadership Training Division	114.54	5,776.03	5,661.49
Leadership Training Summer Schools	36,545.78	39,422.34	2,876.56
Children's Work	505.80	8,655.89	8,150.09
Young People's Work	666.72	10,455.45	9,788.73
Student Work	945.00	3,513.01	2,568.01
Camps	25,680.99	26,028.71	347.72
Adult Work	.10	0	(.10)
Week Day Religious Education	11.38	65.36	53.98
Missionary Education	0	1,800.00	1,800.00
Department of Literature	23.00	658.41	635.41
Stereopticon slides & equipment	1,655.61	1,179.79	(475.82)
TOTALS	\$148,369.27	\$142,325.41	(\$ 6,043.86)

SUMMARY OF CASH

Cash balance at January 31, 1944:		
In Banks	\$ 1,327.82	
Petty cash on hand	252.85	1,580.67
Receipts for the year		<u>148,369.27</u>
Total		149,949.94
Disbursements for the year		<u>142,325.41</u>
Cash balance at January 31, 1945:		
Philadelphia National Bank - special account	20.11	
Philadelphia National Bank - general account	7,351.57	
Petty cash on hand	252.85	\$ 7,624.53

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

BALANCE SHEET

At January 31, 1945

A s s e t s

<u>Cash on Hand</u>			
Philadelphia National Bank - Special Account	\$	20.11	
Philadelphia National Bank - General Account		7,351.57	
Petty Cash		<u>252.85</u>	\$ 7,624.53
<u>Accounts Receivable</u>			
Accounts receivable		1,178.06	
Due from Schaff Building		<u>28,466.77</u>	29,644.83
<u>Notes Receivable</u>			
Board of Home Missions			1,088.45
<u>Inventories</u>			
Furniture, fixtures and equipment		5,253.98	
Library - books		2,060.62	
Pictures		1,025.78	
Stationery and office supplies		1,204.80	
Resale printed materials		2,909.89	
Postage		74.30	
Stereopticon slides and equipment		<u>5,298.31</u>	17,827.68
<u>Miscellaneous</u>			
Miscellaneous		92.92	
Educational Brochure		7.41	
Prepaid Insurance		<u>148.92</u>	<u>249.25</u>
Total Assets			<u>\$56,434.74</u>

(Liabilities on next page)

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONBALANCE SHEET (Continued)At January 31, 1945L i a b i l i t i e sAccounts PayableAccounts payable
Miscellaneous

\$ 1,579.96

268.29

\$ 1,848.25

Notes and Loans PayableExtension Fund Board
F. A. Keck - General Treasurer -
(Dunkirk Property)

563.05

5,000.00

5,563.05

Fund Accounts

Miller Memorial Fund

269.07

Capital Account

Balance at January 31, 1945

48,754.37

Total Liabilities and Capital

\$56,434.74

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

CHRISTIAN EDUCATION PRESS

ANALYSIS OF GROSS PROFIT - PER PUBLICATION

For the Year Ending January 31, 1945

COST OF GOODS SOLD

PUBLICATION	Sales	COST OF GOODS SOLD					Gross Profit or (Loss)
		Inventory Feb. 1, 1944	Production Costs	Other Costs (A)	TOTAL	Less Inventory Jan. 31, 1945	
Christian Hymnways	\$ 1,650.71	\$ 4,148.02	\$ -	\$ 11.67	\$ 4,159.69	\$ 3,080.09	\$ 1,079.60
My Confirmation	5,297.51	1,432.95	2,480.01	68.30	3,981.26	814.25	3,167.01
Windows of Worship	2,004.06	407.16	2,961.25	16.47	3,384.88	1,934.01	1,450.87
You Can Do It	28.92	74.40	-	-	74.40	51.90	22.50
Hymns for Jr. Worship	433.68	303.30	433.33	10.10	746.73	380.42	366.31
Getting Along Together	.38	55.50	-	-	55.50	55.20	.30
Of Such is the Kingdom	11.90	435.93	-	-	435.93	426.17	9.76
Children's Devotional	-	364.42	(50.00)	-	314.42	314.42	-
Jesus and His Teachings	97.02	653.52	-	91.52	745.04	603.96	141.08
Into All The World	222.17	850.93	-	-	850.93	700.04	150.89
The Gospel of Mark	10.57	194.80	-	-	194.80	187.40	7.40
Robin of Delhi	415.76	230.70	445.00	-	675.70	454.99	220.71
A Missionary's Leisure in the Jungle	127.33	377.50	-	-	377.50	271.00	106.50
Gates of Beauty	-	-	472.53	-	472.53	472.53	-
TOTALS	\$10,300.01	\$ 9,529.13	\$ 6,742.12	\$ 198.06	\$16,469.31	\$ 9,746.38	\$ 6,722.93
							\$3,577.68

(A) Includes advertising, express, postage and miscellaneous expenses. () Denotes deduction or loss.

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONCHRISTIAN EDUCATION PRESSANALYSIS OF CAPITAL ACCOUNTFor the Year Ending January 31, 1945

Credit balance at February 1, 1944.

\$ 15,939.70

C R E D I T S

Net profit for the year ending January 31, 1945

3,043.94

Total credits

18,983.64

D E B I T S

There were no debits

0

Credit balance at January 31, 1945

\$ 18,983.64

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONCHRISTIAN EDUCATION PRESSPROFIT AND LOSS STATEMENTFor the Year Ending January 31, 1945

Sales		\$10,300.01
Cost of Sales:		
Inventory at February 1, 1944	\$ 9,529.13	
Printing and other costs	<u>6,940.18</u>	
Total	16,469.31	
Less inventory at January 31, 1945	<u>9,746.38</u>	
Cost of goods sold		<u>6,722.93</u>
Gross profit - per schedule		3,577.08
<u>Expenses</u>		
Accounts written off	0	
General expenses	6.74	
Insurance	0	
Pension	18.75	
Postage	0	
Rent	239.88	
Salaries	189.38	
Shipping room service	79.83	
Stationery and printing	48.45	
Supplies	20.66	
Telephone and telegraph	0	
Travel	<u>1.00</u>	
Total expenses		<u>604.69</u>
Net profit for the year		2,972.39
<u>Other Income</u>		
Miscellaneous income		<u>71.55</u>
Total profit for the year		<u>\$ 3,043.94</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

CHRISTIAN EDUCATION PRESS

BALANCE SHEET

At January 31, 1945

A s s e t s

Cash	\$ 14,336.34
Accounts receivable	2,607.17
Inventories	9,746.38
Furniture	<u>5.00</u>
Total Assets	<u>\$ 26,694.89</u>

L i a b i l i t i e s

Accounts payable	\$ 150.26
Loans payable (Trust Funds and Investments)	<u>7,560.99</u>
Total Liabilities	\$ 7,711.25
Capital	<u>18,983.64</u>
Total Liabilities and Capital	<u>\$ 26,694.89</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

PERIODICAL DEPARTMENT

PROFIT AND LOSS STATEMENT

For the Eleven Months Ending December 31, 1944

*	<u>Net Sales</u>	<u>Costs and Expenses</u>	<u>Profit or (Loss)</u>
DEPARTMENTAL GRADED LESSONS - <u>per schedule</u>			
Bible-Life Series	\$ 69,693.89	\$ 68,617.47	\$ 1,076.42
Other series	1,066.01	1,166.95	(100.94)
AGE GROUP PAPERS, YOUTH AND LEADERS' MAGAZINES - <u>per schedule</u>			
Friends	4,768.14	5,482.56	(714.42)
Comrades	12,024.07	18,309.61	(6,285.54)
Youth	20,692.35	24,413.32	(3,720.97)
Builder	9,502.00	13,432.57	(3,930.57)
Miscellaneous	1,377.70	1,570.19	(192.49)
UNIFORM LESSONS - per schedule			
Primary	1,028.31	814.30	214.01
Junior	3,084.21	2,460.69	623.52
Intermediate	4,356.84	3,428.80	928.04
Senior and Young People	5,924.59	4,163.30	1,761.29
Adult in Church and Home	22,756.10	11,901.03	10,855.07
Lesson Leaf	3,704.63	2,301.48	1,403.15
Worship Service	140.20	231.46	(91.26)
General	811.59	862.48	(50.89)
TOTALS	\$160,930.63	\$159,156.21	1,774.42
OTHER INCOME			
Miscellaneous income	0		
From Women's Guild	1,150.00		
Total other income			1,150.00
TOTAL PROFIT			2,924.42
OTHER EXPENSES			
Miscellaneous expenses		0	
Calendars		0	
Total other expenses			0
FINAL PROFIT FOR THE ELEVEN MONTHS			\$ 2,924.42

() Denotes loss

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

PERIODICAL DEPARTMENT

BALANCE SHEET

At December 31, 1944

A s s e t s

Cash in bank	\$27,749.33	
Cash and checks on hand	<u>2,446.90</u>	\$30,196.23
Accounts receivable (net)	6,569.37	
Due from Eden Publishing Company	<u>6,601.09</u>	13,170.46
Loans to Heidelberg Press	19,700.00	
Loans to Central Publishing Company	<u>2,000.00</u>	21,700.00
<u>Inventories</u>		
Stationery and office supplies - At St. Louis	70.50	
Library Books - At St. Louis	80.00	
Manuscripts, photos, electros - At St. Louis	913.25	
Cuts - At St. Louis	<u>2,500.00</u>	
	3,563.75	
Periodicals on hand - at Philadelphia	\$405.13	
Stationery and supplies-at Philadelphia	<u>502.31</u>	907.44
		4,471.19
Furniture and fixtures - at St. Louis	311.50	
Furniture and fixtures - at Philadelphia	<u>3,213.55</u>	3,525.05
Prepaid costs and expenses	6,603.14	
Prepaid insurance	<u>101.52</u>	6,704.66
 TOTAL ASSETS		 \$79,767.59

L i a b i l i t i e s

Accounts payable (net)	\$ 2,261.30
Miscellaneous credits	<u>110.85</u>
TOTAL LIABILITIES	\$ 2,372.15
Capital at December 31, 1944	<u>77,395.44</u>
TOTAL LIABILITIES AND CAPITAL	<u>\$79,767.59</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONPERIODICAL DEPARTMENTCAPITAL ACCOUNTAt December 31, 1944

Balance to credit at February 1, 1944	\$74,471.02
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Credits

Net profit for the eleven months ending December 31, 1944	<u>2,924.42</u>
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TOTAL CREDITS	77,395.44
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Debits

There were no debits	<u>0</u>
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Balance to credit at December 31, 1944	<u>\$77,395.44</u>
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BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

PERIODICAL DEPARTMENT

SCHEDULE OF INSURANCE POLICIES

At December 31, 1944

<u>Number</u>	<u>Name of Company</u>	<u>Amount</u>	<u>Date</u>	<u>Expires</u>	<u>Premium</u>	<u>Kind</u> <u>Workmen's</u>
01-755505	Maryland Casualty Company	\$ -	12-31-43	12-31-44	\$ 56.24	Compensation
W-22673	Aetna Life Insurance Company	-	6-24-44	6-24-45	194.74	Employees' Life
R-7882075	Lumbermen's Mutual Casualty Company	2,000.00	4-14-44	4-14-45	2.50	Payroll Robbery
967823	The Guarantee Company of North America	4,500.00	7-18-44	7-18-45	10.12	Fidelity Bond
P.B.S. 7656776	Zurich General Accident and Liability Insur- ance Company	1,333.00	6-9-44	6-9-45	2.50	Safe Burglary
TOTAL					\$266.10	

Note - Policy R-7882075 is held by the Schaff-Heidelberg Corporation, and the balance by the Educational Department. Premiums shown above represent Periodical Department's share.

Note - Prepaid insurance premiums at December 31, 1944 amounted to \$101.52.

Note - You do not carry any insurance on furniture and inventories in St. Louis and Philadelphia.

BOARD OF CHRISTIAN EDUCATION AND PUBLICATIONTRUST FUNDS AND INVESTMENTSANALYSIS OF CAPITAL ACCOUNTFor the Year Ending January 31, 1945

Credit balance at January 31, 1944	\$ 14,580.96
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C R E D I T S

Cash transferred from the Board of Christian Education and Publication (Educational Department) at January 31, 1945	<u>6,641.06</u>
Total credits	21,222.02

D E B I T S

Net loss for the year ending January 31, 1945	<u>174.16</u>
Credit balance at January 31, 1945	<u>\$ 21,047.86</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

TRUST FUNDS AND INVESTMENTS

PROFIT AND LOSS STATEMENT

For the Year Ending January 31, 1945

I N C O M E

Interest on investments	\$ 40.00	
Interest on bank accounts	<u>172.55</u>	
Total income		\$ 212.55

E X P E N S E S

Annuities on annuity bonds	386.71	
General expenses	0	
Postage	0	
Salaries	0	
Stationery and printing	<u>0</u>	
Total expenses		<u>386.71</u>
Net loss for the year		<u>(\$ 174.16)</u>

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

TRUST FUNDS AND INVESTMENTS

BALANCE SHEET

At January 31, 1945

A S S E T S

Cash - Philadelphia National Bank	\$16,975.88	
Cash - Philadelphia Saving Fund Society	<u>10,670.71</u>	\$27,646.59
Loans Receivable - Christian Education Press		7,560.99
Investments		<u>1,000.00</u>
Total Assets		\$36,207.58

LIABILITIES

Annuity Bonds Outstanding (A)	\$11,692.83
General Reserve Fund	1,591.38
Estate of George A. Garrett Trust Fund	<u>1,875.51</u>
Total Liabilities	15,159.72
Capital Account	<u>21,047.86</u>
Total Liabilities and Capital	<u>\$36,207.58</u>

(A) Reverts to Board at the death of the annuitant.

LEADERSHIP TRAINING - SUMMER SCHOOLS
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1945

	Lake Erie		L.T.S.		Dunkirk Family		Gulf Coast		Work Camps		North Star L.T.S.	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Tuition	\$2,265.68		7,441.29	6,211.62							1,081.48	951.28
Entertainment		1,934.88										26.32
Printing	1.76	33.06	5.77	133.44		6.07					.50	74.38
Supplies	133.41	142.35	425.42	215.41		14.56					52.00	14.52
Postage		20.32		65.15		5.03						.07
Express & Freight		12.89		5.01		.07						2.85
Telephone				3.53		1.74						181.31
Telegraph	2.48	178.89		366.25		37.66						60.00
Travel	114.47	114.47	361.49	370.99		55.00		20.00	200.00		60.00	50.00
Offerings		76.20	10.00	498.80								
Honoraria												
Fellowship Funds		2.65		8.70		.76						.76
Extra help												
Totals	2,517.80	2,516.56	8,243.97	7,878.90		120.89	20.00	208.46	1,193.98	1,361.49		
Profit or (Loss)		1.24		365.07		(113.11)	(188.46)		(167.51)			
Totals	\$2,517.80	2,517.80	8,243.97	8,243.97		120.89	208.46	208.46	1,361.49	1,361.49		

LEADERSHIP TRAINING - SUMMER SCHOOLS

SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1945

	Lone Star L.T.S.			Sunflower L.T.S.			Mensch Mill Young People			Mensch Mill Family			Michiana L.T.S.		
	Receipts	Disburs.		Receipts	Disburs.		Receipts	Disburs.		Receipts	Disburs.		Receipts	Disburs.	
Tuition	\$1,224.82	1,073.40		1,131.36	978.38		1,252.86	1,203.85		1,049.45	1,083.90		1,448.20	1,304.75	
Entertainment		29.35			32.39			22.83			25.87		26.26	35.43	
Printing	.75	132.93		1.00	94.00		1.01	113.62		1.26	315.66		83.91	73.01	
Supplies	63.20	13.21		82.15	19.14		161.92	14.48		155.19	27.02			19.08	
Postage		.11			.14			.14			.17			.19	
Express & Freight					2.05			.19			8.09			2.10	
Telephone		.36			1.23			.49			.61			5.13	
Telegraph		166.41			148.32			56.50			73.87			151.33	
Travel		29.07			220.00			175.96			106.40		90.30	90.30	
Offerings	49.75	325.00					175.96	135.00			180.00			150.00	
Honoraria										30.46					
Fellowship Funds															
Extra Help		1.14			1.51			1.51			1.89			1.89	
Totals	1,338.52	1,770.98		1,214.51	1,497.16		1,591.75	1,724.57		1,342.76	1,823.48		1,648.67	1,833.21	
Profit or (Loss)	(432.46)			(282.65)			(132.82)			(480.72)			(184.54)		
Totals	1,770.98	1,770.98		1,497.16	1,497.16		1,724.57	1,724.57		1,823.48	1,823.48		1,833.21	1,833.21	

LEADERSHIP TRAINING - SUMMER SCHOOLS

SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1945

	Mountain Lake		Ohio S. S.		Missouri Valley		Monticello	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Tuition	\$2,159.86	1,889.95	1,594.77	1,520.32	2,479.22	2,152.54	2,627.87	2,282.35
Entertainment		40.64	.75	37.60	2.01	49.28	2.01	52.78
Printing	1.00	183.87	202.52	104.36	160.72	191.36	203.45	157.56
Supplies	115.77	13.70		19.74		25.46		28.42
Postage		.12		4.24		.27		.28
Express & Freight		6.99		5.85		4.86		2.55
Telephone		6.76		180.37		1.50		.97
Telegraph		188.45		107.52		120.82	5.00	188.77
Travel	40.00	40.00	107.52	107.52	119.34	119.34	168.84	168.84
Offerings		195.00		155.00		335.00		365.00
Honoraria		28.00						
Fellowship Funds	127.45						20.00	
Extra Help		1.51		1.13		3.02		3.02
Totals	2,444.08	2,594.99	1,905.56	2,136.13	2,761.29	3,003.45	3,027.17	3,250.54
Profit or (Loss)	(150.91)		(230.57)		(242.16)		(223.37)	
Totals	2,594.99	2,594.99	2,136.13	2,136.13	3,003.45	3,003.45	3,250.54	3,250.54

LEADERSHIP TRAINING - SUMMER SCHOOLS

SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1945

	Hanover Conference		Green Lake		Nebraska	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Tuition	\$2,482.81	2,115.00	2,870.58	2,263.20	976.32	835.50
Entertainment		55.82		66.87		37.60
Printing	2.26	134.17	2.51	167.73	.75	99.50
Supplies	99.26	33.40	182.86	30.16	101.73	10.11
Postage		7.15		.35		2.64
Express & Freights		1.43		1.05		
Telephone		3.98		6.50		.36
Telegraph		147.46		178.65		196.71
Travel	5.98	216.00		283.23		63.65
Offerings	216.00	175.00	283.23	395.00	63.65	165.00
Honoraria						
Fellowship Funds						
Extra Help		3.40		3.78		1.13
Totals	2,806.31	2,892.81	3,339.18	3,396.52	1,142.45	1,412.20
Profit or (Loss)	(86.50)		(57.34)		(269.75)	
Totals	2,892.81	2,892.81	3,396.52	3,396.52	1,412.20	1,412.20

LEADERSHIP TRAINING - SUMMER SCHOOLS
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

For the Year Ending January 31, 1945

S U M M A R Y

	RECEIPTS	DISBURSEMENTS	PROFIT	LOSS
	\$	\$	\$	\$
Lake Erie	2,517.80	2,516.56	1.24	113.11
Dunkirk Family	8,243.97	7,878.90	365.07	188.46
Gulf Coast	7.73	120.89		167.51
Work Camps	20.00	208.46		432.46
North Star	1,193.93	1,361.49		282.65
Lone Star	1,338.52	1,770.98		132.82
Sunflower	1,214.51	1,497.16		480.72
Mensch Mill Young People	1,591.75	1,724.57		184.54
Mensch Mill Family	1,342.76	1,823.48		150.91
Michiana	1,648.67	1,833.21		230.57
Mountain Lake	2,444.03	2,594.99		242.16
Ohio	1,905.56	2,136.13		223.37
Missouri Valley	2,761.29	3,003.45		86.50
Monticello	3,027.17	3,250.54		57.34
Hanover Conference	2,806.31	2,892.81		269.75
Green Lake	3,339.13	3,396.52		
Nebraska	1,142.45	1,412.20		
TOTAL	36,545.73	39,422.34	366.31	3,242.87
			2,876.56	
Net Loss	\$ 39,422.34	\$ 39,422.34	\$ 3,242.87	\$ 3,242.87

DETAILED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

C A M P S

For the Year Ending January 31, 1945

	Mensch Mill		Mensch Mill		Mensch Mill		Mensch Mill		Mensch Mill		Dunkirk	
	1st Intermediate		2nd Intermediate		First Senior		Second Senior		Senior		Intermediate	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Printing	\$ 100.04	19.75	204.05	19.75	248.81	19.00	190.84	18.99	156.67	59.81		
Supplies		150.16		143.41		260.53		269.92		149.29		
Postage		23.64		23.65		16.65		16.40		25.77		
Express		.15		.16		.15		.16				
Tuition	2,785.25		2,773.25		2,765.50		2,727.50		4,333.70			
Entertainment		2,191.50		2,661.00		2,368.40		2,346.25		3,755.89		
Honoraria		230.00		235.00		275.00		305.00		114.15		
Telephone		1.38		1.38		1.32		3.41				
Telegrams		100.78		109.24		145.57		1.33		10.74		
Travel		2.73		2.73		2.58		211.07		322.31		
Art Work-Engrav.		101.11		87.08		196.35		2.59		5.17		
Offerings	101.11		87.08		194.12		218.98		94.86			
Fellowship Funds	23.40		31.04		33.56		9.38					
Totals	3,009.80	2,821.20	3,095.42	3,283.40	3,241.99	3,285.55	3,146.70	3,345.87	4,585.23	4,537.99		
Profit or (Loss)		188.60	(187.98)		(43.56)		(199.17)			47.24		
Totals	\$3,009.80	3,009.80	3,283.40	3,283.40	3,285.55	3,285.55	3,345.87	3,345.87	4,585.23	4,585.23		

DETAILED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

C A M P S (Continued)

For the Year Ending January 31, 1945

	Dunkirk Senior		Ohio Intermediate		Camp Mack Intermediate		Minqua Intermediate		Waveland	
	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.	Receipts	Disburs.
Printing	155.86	42.37	52.92	48.64	25.10	37.03	26.80	36.42	1.27	9.09
Supplies		195.68		82.46	41.09	21.77		11.09		3.22
Postage		20.24		20.53		14.12		19.55		6.98
Express								.88		
Tuition	3,147.40		1,675.60		1,590.00		1,124.00		152.00	
Entertainment		2,784.62		1,435.10		1,178.50		1,102.33		
Honoraria		128.35		140.00		150.00		130.00		
Telephone		4.44		2.79		1.09		2.00		.60
Telegrams		252.62		55.04		125.94		4.08		1.56
Travel		3.44		2.58		3.16		62.85		1.72
Art Work-Engrav.		217.91	143.75	143.75	200.65	200.65	47.50	2.01		
Offerings	217.91							47.50		
Fellowship Funds										
Totals	\$3,521.17	3,649.67	1,872.27	1,930.89	1,856.84	1,732.26	1,198.30	1,418.71	153.27	23.17
Profit or (Loss)	(128.50)		(58.62)			124.58	(220.41)			130.10
Totals	\$3,649.67	3,649.67	1,930.89	1,930.89	1,856.84	1,856.84	1,418.71	1,418.71	153.27	153.27

DETAILED SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

C A M P S

For the Year Ending January 31, 1945

S U M M A R Y

	RECEIPTS	DISBURSEMENTS	PROFIT	LOSS
Mensch Mill - 1st Intermediate	3,009.80	2,821.20	188.60	187.98
Mensch Mill - 2nd Intermediate	3,095.42	3,283.40		43.56
Mensch Mill - 1st Senior	3,241.99	3,285.55		199.17
Mensch Mill - 2nd Senior	3,146.70	3,345.87		
Dunkirk - Intermediate	4,585.23	4,537.99	47.24	
Dunkirk - Senior	3,521.17	3,649.67		128.50
Ohio - Intermediate	1,872.27	1,930.89		58.62
Camp Mack - Intermediate	1,856.84	1,732.26	124.58	
Minqua - Intermediate	1,198.30	1,418.71		220.41
Wesland	153.27	23.17	130.10	
Totals	25,680.99	26,028.71	490.52	838.24
Net Loss	347.72		347.72	
Totals	26,028.71	26,028.71	838.24	838.24

CONTRIBUTIONS FOR STUDENT CHAPEL

COLUMBIA, MISSOURI

February 1, 1944 to January 31, 1945

Kansas City Synod	\$ 90.00
St. Paul's Sunday School at Napoleon, Mo.	<u>10.00</u>
	\$100.00

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CONTRIBUTIONS FOR STUDENT PASTOR'S SALARY

COLUMBIA, MISSOURI

February 1, 1944 to January 31, 1945

Women's Guild, Warrenton, Mo.	\$ 25.00
Eden Seminary	50.00
Kansas City Synod	170.00
Missouri Valley Synod	500.00
Student Congregation	<u>125.00</u>
	\$870.00

PROPOSED WORKING BUDGET

for 1945

Covering the Educational Work of the
Board of Christian Education & Publication

<u>Department and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>GENERAL</u>			
Equipment	150.00		150.00
Printing	2,500.00	1,000.00	1,500.00
Supplies	500.00		500.00
Postage	1,100.00		1,100.00
Express	20.00		20.00
Telephone & Telegraph	150.00		150.00
Travel	2,600.00	400.00	2,200.00
Exhibits	20.00		20.00
Art Work & Engraving	75.00		75.00
Interdenominational Agencies			
I.C.R.E.	1,878.00		
World's S.S. Assoc.	255.00		
Missionary Ed. Move.	50.00		
John Milton Society	25.00		
Council of Church Bds. of Ed.	200.00		
	2,408.00		2,408.00
Radio	430.00		430.00
Interest	12.00		12.00
Audit	200.00		200.00
Insurance	300.00		300.00
Office Rental	1,463.00		1,463.00
House Rental - 50%	450.00		450.00
Salary, Executive Secretary - 50%	2,000.00		2,000.00
Salary, Sec. to Exec. Secretary-50%	962.00		962.00
Salary - Mimeograph Clerk - 50%	832.00		832.00
Salary - Extra Clerk	840.00		840.00
Salaries, Asst. Treas. & Associates-50%	2,834.00		2,834.00
Retirement	336.00		336.00
Miscellaneous	250.00		250.00
Shipping Charges	200.00		200.00
The Messenger	1,200.00		1,200.00
Advance Expenses 1946 Conference	300.00		300.00
Extra Help	100.00		100.00
	22,232.00	1,400.00	20,832.00
<u>SERVICE LIBRARY & VISUAL AIDS</u>			
Equipment	25.00		25.00
Printing	350.00		350.00
Supplies	150.00		150.00
Added Volumes	400.00		400.00
Fines		10.00	(10.00)
Postage	150.00		150.00
Express	40.00		40.00
Film Service	300.00	250.00	50.00
Slide Service	700.00	1,200.00	(500.00)
Telephone & Telegraph	130.00		130.00

<u>Departments and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>SERVICE LIBRARY & VISUAL AIDS (CONT'D)</u>			
Office Rent	849.00		849.00
Salary - Librarian	1,976.00		1,976.00
Salary - Clerk	1,495.00		1,495.00
Extra Help	300.00		300.00
Retirement	98.00		98.00
Miscellaneous	50.00		50.00
Exhibits	60.00		60.00
Religious Film Association	300.00	200.00	100.00
	7,373.00	1,660.00	5,713.00
<u>LEADERSHIP TRAINING (General)</u>			
Equipment	50.00		50.00
Printing	250.00	50.00	200.00
Supplies	150.00		150.00
Postage	100.00		100.00
Express	5.00		5.00
Telephone & Telegraph	110.00		110.00
Art Work & Engraving	25.00		25.00
Offerings		15.00	(15.00)
Travel	800.00	200.00	600.00
Office Rental	476.00		476.00
House Rent	800.00		800.00
Salary - Director	3,000.00		3,000.00
Salary - Secretary to Director	1,924.00		1,924.00
Salary - Clerk	832.00		832.00
Retirement	232.00		232.00
Miscellaneous	50.00		50.00
Shipping Charges	40.00		40.00
	8,844.00	265.00	8,579.00
<u>LEADERSHIP TRAINING (Summer Schools)</u>			
Equipment & Supplies	1,600.00	1,400.00	200.00
Printing	900.00	100.00	800.00
Postage	450.00		450.00
Express	50.00		50.00
Tuition		4,300.00	(4,300.00)
Honoraria	3,000.00		3,000.00
Telephone & Telegraph	85.00		85.00
Travel	2,600.00		2,600.00
Art Work & Engraving	50.00		50.00
Summer School Offerings		20.00	(20.00)
Work Camps	200.00		200.00
Extra Help	190.00		190.00
Pre-Season Conference of Directors	500.00		500.00
	9,625.00	5,820.00	3,805.00

<u>Departments and Accounts</u>	<u>Gross Budget Requirements</u>	<u>Estimated Receipts</u>	<u>Net Budget Asking</u>
<u>CHILDREN'S WORK</u>			
Equipment	25.00		25.00
Printing	900.00	100.00	800.00
Supplies	200.00		200.00
Postage	600.00		600.00
Express	20.00		20.00
Telephone & Telegraph	130.00		130.00
Travel	1,000.00	200.00	800.00
Travel - Children's Workers	300.00		300.00
Art Work & Engraving	40.00		40.00
Offering		100.00	(100.00)
Office Rent	418.00		418.00
Salary - Director	2,700.00		2,700.00
Salary - Secretary to Director	1,924.00		1,924.00
Retirement	138.00		138.00
Extra Help	40.00		40.00
Miscellaneous	50.00		50.00
Junior Camps	275.00		275.00
	<u>8,760.00</u>	<u>400.00</u>	<u>8,360.00</u>
<u>YOUTH WORK</u>			
Equipment	25.00		25.00
Printing	1,200.00	200.00	1,000.00
Supplies	125.00		125.00
Postage	400.00		400.00
Express	5.00		5.00
Telephone & Telegraph	140.00		140.00
Travel	800.00	200.00	600.00
Travel - Cabinet	150.00		150.00
Art Work & Engraving	75.00		75.00
Office Rent	364.00		364.00
House Rent	800.00		800.00
Salary - Director	3,000.00		3,000.00
Salary - Secretary to Director	1,716.00		1,716.00
Retirement	150.00		150.00
Miscellaneous	50.00		50.00
United Christian Youth Movement	75.00	25.00	50.00
	<u>9,075.00</u>	<u>425.00</u>	<u>8,650.00</u>
<u>STUDENT WORK</u>			
Printing	100.00		100.00
Postage	20.00		20.00
Student Pastor's Salaries	3,200.00	700.00	2,500.00
Retirement	32.00		32.00
	<u>3,352.00</u>	<u>700.00</u>	<u>2,652.00</u>

Departments and Accounts	Gross Budget Requirements	Estimated Receipts	Net Budget Asking	97
<u>CAMPS - Intermediate & Senior</u>				
Equipment & Supplies	900.00	700.00	200.00	
Printing	500.00	125.00	375.00	
Postage	200.00		200.00	
Express	10.00		10.00	
Tuition		5,000.00	(5,000.00)	
Honoraria	1,850.00		1,850.00	
Telephone & Telegraph	40.00		40.00	
Travel	2,750.00		2,750.00	
Pre-Season Conference of Directors	500.00		500.00	
Art Work & Engraving	30.00		30.00	
Extra Help	300.00		300.00	
Offerings		50.00	(50.00)	
	7,080.00	5,875.00	1,205.00	
<u>ADULT DEPARTMENT (Six Months)</u>				
Equipment	300.00		300.00	
Printing	100.00		100.00	
Supplies	160.00		160.00	
Postage	100.00		100.00	
Express	5.00		5.00	
Telephone & Telegraph	50.00		50.00	
Travel	300.00		300.00	
Art Work	20.00		20.00	
Office Rental	200.00		200.00	
House Rent	450.00		450.00	
Salary - Director	1,500.00		1,500.00	
Salary - Secretary to Director	750.00		750.00	
Retirement	100.00		100.00	
Moving	300.00		300.00	
Miscellaneous	25.00		25.00	
Shipping Charges	50.00		50.00	
	4,410.00	-	4,410.00	
<u>WEEKDAY & VACATION SCHOOLS</u>				
Printing	30.00		30.00	
Supplies	10.00		10.00	
Postage	40.00		40.00	
	80.00	-	80.00	
<u>CO-OPERATIVE COUNCIL & MISSIONARY EDUCATION SUBSIDY</u>				
	2,100.00	-	2,100.00	
<u>DEPARTMENT OF LITERATURE</u>				
Travel, Miscellaneous Expenses-Rent	700.00	-	700.00	
<u>DIRECTOR OF STUDENT WORK OR DIR. OF SUMMER SCHOOLS & CAMPS)</u> 6 mos.	4,410.00		4,410.00	
T O T A L S	88,041.00	16,545.00	71,496.00	
<u>AVAILABLE FUNDS</u>				
Cash Balance		\$ 7,624.00		
Guaranteed Advance		62,000.00		
Estimated Miscellaneous Gifts		1,000.00		
TOTAL		\$ 70,624.00		
Overage (Uncertain)				

MINUTES

MINUTES
THE ANNUAL MEETING
OF THE
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 200
Philadelphia, Pennsylvania

April 27 - 28
1944

The meeting was called to order on Thursday, April 27th, at 9:30 a.m. President A. N. Sayres presided at the opening meeting. The devotions were lead by Professor Harold A. Pflug.

ROLL CALL -

Present: Dr. A. N. Sayres, Dean Th. W. Mueller, Dr. Robert C. Stanger, Prof. Martin W. Witmer, Dr. W. Sherman Kerschner, Mrs. E. Roy Corman, Prof. Harold A. Pflug, Mrs. W. A. Bomhard, Rev. Reinhard Krause, Prof. A. G. Wehrli.

Regrets from:

Dr. Richard Rettig and Dr. T. F. Herman were reported.

Staff Members Present:

Rev. F. D. Wentzel, Miss Greta Hinkle, Rev. F. E. McQueen, Miss Bernice Buehler, Dr. Carl D. Kriete, Dr. E. A. G. Herman, Rev. Clayton H. Ranck.

Official Guests:

Dr. L. W. Goebel, President of the Church
Dr. Wm. E. Lampe, Secretary of the Church
Dr. A. V. Casselman, Secretary of the Board of
International Missions

AGENDA

It was VOTED -

Vote 1 to adopt the agenda as presented.

ADOPTION AND APPROVAL OF MINUTES

It was VOTED -

Vote 2

that the minutes of the last Annual Meeting of the Board and the Minutes of the special Board Meetings held December 16, 1943 and February 3, 1944, and the Minutes of the several Executive Committee meetings having been circulated, these Minutes be adopted.

COMMUNICATIONS

A letter was read from Rev. Richard Rettig in which he expressed his regrets at not being able to attend the Annual Meeting.

The Secretary was requested to write a letter to Rev. Rettig expressing the Board's sincere sympathy and also inform him that they are delighted that he is getting along so well and that they were sorry that he could not be with them.

A check in the amount of one thousand (\$1,000.00) dollars as an extra gift for the work of the Board from the Thank Offering surplus of The Women's Guild was reported by Mr. Wentzel.

It was VOTED -

Vote 3

that the Executive Secretary write a letter of heartfelt thanks to Miss Mathilde Berg, Treasurer of the Women's Guild for the very timely contribution to the Board.

A letter signed by various officers and members of the Federated Church of Pomeroy, Ohio, was presented. In it they request that, as preparations for Sunday School Lessons for 1945 are made, the Board stress Total Abstinence in the Temperance Lessons, as they feel this is a necessary part of the program of Christian Education of our youth.

It was VOTED -

Vote 4

to receive the letter and discuss it under item 11 of the Editorial Report.

A letter from the Southeast Ohio Synod, was presented by Mr. Wentzel who called attention to the following items adopted by the Synod.

- (5) We move that Synod express the feeling of exultation at the election of Dr. A. N. Sayres to the office of Executive Secretary of the Board of Christian Education and Publication, and that we express our thanks to Dr. Paul V. Taylor for his efforts, and wish him God-speed in his new work.

- (7) Being mindful of the efforts of the Board of Christian Education to correlate children's work through a children's worker, we commend this movement, and recommend that the children's division give special cognizance to the specific problems of the town and country churches, and ask them to offer some very feasible plans for better work in such church schools.
- (13) BE IT RESOLVED: That because of the prevailing conviction in Southeast Ohio Synod that the denominational youth program has failed to create a sense of nation-wide fellowship among the youth of our Evangelical and Reformed churches, and because of the prevailing conviction that the national youth program as now sponsored by the Youth Department of the Board of Christian Education and the Youth Cabinet is not meeting the needs of local church youth groups, the Synod overture General Synod to appoint a special study committee for the purpose of considering ways and means of relating the work of the Youth Cabinet and the Youth Office more closely to the local church Youth Fellowship groups. Be it further resolved: that a copy of this resolution be sent at once to the Board of Christian Education and Publication, so that it may know of this action of Southeast Ohio Synod in time for its annual meeting, April 27th and 28th.

It was VOTED -

Vote 5 that the Executive Secretary be directed to answer this communication, pointing out in the first place our proposed relationships with the Commission on Town and Country and secondly, offering the Committee on Christian Education of Southeast Ohio Synod our help in seeking to overcome the difficulties they face with reference to this problem.

The following is an item included in the Report of Committee No. 5 to the Michigan-Indiana Synod:

(7) Your committee feels the need of more field supervision in order to make the educational work of the Church more effective and refers this matter to the Board of Christian Education for further consideration and action.

It was VOTED -

Vote 6 that we reply to the officers of the Michigan-Indiana Synod informing them of our current plans to expand our field services.

It is the opinion of the Board of Christian Education and Publication that the Executive Secretary should have copies of all minutes of all synods as they pertain to Christian Education.

It was VOTED -

Vote 7 that we request Dr. Lampe, if he is not already doing so, to provide the Executive Secretary regularly with copies of printed minutes of each synod.

COMMITTEE ON TOWN AND COUNTRY CHURCH

Mr. Wentzel read a letter from Rev. Claude J. Snyder, Chairman of the Committee on Town and Country Church in which he expressed his appreciation of the interest of the Board. The date of the next meeting is July 10th - 21st, in connection with the School for Rural Pastors, Madison, Wisconsin. The Committee would welcome representation from the Board at this meeting.

The Board delegated the Executive Secretary, or someone appointed by him, to represent the Board at this meeting from July 10th - 21st in Madison, Wisconsin.

ZONING PLAN

Mr. Wentzel gave the list of persons representing the Board at the spring meetings of the synods.

It was VOTED -

Vote 8 to approve the assignment to synod meetings
as read by Mr. Wentzel.

WINDOWS OF WORSHIP

Mr. Wentzel reported that there are now 10,000 copies of Windows of Worship which will carry us over to Confirmation time in 1945 when it is hoped that the new book will be ready.

MICKLEY ESTATE

Dr. Sayres reported an amicable conference of agencies sharing in the Mickley Estate and an attorney of the Administratrix. All agreed to prompt sale of remaining securities. The probable net income to be distributed among seven agencies is \$16,000. Each agency is to give Miss Mickley an annuity covering the amount received.

YOUTH CABINET

Mr. Wentzel reported that the Youth Cabinet's proposal to employ a student worker supported jointly by our Board, the Commission on Higher Education, and General Synod's Committee on Full-time Christian Service, was presented to the Executive Committee at their meeting on Wednesday evening, April 26, 1944 and they thought there was value to the proposal. No action was taken at this time.

BLUE BOOK REPORT

The Executive Secretary-elect reported that he had made this report and that it had been done on time but had not been included in the Annual Volume.

REPORT ON PRINTING OF THIRD EDITION OF "MY CONFIRMATION"

Mr. Wentzel reported that he had ordered 10,000 copies of the paper edition and 5,000 copies of the cloth-bound edition.

REPORT OF COMMITTEE ON CHURCH SCHOOL HYMNALS

Dr. Kerschner stated that this committee had nothing to report.

TRANSFER OF TITLE IN SCHAFF BUILDING AND HEIDELBERG PRESS

Included in the Annual Volume is a History of Negotiations with the Board of Business Management in regard to the transfer of title, etc., which was prepared by Mr. Wentzel.

REPORT OF ACTING EXECUTIVE SECRETARY

Mr. Wentzel explained that this report supplements his report in the minutes of the Special Meeting held on March 3rd and also supplements the report to the Blue Book for Synods.

The Board considered at this time the amount of money to be given as an Honorarium to Rev. Th. C. Braun, former director of the Leadership Training Department.

It was VOTED -

Vote 9 to refer this matter to the Executive
Committee with power to act.

By common consent the Secretary was requested to send an official communication of greeting to Miss Jeannette Patterson of the Leadership Training Department.

It was VOTED -

Vote 10 to accept the report of the Acting Executive Secretary.

REPORT OF STANDING COMMITTEES

EXECUTIVE COMMITTEE

Dr. Kerschner who had acted as pro tem secretary at the meeting of the Executive Committee held Wednesday, April 26, 1944, presented the following items referred to the Board.

A communication was received from Rev. Theo. C. Braun in regard to his election as Chairman of the Committee on Visual Education of the International Council. He has requested that the Board consider the possibility of appointing him as representative of the Board and assume the responsibility of paying travel expenses and other expenses incidental to attending meetings which are to be held in the middle west this year.

It was VOTED -

Vote 11 that the Board grant the request.

Dr. Sayres, speaking for the special committee authorized by the Executive Committee, presented a schedule of recommended salary adjustments. The total increase would amount to \$1,615.00.

It was VOTED -

Vote 12 that the Board approve this salary schedule as recommended with the understanding that it be retroactive to February 1, 1944, and also that the Committee be encouraged to increase the figures beyond this recommended schedule. (This retroactive provision changes the increase to \$2,834.00; and of this amount \$1,092.00 comes from the funds of the Publications Department.)

Employees Sick Leave

Dr. Kerschner reported that the Executive Committee had recommended that we adopt a general policy governing sick leave for a period of one week with pay, the same to be cumulative so that employees can establish a fund of weeks, this cumulative fund of weeks to be retroactive to October, 1936.

It was VOTED -

Vote 13 to accept the Executive Committee's report as our policy with the understanding that the Executive Secretary and Executive Committee be requested to reconsider any emergency cases.

It was VOTED -

Vote 14 to instruct the Executive Secretary, and any others whom he asks to cooperate, to make a further study of employment principles and practices and report to the Executive Committee.

Exhibit at General Synod

The Executive Committee has asked Miss Greta Hinkle, Literature Consultant, to attend our exhibit at General Synod in York during June so that it may be more than an impersonal exhibit and also that the ministers might have a chance to meet Miss Hinkle.

BOARD OF EDITORS

The report of the Editorial Board was read by Editor F. E. McQueen. It contained the following recommendations:

1. The Board of Editors felt that the changes made in the publications - combining Venture and Treasure and in publishing Youth bi-weekly - were wise economy. This evoked no unfavorable reaction on the part of the subscribers. Therefore, we recommend that the policy be continued.
2. We recommend a 10% increase in the basic rate scale of payment for materials used in the publications.
3. We recommend that an imprint edition of "Learning in the Nursery Class" by McCallum be taken, provided favorable financial arrangements can be made with the Board of Publication of the Disciples Church.
4. The Board of Editors, having heard sample programs of proposed radio broadcasts by the International Council, discussed the advisability of our Board of Christian Education sharing in this joint undertaking. The Board of Editors records its favorable judgment and recommends to the Board of Christian Education the support of cooperative radio broadcasting, and suggests that the money (approximately \$900) be taken from the Publication Department, supplemented by a possible contribution secured from the General Council.
5. We recommend an imprint edition of the Primary Song Book (The Westminster Press), provided favorable financial arrangements can be made.
6. We recommend investigating the possibility of securing an imprint edition of the Beginners Song Book.
7. We recommend the preparation of a catalog listing all of the materials prepared and recommended by the Board of Christian Education and Publication.
8. We recommend that we cooperate with the three book stores of our Church in the promotion of such recommended materials.
9. It is the judgment of the Board of Editors that the agreement of our Board with the Pilgrim Press regarding the use of "My Confirmation" can not now be carried out because of the changes which the Pilgrim Press proposes in the text.
Therefore, the Board of Editors recommends that we inform the Pilgrim Press that since the proposed revision of "My Confirmation" is at so great variance with the terms of the original agreement, we invite them to present a new proposal for our consideration, if they still desire to use it.

10. In view of the new Uniform Lesson outlines released by the International Council, it becomes evident that certain changes in our lesson quarterlies must be made. The Board of Editors considered various possibilities and should like to suggest the following recommendations for the Uniform Lesson Series:

1. A Primary Leaflet or card.
2. A Junior Pupil's Quarterly, 40 pages, slightly larger format than the present one.
3. An Intermediate Pupil's Quarterly, pocket size, approximately 48-52 pages.
4. A Senior-Young Peoples Quarterly, approximately 48-52 pages.
5. An Adult Quarterly, approximately 48-52 pages.
6. A lesson Leaflet, bound and unbound. This is to be an imprint of the first two pages of the Adult Quarterly.

For the teachers' guides it is recommended that we issue three quarterlies:

1. Primary-Junior
2. Intermediate-Senior-Young People
3. Adult (including Home)

Reference to letter re total abstinence:

11. The Board of Editors feel that we are attacking the liquor problem in a constructive fashion and in harmony with the pronouncements of General Synod on this matter. We suggest, that if the Board of Christian Education feels this expresses the judgment of the Board, the Executive Secretary be asked to answer the letter of Mr. Kuether accordingly.

12. The question of a publication in the nature of the present "Builder" was then discussed. It was felt that there was a place for something like "The Builder." The Board of Editors, however, did not come to any conclusion.

It was VOTED -

Vote 15 that items 1, 2 and 3 be approved as read.

Due to the fact that it is a special item on the agenda, #4 was tabled for the present.

It was VOTED -

Vote 16 that items 5 and 6 be approved as read.

It was VOTED -

Vote 17 that a catalog listing all of the materials prepared and recommended by the Board of Christian Education and Publication be adopted included, if possible, in the catalogs of the three publishing houses.

AFTERNOON SESSION (April 27, 1944)

Vice-President Mueller presiding.

BOARD OF EDITORS (Continued)

It was VOTED -

Vote 18 that item 8 be approved as read.

On item 9

It was VOTED -

Vote 19 that since the proposed revision of "My Confirmation" is at so great variance with the terms of the original agreement, we invite the Pilgrim Press to present a new proposal for our consideration, if they still desire to use it.

Action on item 10 was deferred until after the Literature Consultant's report.

Under item 11

It was VOTED -

Vote 20 that the recommendation of the Board of Editors be adopted and that the Executive Secretary, in conference with Mr. Wentzel, be requested to reply to Mr. Kuether in the tone and on the basis as suggested in this item.

STAFF REPORTSREPORT OF THE DEPARTMENT OF CHILDREN'S WORK

The report of the Department of Children's Work was read by the Director, Miss Bernice A. Buehler.

It was VOTED -

Vote 21 that the report be received with thanks.

REPORT OF THE YOUTH DEPARTMENT

The report of the Youth Department was read by the Director, Rev. Fred D. Wentzel.

It was VOTED -

Vote 22 that items a, b, c, and d be approved as presented.

Vote 23 that action on item e be deferred until after the item on the Quadrennial Conference has been considered.

Vote 24 that action on item f be deferred until a later time.

It was VOTED -

Vote 25 that the Board accept the entire report as printed.

STUDENT WORKER'S REPORT

Dr. Clayton H. Ranck, Student Worker at the University of Pennsylvania, presented a report of his work.

It was VOTED -

Vote 26 to accept Dr. Ranck's report with thanks.

REPORT OF THE DEPARTMENT OF LEADERSHIP TRAINING

Due to the fact that Dr. Th. C. Braun resigned as Director of Leadership Training and Miss Jeannette Patterson has been ill, there is no report for this department except the one presented to the Executive Committee on March 3, 1944.

SUMMER SCHOOLS AND CAMPS

It was VOTED -

Vote 27 that the report be adopted and made a part of the record.

Mr. Wentzel reported to the Board that Dr. Sherman W. Kerschner and Dr. Alfred N. Sayres have submitted their resignations to the Executive Committee and same have been accepted.

It was VOTED -

Vote 28 that Dr. Kerschner's and Dr. Sayres' resignations be accepted with regret.

It was VOTED -

Vote 29 to appoint members to the Executive Committee in their places to serve from the present until the reorganization of the Board after General Synod meeting.

Those appointed to serve on the Executive Committee are -

Dr. Theo. F. Herman & Prof. Harold A. Pflug.

It was VOTED -

Vote 30 that a small Nominating Committee be appointed to present names of persons to be considered to fill the vacancy caused by Dr. Kerschner's resignation. This Committee is to report Friday, April 28, 1944.

Those members appointed to serve on this Nominating Committee are -

Mrs. Corman, Chairman; Dr. Witmer and Dr. Krause.

The meeting recessed from 5:20 to 7 P.M.

Evening Session

Dean Mueller presided.

The special Nominating Committee, to fill the vacancy on the Board due to the resignation of Dr. Kerschner, presented the names of William J. Rupp and LeRoy Brumbaugh. After discussion

It was VOTED -

Vote 31 to elect Rev. William J. Rupp.

Mr. Wentzel presented the matter of the proposed reorganization of the staff, on the basis of a suggested outline of duties. A lengthy discussion took place.

It was VOTED -

Vote 32 that it is the consensus of the group that the Board employ a Director of Publications.

It was VOTED -

Vote 33 that we employ a Director of Adult Work, inviting the Women's Guild and Churchmen's Brotherhood to cooperate in the selection of the proper person, in the building of the program, and in the financial undergirding of the position.

The meeting adjourned for the night.

FRIDAY, APRIL 28, 1944

The meeting opened at 9:00 A.M. Dr. Sayres presided.

REPORT OF THE LITERATURE CONSULTANT

The report was read by the consultant, Miss Greta P. Hinkle.

It was VOTED -

Vote 34 that the report be accepted with thanks.

EDITOR'S REPORT

Item 10 from the "Recommendations of the Board of Editors" was again considered.

It was VOTED-

Vote 35 that the Board adopt the recommendations included in this item.

Item 12 from the "Recommendations of the Board of Editors" was also considered.

It was VOTED -

Vote 36 to continue such a magazine and refer the entire subject to the Board of Editors with power to act.

Bible-Life Series

It was VOTED -

Vote 37 to adopt the recommendation of the editors, i.e., to continue cooperation with the Presbyterian Board through the whole cycle of the series.

It was VOTED -

Vote 38 that the entire report be adopted with thanks.

PERIODICAL REPORT

Mr. Wentzel presented the report of Periodical Circulation. Mrs. Hull, Circulation Manager, informed the Board that the transfer of periodical subscriptions from Central Publishing House to our office was coming along very well and was much easier than expected.

It was VOTED -

Vote 39 to accept the report with thanks.

MISSIONARY EDUCATION REPORT

Dr. Carl D. Kriete presented his report and also the one submitted by his assistant, Mrs. Helen Baker.

It was VOTED -

Vote 40 to accept the reports with thanks.

COLUMBIA CHAPEL REPORT

Prof. Harold A. Pflug gave a verbal report for the Columbia Chapel.

It was VOTED -

Vote 41 to accept this report with thanks to Prof. Pflug.

EXECUTIVE SESSIONGENERAL BUSINESSSTAFF VACANCIES

Dean Mueller, Chairman of Committee on Nominations, reported that they had not conferred since the meeting held in Pittsburgh, but he reported results of his letter to the Board authorized by the Executive Committee at its March meeting. After lengthy discussion

It was VOTED -

Vote 42 to elect Rev. Lee J. Gable as Director of Leadership Training.

A discussion on the election of a Director of Publication was held at this time.

It was VOTED -

Vote 43 that Rev. Fred D. Wentzel be elected as Director of Publications.

Rev. Wentzel was then informed of his election and indicated his inclination to accept.

There followed a discussion of the office of Director of Youth Work which was vacated by the election of Rev. Wentzel. The following persons were suggested as possible candidates:

Elmer Ansley, Robert Brodt, Charles Schwantes,
Robert Fauth, Walter Wagner, Theo. Van Dyke.

The subject was postponed until the return of the staff.

It was VOTED -

that the following persons be re-elected to their offices on the staff:

Vote 44

Director of Children's Work	- Bernice A. Buehler
Literature Consultant	- Greta P. Hinkle
Editor	- Fred E. McQueen
Associate Editors	- E. A. G. Hermann
	Rose M. Kniker
	Marie R. Remmel

It was VOTED -

Vote 45 to increase Miss Bernice A. Buehler's salary to \$2,700.00 per annum.

It was VOTED -

Vote 46 to increase Miss Greta P. Hinkle's salary to \$2000.00 per annum,

It was VOTED -

Vote 47 that the Executive Secretary's salary be
fixed at \$4,000 and \$900 rent allowance,
and that his moving expenses be paid.

The following Board representation was agreed upon:

International Council of Religious Education

Dr. Alfred N. Sayres	Rev. Reinhard Krause
Rev. Richard Rettig	Mrs. Sara Corman

The meeting recessed from 12:30 until 2:00 P.M.

AFTERNOON SESSION (APRIL 28, 1944)

Council of Church Boards of Education

Dr. Alfred N. Sayres and Rev. Fred D. Wentzel

World's Sunday School Association

Dr. Alfred N. Sayres

Missionary Education Movement

Dr. Alfred N. Sayres, Dr. Carl D. Kriete
Miss Bernice A. Buehler

APPOINTMENT OF COMMITTEES

The following committees were appointed and confirmed by VOTE:

Member of Stewardship Committee of General Council to
replace Rev. T. C. Braun -

referred to the Staff to name a person for
recommendation to the president of the
General Council

Uniform Lessons Committee of International Council -

referred to the Editorial Board with power
to act.

Graded Lessons Committee -

Due to the amount of money involved and since
we are not using the materials being prepared

It was VOTED -

Vote 48 to discontinue this committee.

Representative on the Publishers Section of International Council -

Vote 49 It was VOTED -

that this be referred to the Executive Secretary with power to act.

Editorial Board

The Staff and Prof. H. A. Pflug, Dr. D. D. Baker,
Dr. N. C. Harner

Manuscripts Committee

It was VOTED -

Vote 50 that this committee be discontinued.

Confirmation Instruction Committee

It was VOTED -

Vote 51 that this committee be discontinued and its functions referred to the Leadership Training Department.

Church School Hymnal Committee -

It was VOTED -

Vote 52 to discontinue this committee

Cooperative Committee on Bible-Life Lessons -

It was VOTED -

Vote 53 to refer this matter to the Board of Editors with power to act.

QUADRENNIAL NATIONAL CONFERENCE ON CHRISTIAN EDUCATION

The possibility of holding the Quadrennial National Conference on Christian Education during the year 1945 was considered by the Board. After a discussion

It was VOTED -

Vote 54 to defer our National Conference which would fall in 1945 in the hope of being able to hold it in 1946.

NATIONAL YOUTH CONFERENCE

A request has come from the Youth Cabinet for permission to hold a meeting of the Youth Assembly regardless of whether or not there is a National Conference on Christian Education next year.

Mr. Wentzel informed the Board that he doubts whether the Youth Cabinet would want to hold a Youth Assembly in 1945, if there is to be a National Conference in 1946. He further added that it would seem that the new Director of Youth Work should participate in planning the next Youth Assembly.

It was VOTED -

Vote 55

that we relay information to the Youth Cabinet of the plans for a Christian Education Conference in 1946 and suggest they make their plans to fit that change, interpreted as Mr. Wentzel suggested.

RADIO BROADCASTS SPONSORED BY I. C. R. E.

Mr. Wentzel explained to the Board the purpose of the proposed radio broadcasts which are to be sponsored by the International Council of Religious Education. They are:

1. To interest non-church goers in the fundamental worth and necessity of religion by raising life situations in which religion is working.
2. To stimulate attendance at local Sunday Schools and Churches by both church members and non-members.
3. To offer radio station and network managers a program series that will, by its unique form, enhance daily schedules without reducing saleable time.

It was VOTED -

Vote 56

that we approve the radio broadcast sponsored by the I.C.R.E. provided that we can obtain the cooperation of the Department of United Promotion in meeting our quota of \$859, and that our portion be charged to the Periodical Account.

FINANCES

GENERAL FINANCIAL STATEMENT AND AUDITOR'S REPORTS

The general financial statement and the auditor's reports of all departments were presented and discussed.

It was VOTED -

Vote 57 that we adopt both the financial statement
and auditor's reports as presented.

CAMPS AND SUMMER SCHOOLS

The report on camps and summer schools was presented by Mr. Wentzel.

It was VOTED -

Vote 58 that the report be approved and made a
part of the minutes.

STUDENT WORK

A report of the funds for Student work at Columbia, Missouri, was presented. We simply receive and distribute this money.

It was VOTED -

Vote 59 that the report be adopted.

PROPOSED WORKING BUDGET

The working budget previously approved and recommended by the Executive Committee was examined and

It was VOTED -

Vote 60 that the budget be approved with the under-
standing that it be revised, if necessary,
in the light of the salary increases which
are to be decided upon by Dr. Sayres, Miss
Morrow and Mr. Wentzel.

BOARD REPRESENTATION FOR MEETING OF GENERAL SYNOD

By common consent it was agreed that the President and Executive Secretary shall represent the Board at the meeting of the General Synod in York, Pennsylvania, from June 21st to 28th inclusive.

SUGGESTIONS TO NOMINATING COMMITTEE REGARDING BOARD MEMBERSHIP

By common consent it was agreed that the President of the Board make the suggestions to the Nominating Committee concerning Board membership.

MEETING FOR REORGANIZATION OF BOARD

Dr. Mueller, Mrs. Corman and Prof. Pflug were appointed to propose names for the eleventh and twelfth members of the Board and to submit their nominations to the other seven members for ballot by mail as soon as the results of the General Synod election are reported to them. The Board thus constituted will then meet for re-organization in September.

Rev. L. W. Goebel, President of the General Council, was invited to address the Board by Dr. Sayres.

Rev. Goebel thanked the Board for the opportunity of addressing them. He informed the Board that for the past six months he has concerned himself in the "Crusading for Christ" movement which is being sponsored by the Commission of Evangelism. Another thing that has concerned Dr. Goebel is the decreasing attendance in the Sunday Schools. He feels that a definite evangelistic effort in the Sunday Schools might be the next step the Church ought to take over. Dr. Goebel informed the Board that the world situation has also disturbed him very much. There seems to be an ideological influence which seems to be sweeping westward in Europe.

DUNKIRK PROPERTY SITUATION

Dr. Sayres reported that General Council is now proposing to General Synod that Dunkirk Conference be transferred debt free to Northeast Ohio, Southeast Ohio, West New York and Pittsburgh Synods and that these are being asked to own and operate the property jointly.

It was suggested that hereafter the staff reports, which are usually presented to the Board at the Annual Meeting, be mailed in advance to the members who will be obligated to read the reports themselves and be ready to discuss them and act on recommendations at the meeting.

DATE FOR NEXT ANNUAL MEETING

It is the opinion of several members of the staff that it would be advantageous to hold the Annual Meeting for three days in 1945. After a discussion

It was VOTED -

that this matter of holding a three day Board meeting in 1945 be referred to the Executive Committee in consultation with the Staff and that they give favorable consideration to this matter.

It was VOTED -

Vote 62 that if the three day plan is feasible,
that the meeting be held April 18, 19 and
20, 1945; if not, then the meeting shall
be held April 19 and 20, 1945.

EMPHASIS UPON CLOSER RELATIONSHIP BETWEEN BOARD OF CHRISTIAN EDUCATION
AND PUBLICATION AND THE SYNODICAL COMMITTEES.

It was called to the attention of the Board that at the Annual Meeting of the Board held on April 21, 1942 ~~the~~ the following motion was adopted:

"That major attention continue to be focused on the local church situation - on local church school efficiency and expansion - on the effective development of local church and church school activities and age group organizations - and on helping to make the local church's educational program a truly integral part of the work and program of the Church itself."

"That we work at the above tasks by -

- (c) By the development of still closer contacts with Synodical Committees on Christian Education, to the end that they may assume greater responsibility for educational supervision within their respective areas."

The Board feels that this has not be established.

It was VOTED -

Vote 63 that this motion be re-iterated.

ELECTION OF DIRECTOR OF YOUTH WORK

Names of certain persons were presented to the Board for their consideration to fill the position of Director of Youth Work. After a discussion of their qualifications, training, etc.,

It was VOTED -

that the Executive Secretary be authorized to invite Elmer Ansley, Robert Brodt and Charles Schwantes to Philadelphia to meet the Staff and report the latter's recommendations to the Board by mail.

CLOSING DEVOTIONS AND ADJOURNMENT

The closing devotions were lead by Rev. L. W. Goebel and the Board adjourned at 6:45 P.M.

Respectfully submitted,

ROBERT C. STANGER,

Secretary

MINUTES OF THE REORGANIZATION MEETING

of the

BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 200
Philadelphia, Pennsylvania

September
12, 1944

The meeting was called to order Tuesday, September 12th, at 9:30 a.m.
 President Th. W. Mueller presided. The devotions were led by Rev.
 Reinhard Krause.

Roll Call -

Present: Dean Th. W. Mueller, Prof. Martin W. Witmer, Rev.
 Gerson Engelmann, Mrs. E. Roy Corman, Prof. H. A.
 Pflug, Rev. William J. Rupp, Rev. Reinhard Krause,
 Dr. Richard Rettig, Prof. A. G. Wehrli,
 Dr. Ralph L. Holland.

Absent: Mrs. W. A. Bomhard, Dr. Robert C. Stanger.

Staff members present:

Dr. A. N. Sayres, Miss Bernice Buehler, Miss Greta
 Hinkle, Rev. F. E. McQueen, Dr. Carl F. Kriete,
 Rev. Lee Gable, Rev. Robert Brodt.

Official guest: Dr. J. N. LeVan, Director of United Promotions

AGENDA

Upon recommendation of the Executive Secretary

It was VOTED -

Vote 1 to adopt the agenda as presented.

ADOPTION AND APPROVAL OF MINUTES

Vote 2 The minutes of the last Annual Meeting of the Board
 having been circulated, these Minutes were adopted
 and approved.

COMMUNICATIONS

A letter was read by the Executive Secretary from the Committee on
 Social Action requesting that our Board send an advisory member to sit
 with them in their meetings. They stated that they believe our program
 and theirs are intimately related.

After a discussion

It was VOTED -

Vote 3 That the Staff be requested to appoint one of their members as a representative to the Social Action Commission.

The matter of exploring desirable relationships with other denominational committees and commissions was discussed.

It was VOTED -

Vote 4 That this matter be referred to the Executive Committee for further consideration.

REPORT OF NOMINATING COMMITTEE

Dean Mueller, chairman of the Nominating Committee, informed the Board that two members were elected to complete the roster of our Board. They are, Rev. Reinhard Krause and Dr. Ralph Holland.

He suggested that the Board work out a better way of electing new members in future trienniums.

ELECTION OF NEW OFFICERS

A letter from Dr. Stanger asked that he be relieved from serving on the Executive Committee.

The following officers were elected to serve until the next Annual Meeting:

Dean Th. W. Mueller, Chairman
Mrs. E. Roy Corman, Vice-Chairman
Rev. Wm. J. Rupp, Secretary
Prof. Martin W. Witmer, Treasurer
Prof. H. A. Pflug, Additional Member of the
Executive Committee.

The above persons will constitute the Executive Committee of the Board.

The following items from the Minutes of the Annual Board Meeting held April 27th & 28th, 1944 were presented for consideration:

SALARY ADJUSTMENTS (Vote 12)

The Executive Secretary reported that there has been an increase of \$590.00 over the figure of \$2,834 which was the amount of salary increases presented at the Annual Meeting in April. This additional increase was made upon the authorization of the Board at that time. \$1,188.00 will come from the Periodical Fund and \$2,236.00 will come from the Educational Fund.

It was VOTED -

Vote 5 that the additional salary adjustments be approved as presented.

EMPLOYMENT PRINCIPLES AND PRACTICES (Vote 13)

With a view to a cordial understanding and harmonious working relationship with its employees, the Board of Christian Education and Publication has established the following principles and practices of employment. We trust that a careful application of these principles will contribute to the happiness of all concerned. It is our conviction that the interest of the Board and the interest of its employees are mutual and that we should seek constantly to serve and benefit each other.

I - WORKING HOURS

The regular schedule of working hours is from 9 A.M. to 5 P.M., with one hour for lunch, from Monday to Friday inclusive, and from 9 A.M. to 12:30 on Saturday. There will be no work during the months of July and August on Saturday morning, and any department or office unit may exercise the option of changing the working schedule so as to close at 4:30 instead of 5. This may be done by working from 8:30 to 4:30, or from 9 to 4:30 with only a half hour for lunch.

II - HOLIDAYS

The following holidays will be observed with pay:

New Year's Day, Lincoln's Birthday, Washington's Birthday, Good Friday and the ensuing Saturday, Memorial Day, Independence Day, Labor Day, Armistice Day, Thanksgiving, Christmas.

III - SICK LEAVE

Employees will be allowed one week of sick leave, with pay, for each year of service for the Board (or other agency of the Evangelical and Reformed Church) beginning with the year 1936. These weeks are to be cumulative so that if necessary an employee who has been with the Board since 1936, and has never used any week of sick leave, might conceivably have eight consecutive weeks in 1944, if necessary. A total of twelve odd days a year may be allowed for sickness or other special purposes, in addition to the solid week of sick leave.

IV - BLUE CROSS HOSPITALIZATION PLAN

Employees, if they so desire, may participate in the Blue Cross Hospitalization Plan paying from 60¢ to \$2.00 per month for the appropriate benefits for a single person, husband and wife, or family as the case may be.

V - VACATION

Employees who have worked for the Board from six months to one year will be entitled to one week of vacation with pay. Those who have worked more than one year, but less than five years, are entitled to two weeks with pay. Those who have worked more than five years will be entitled to three weeks with pay. An additional week's vacation, without pay, may be taken if desired.

VI - RETIREMENT

Clerical employees of the Board are enrolled with the church's Board of Pensions and Relief, paying a premium equal to 3% of their salary while the Board pays a sum equivalent to 5%. Lay employees are provided for under the church's Retirement Annuity Plan for lay workers. Employees will contribute 3% of their earnings and the Board a similar amount. A booklet describing the plan in detail is available to each employee.

VII - LIFE INSURANCE

An employee's policy with the Aetna Company provides a death benefit of \$1,000.00 for employees who have been with the Board more than three months but less than a year, a \$1,500.00 for those who have been with the Board one year but less than two, and \$2,000.00 for those who have been with the Board two years or more. The Board pays the entire premium on this insurance.

It was VOTED -

Vote 6 That the report be adopted with the provision that Item #1 be adjusted at the discretion of the Staff so far as distribution of working hours is concerned, and that a statement in reference to a Fellowship of Christian Workers be included as suggested by Miss Buehler.

NEW CATALOG OF MATERIALS (Vote 17)

Dr. Sayres reported that this item which was authorized by the Board in April is on Dr. Wentzel's agenda and will be considered after he assumes his new position.

PILGRIM PRESS REVISION OF "MY CONFIRMATION" (Vote 18)

The Executive Secretary reported that Pilgrim Press had submitted galley proofs of their revision of "My Confirmation" and that careful examination of the same by the Executive Secretary and Dr. Harner revealed that changes had been kept to a minimum and that the total revision reflected very favorably upon our original document.

It was VOTED -

- Vote 7 That the Board express its gratification that the matter of the publishing of a revised edition of "My Confirmation" entered into with the Congregational-Christian Churches has been brought to a satisfactory consummation.

EMPLOYMENT OF A DIRECTOR OF ADULT WORK (Vote 33)

It was VOTED -

- Vote 8 That the Executive Secretary be instructed to continue the negotiations with the Women's Guild and the Churchmen's Brotherhood on the basis of the document "Proposed Functions for Reorganization of the Staff", already drawn up.

COMMITTEE APPOINTMENTS

STEWARDSHIP COMMITTEE OF GENERAL SYNOD

Dr. Richard Rettig was recommended by the Staff and appointed by General Council.

UNIFORM LESSON COMMITTEE AND COOPERATIVE COMMITTEE ON BIBLE-LIFE LESSONS.

These appointments were referred to the Board of Editors to be taken care of at their meeting tomorrow, Wednesday, September 13th.

PUBLISHERS' ADVISORY SECTION

This was originally referred to the Executive Secretary who has not yet arrived at a decision. The Board continued the authorization.

INTERNATIONAL COUNCIL OF RELIGIOUS EDUCATION RADIO BROADCAST (Vote 56)

The Executive Secretary reported that he had conferred with Dr. LeVan about co-sponsorship of this program on the part of the Department of United Promotion and Dr. LeVan reported that no decision had been arrived at to date but that the matter would be referred to the Committee on Correlation and Promotion.

SELECTION OF DIRECTOR OF YOUTH WORK (Vote 54)

Dr. Sayres, the Executive Secretary, presented Rev. Robert T. Brodt, who had been elected Director of Youth Work by the Board's mail ballot conducted by the Acting President of the Board.

EXECUTIVE SECRETARY'S REPORT (Attached to minutes)

It was VOTED -

- Vote 9 That this report be adopted as presented.

The Staff was authorized to cooperate in the National Mission to Christian Teachers and to prepare such materials and helps as may seem wise.

PERIODICAL REPORT FOR THE SECOND QUARTER (Attached to minutes)

It was VOTED -

Vote 10 That this report be adopted as presented.

REPORT AND RECOMMENDATIONS OF BOARD OF EDITORS

It was recommended that year-round functional committees of the Board be appointed to serve in an advisory capacity to Staff members.

It was VOTED -

Vote 11 That the above recommendation be adopted.

It was VOTED -

Vote 12 That the Executive Secretary in consultation with the Staff and the President of the Board appoint the Resource Committees after polling the members for their choice of committees, giving them a chance for a 1, 2 and 3 choice.

It was recommended that, if the Annual Meeting be projected on a three-day basis, a portion of the time be given to meetings of the functional committees with the appropriate Staff members.

It was VOTED -

Vote 13 That the above recommendation be adopted.

The Board of Editors recommended that the St. Louis office be authorized to make arrangements for adequate office help by the employment of an office clerk for about \$1,300.00 annually in addition to the Secretary whose salary may be as high as \$1,820.00 annually.

It was VOTED -

Vote 14 That the above recommendation be adopted.

It was recommended that a simple leaflet be prepared for promoting the use of the Uniform Series, giving one quarter's breakdown, the six-year cycle spread, a brief interpretation of it, and a listing of materials offered; also that a similar leaflet be prepared for the Bible-Life Series.

It was VOTED -

Vote 14 That the above recommendations be adopted.

PROVISIONS FOR MR. BRODT'S ASSUMPTION OF OFFICE

The Executive Secretary reported that arrangements are being made for Mr. Brodt's coming in mid-November. It is expected that he will occupy Room 218 which is in the process of being fitted up for that purpose. We have been successful in getting a telephone for him and an office desk and chair have been purchased from Mr. Gable. Arrangements have yet to be made as to who will serve as his secretary and the Executive Secretary is planning to go house hunting with him on Thursday of this week.

FURTHER ACTION REGARDING DIRECTOR OF ADULT WORK

The following persons were suggested as possible candidates for the position of Director of Adult Work:

Charles R. Zweizig	Calvin H. Wingert
James E. Wagner	O. Walter Wagner
Oscar J. Rumpf	Otto Bassler

It was VOTED -

Vote 16 That the Executive Committee constitute the Nominating Committee for this position, and that the Nominating Committee take above suggestions into consideration, and also, that the Committee have power to poll the Board members for final election.

DISPOSITION OF MICKLEY ESTATE

The Executive Secretary reported that this matter has been settled in full with the exception of a very small payment which is still withheld for possible taxes.

After a discussion the Board decided that this money should be placed in our "Trust Funds and Investments."

DISPOSITION OF OVERAGE

It was VOTED -

Vote 17 That the \$6,641.06 received from 1942 and 1943 overage should be made available for use in our General Fund.

NATIONAL CONFERENCE - 1946

It was VOTED -

Vote 18 That the Committee on National Conference for 1946 be appointed by the Executive Committee in consultation with the Executive Secretary.

REQUEST FOR CHATHAM VILLAGE LITERATURE

A request was received from the Board of National Missions for Church School literature for Chatham Village, for one quarter only.

It was VOTED -

Vote 19 That the request be granted to the National Mission to provide the religious literature (free of charge for one quarter) to the Chatham Village.

Aye

Prof. Martin W. Witmer
Mrs. Sara B. Corman
Prof. H. A. Pflug
Rev. Gerson Engelmann

Nay

Rev. Reinhard Krause
Rev. Wm. J. Rupp
Dr. Richard Rettig

The Executive Secretary was authorized to write to Dr. DeLong informing him that in the future we will be glad to furnish material for one quarter at half price, and suggesting that the National Missions pay the other half.

COOPERATIVE ADVERTISING

The Executive Secretary reported that he had addressed Dr. Stahr with the proposal that the three publishing houses share with us in a four-way support of the Cooperative Advertising Program sponsored by International Council's Publishers' Advisory Section but that definite word of their action had not yet been received.

It was VOTED -

Vote 20 That the Executive Secretary be authorized to negotiate for continued participation in the cooperative advertising with the understanding that the Board of Business Management through its three houses will pay equally in the cost four ways.

CONFIRMATION OF EXECUTIVE SECRETARY'S MEMBERSHIP OF ICRE VISUAL AID COMMITTEE

It was VOTED -

Vote 21 That the Executive Secretary serve as a member of this committee for the interim until the new Adult Worker is appointed.

AUTHORIZATION OF OFFICIAL SIGNATURES

It was VOTED -

Vote 22 That the following resolution be adopted authorizing the four officers of the Board to serve as the official signers of our checks:

RESOLVED, That checks, notes, and all orders for the payment of money drawn or payable against the account in the name of this Company with The Philadelphia National Bank, the Market Street National Bank, and the Philadelphia Saving Fund Society, to the order of any person, firm or corporation whatsoever, shall be signed by one of the following officers:

Th. W. Mueller, President
A. N. Sayres, Executive Secretary
Martin W. Witmer, Treasurer
H. M. Morrow, Assistant Treasurer

TIME OF EXECUTIVE COMMITTEE MEETING

It was agreed by the Executive Committee to meet on Friday, December 1, 1944 at 9:30 A.M. in the Schaff Building.

INTERNATIONAL COUNCIL SUPPORT

It was VOTED -

Vote 23 That the Board appropriate the \$1,445 asked for by Dr. Ross for 1944 to the International Council.

HONORARIUM FOR REV. T. C. BRAUN

It was VOTED -

Vote 24 That an honorarium in the amount of \$250.00 be given to Dr. Braun as an expression of thanks from the Board for his special work in setting up 1944 Summer Schools.

The Executive Secretary was requested to confer with Dr. David Baker in regard to the amount the Board should pay as reimbursement to "The Messenger" for the time utilized by Dr. Braun in our behalf.

HONORARIUM FOR DR. FRED D. WENTZEL

It was VOTED -

Vote 25 That an honorarium of \$500 be given to Dr. Wentzel as an expression of the Board's appreciation for the extra duties he assumed for the Board during the past year, due to the eleven months vacancy in the Department of Leadership Training and four months vacancy in the office of the Executive Secretary.

RECOMMENDATIONS OF SYNODICAL CHILDREN'S WORKERS' CONFERENCE, DUNKIRK, N.Y.

The following recommendations were presented by Miss Buehler for the Board's consideration:

1. That the Board explore the possibilities of Junior Camps and that they sponsor an inter-racial camp or camps for Juniors this coming year.
2. That the Board explore with other Boards of the Church the possibilities of coordinating the yearly emphases of the several Boards and agencies of our denomination, looking forward to the establishment of a unified program for the entire church.
3. That the four and five year age-group be called Kindergarten and for the time the term "Beginner" be used with it in parenthesis, due to the fact that many lesson publications still use the term "Beginner".

Re Item #1 It was VOTED -

Vote 26 That the Staff in their planning of camp and summer school programs next year be requested to study all possible ventures into the Junior field, especially on an interracial basis.

Re Item #2 It was VOTED -

Vote 27 That this request be referred to the Staff for further consideration and discussion.

Re Item #3 It was VOTED -

Vote 28 That this request be referred to the Staff for further consideration and discussion.

STUDENT WORKER

It was VOTED -

Vote 29 That the Executive Committee be instructed to investigate further the possibility of having a Student Worker, either full or part-time.

CLOSING DEVOTIONS AND ADJOURNMENT

The closing devotions were led by Rev. Gerson Engelmann.

The Board adjourned at 5:45 P.M.

Respectfully submitted,

WILLIAM J. RUPP,
Secretary

REPORT OF THE EXECUTIVE SECRETARY

To the members of the
Board of Christian Education and Publication -

At this special meeting for reorganization of the Board there seems to be neither time nor occasion for separate reports of Staff members, since such reports were just reviewed at the Annual Meeting in April. One brief and comprehensive report by the Executive Secretary should be sufficient to account for developments since that Annual Meeting.

The Board was represented at the Annual Meetings of the nine synods constituting our Board's zone by members of the Staff, members of the Board, and in two cases by specially selected friends of the Board. In all cases our representatives received courteous and interested hearings.

The Board was officially represented at the sessions of the General Synod in York by the President and Executive Secretary. Additional members of the Board who were present in the capacity of delegates were Doctors Rettig, Stanger and Professor Witmer. Dr. Herman was present also as President of the Seminary. Miss Buehler of the Staff spent one day at General Synod, and Miss Hinkle was present through the entire session as custodian and interpreter of our exhibit which commanded a great deal of interest and attention from the delegates. Miss Hinkle made many valuable contacts with pastors and lay members of the synod. General Synod's Committee on Christian Education and Publication presented a very favorable report which was adopted in full after hearing the Executive Secretary's statement which apparently was very kindly received by the General Synod. A copy of that committee's report is attached for your information. General Synod adopted a budget fixing our Board's amount at \$95,000.00, approximately the same as the past two bienniums. A subsequent motion added \$125,000.00 to the total of the four major boards to be allocated at the discretion of the General Council. This is approximately 10%. If we were to receive our pro rata share of it, our asking budget would be increased in effect to \$104,500.00. General Synod also authorized the distribution of the 1942 and 1943 surpluses, amounting to \$126,000.00, to the various causes as allocated in the budget. Our share in this distribution amounted to \$6,641.06, and we have received Mr. Keck's check for this amount.

You have been apprized by mail of the procedures leading to the Staff's recommendation of Mr. Brodt as Director of Youth Work, and of his subsequent election and acceptance of our call. He will come to us about the 15th of November, but we are happy to have him with us for this meeting today, as well as for the Board of Editors meeting which continues tomorrow. He is also planning to be present at the meetings of the Committee on Religious Education of Youth of the International Council in Chicago next month. The Staff looks forward eagerly to his coming and I have no doubt that the Board Members share our expectancy.

STAFF ACTIVITIES

It will suffice to report only the high-lights of the Staff activities during the summer. The entire Staff participated in the Conference of Synodical Committees on Christian Education at Mensch Mill, June 13th and 14th. Miss Hinkle had a variety of conferences in her field, notably a conference of pastors of the East Pennsylvania Synod at Bethlehem which proved to be exceedingly valuable. As stated above, she managed our Board's exhibit at General Synod in York and managed the Service Library and Book Room at Dunkirk during L.T.S. and three Family Weeks.

Miss Buehler conducted Children's Workers' Clinics in the West New York Synod from May 3rd to 9th, and in the Cincinnati area on May 21st. She participated in interdenominational meetings in the same city on the 19th and 20th. She met with the graduating classes at the Lancaster and Eden Seminaries on May 11th and May 22nd, and had other appointments in St. Louis at about the same time. She taught two courses at the Hanover Conference, directed the Junior Girls and Intermediate Girls camps at Dielman Center, Waveland, Mississippi, and directed the Children's Groups in the three Family Weeks at Dunkirk. The closing days of August she directed the Synodical Children's Workers' Conference at Dunkirk where 24 synods were represented.

Dr. Wentzel was honored by his Alma Mater, Franklin and Marshall College, by the degree of Doctor of Divinity on June 25th. Dr. Wentzel's summer was concentrated on the general oversight of the Camp and School Program. He personally conducted the Ohio Summer School, July 17th to 29th, and assisted in the opening of the Intermediate Camp at Dunkirk and Minqua Intermediate Camp, and made visits at some of the camps at Mensch Mill. He was to have directed the Family Camp at Mensch Mill but the occurrence of his illness preceded that date. Rev. James Bright of Norristown kindly substituted for him in that capacity.

The Executive Secretary represented the Board in the Zoning Plan at Potomac Synod, Frederick, and participated in a conference in Washington on Demobilization Services, May 30th and 31st. He met with Workers' Conferences at Pottstown, Penna., and Westminster, Maryland, and spent several days with the Committee on Town and Country at Madison, Wisconsin, in connection with the School for Rural Pastors, and directed the new Nebraska L.T.S., and the Third Family Week at Dunkirk.

The Executive Secretary is not informed about the field activities of the St. Louis members of the Staff, except that Miss Kniker served on the Staff of the Nebraska L.T.S., and shared in the Christian Workers' Clinic at Dunkirk.

All of the Staff members have had at least a portion of the month vacation granted by the action of the Board. The Staff members are deeply appreciative of this vacation arrangement, and will do their utmost to deserve it. How sorely it was needed, at least in his case, has been made apparent by the regrettable illness of Dr. Wentzel who was over-taken late last month by a case of extreme nervous exhaustion. Careful examination by his doctor revealed that nothing organic was wrong, but that he was in urgent need of complete rest. Following several weeks of treatments by his physician, he left for the shore on

Friday to be gone for two or three weeks as his condition may warrant. This is Dr. Wentzel's first experience with sickness. It requires little imagination to recognize that the heavy load of work he carried during the past year was mainly responsible. It is to be hoped that his recovery will be rapid and complete.

Rev. Clayton H. Ranck, our Student Pastor in Philadelphia, has also been on the sick list. After a series of examinations and treatments, he was operated on for a gall bladder condition, August 24th. His condition now is very encouraging and by the time of our meeting he should be home from the hospital.

We are very happy to report in this connection that Miss Jeanette Patterson has recovered completely from her operation and is back on full time helping Mr. Gable to find himself in his new office.

The new life insurance coverage authorized by the Board at the Annual Meeting has been consummated. Unfortunately several members of the Staff were not counted insurable by the company and can not be included in our insurance plan. A special effort was made to secure some kind of alternate coverage for them but without success.

MAILINGS

Mailings since the Board meeting have included the Children's Day Program, entitled "God Planned It So", the announcement of the new developments in Uniform Lessons accompanied by a parallel statement on Bible-Life Lessons, and the Rally Day Program.

SUMMER SCHOOLS AND CAMPS

Our camp and summer school season has exceeded all previous experiences in this field. In many camps and schools it was necessary for us to turn down many applications for admission. The attached report gives the details of attendance. At this time it is not possible to make any statement about the financial outcome of the season. On the surface it would seem that we might expect a smaller deficit than in former years, but on the other hand, many of our administrative expenses and travel accounts were heavy and some unusual expenses were incurred due to the emergency condition created by the unprecedented registration. Miss Hale has kindly prepared an exhibit of some of the craft materials produced as gifts to under-privileged folks in homes, orphanages, etc. The spirit of Christian compassion manifested in the schools and camps is also evident by the unprecedented figure of \$2779.49 contributed for War Emergency Relief.

SERVICE LIBRARY

The Executive Secretary has cooperated with Miss Nieman in eliminating out-moded books in anticipation of the publication of a new Service Library catalog which Miss Nieman has in preparation at this time. We hope to speed this project as rapidly as possible.

EDUCATIONAL FILM AND SLIDE LIBRARY

In this department the chief feature is the expansion of the services offered by the Religious Film Association. By a series of new agreements the Association is taking over all of the resources of the Harman Foundation which hence forth will act as a research agency. By these same agreements it also has access to the Y.M.C.A. film libraries with four separate depositories scattered in various sections of the country. The Association's new catalog should be in our hands within the present month. The International Council's Committee on Visual Education conducted a one-week Work Shop at Evanston, Ill. We were represented there by Miss Nieman, who exhibited a large supply of our slides and other visual aid materials. Mr. Braun, whom we are sponsoring as Chairman of International Council's Visual Education Committee, was present also and assisted her in the custody and interpretation of our exhibit.

MISSION TO CHRISTIAN TEACHERS

The National Mission to Christian Teachers, sponsored jointly by the Federal Council's Commission on Evangelism and the International Council, will be held in 32 cities of the country during October and November. Miss Buehler will be on the team conducting the Missions at Albany and Rochester, N.Y. Mr. Gable was invited to serve on teams conducting Missions in California and in Oregon, but the Executive Secretary regarded it too costly an investment of a large block of Mr. Gable's time in an area where our church is so slightly represented and at a date so early in his incumbency in office.

PUBLICATIONS

On the publication front it is worth reporting that Dr. Hauser's book is almost sold out. Miss Morrow reports 40 remaining. This represents the final supply on hand. Inquiry from the publishers as to whether they would be interested in reprinting the book brought a negative response. Minor Miller's book, "Teaching the Multitudes", which is just recently off the press covers the same field, is more up-to-date, and probably will be regarded as a better book. Without doubt the publishers are wise in recognizing that it will replace Dr. Hauser's book in this field.

The Sowers Printing Company has had difficulty in securing paper supplies for reprints of "My Confirmation", but that difficulty has now been overcome and a recent shipment of 2,600 copies has been made to Eden and ample quantities will be forthcoming this week or next to take care of Heidelberg's needs.

We've also made the first preliminary arrangements with Mr. Sowers for the publication of our annual church school calendar.

Two sections of the new devotional book, "Gates of Beauty", have been received and are in Dr. Wentzel's hands. Other manuscripts are due this month. We are hoping that his illness will not seriously delay the editing and the final preparation of this manuscript. It may be necessary for the Executive Secretary to cooperate with him in this task.

THE MICKLEY ESTATE

The Mickley Estate has been finally settled with the exception of small amounts which are still being withheld to cover debatable amounts of taxes. The final stock holdings were disposed of and the proceeds distributed among the seven legatees. Our share amounted to \$2400 and Miss Morriw is executing a 4% annuity bond in that amount in accordance with the agreement entered into by all of the legatees. Additional donations from churches for Children's Day offerings and the like since May 1st, have amounted to \$661.34.

UNIFORM LESSON PLANS

Uniform Lesson Plans have been developing satisfactorily on the basis of the new outlines. The St. Louis Staff has been diligently working at this project in the hope of having the first sample material available sometime in November, as early as possible in that month. Inquiries from the field indicate a considerable degree of interest in these new developments, and we are hoping that the Staff of writers whom we have secured will produce Uniform Lesson helps that surpass in quality anything that we have heretofore issued. The adjustments involved are radical ones, but it is our hope that the product will be both acceptable to the church and profitable to the Board.

The other phases of our periodical program continue in routine fashion.

RENT INCREASE

Communication from Dr. Stahr, President of the Board of Business Management, forewarns us of a proposed increase in rental in accordance with instructions of General Synod authorizing the Board of Business Management to bring the rentals of church boards up to the level of commercial tenants. In this preliminary letter no indication is given of what our rental will be, other than the general statement that the Schaff-Heidelberg Corporation is undertaking to step up rentals to a level of \$1.50 per square foot for the most desirable spaces in the building. No action is required at the present time because no specific proposal is before us although one is definitely to be expected.

FUTURE PLANS

I am not attempting any sketch of ambitious future planning here. The heavy summer program has made it impossible for the Staff to sit together for any lengthy conferences, and such conferences will not be possible in the immediate future on account of Dr. Wentzel's illness and the fact that Mr. Brodt will not be with us until mid-November. It must suffice to report immediate plans of Staff members. After sticking to the office in order to find himself during the month of September, Mr. Gable has planned for conferences with the Synodical Committees on

Christian Education in Iowa and Northern Synods in October. The Executive Secretary has a series of appointments that will give him contact in Pittsburgh and Southeast Ohio Synods. He is also planning visits to St. Louis and to Crawfordsville, Indiana, with the purpose of better acquainting himself with problems of publication at Eden and the Monnelly plants where the Bible-Life Series are printed. Miss Buehler has projected a series of Children's Workers' Clinics similar to those which have already proved so popular in many areas of the church. Miss Hinkle's summer appointments have given her many new leads for service in the literature field and the expected demands for service on the new Uniform Lessons will assure her of a busy program. Upon recovery of his health, Dr. Wentzel will give himself to the transfer of his present functions to his successor, and to the projection of plans for his new position as Director of Publications.

Respectfully submitted,

A. N. Sayres
Executive Secretary

REPORT OF THE
COMMITTEE ON THE BOARD OF CHRISTIAN EDUCATION
AND PUBLICATION

To the General Synod:

Your committee begs leave to present the following resolutions:

1. We commend the Board upon their excellent report of achievements, and challenging objectives.

2. We express our sincere appreciation of the services performed by Dr. Paul V. Taylor, who served as Executive Secretary of the Board for a year and a half. Dr. Taylor is to be especially commended for his consecration to the cause of Missions and his willingness to respond to the call of the Board of International Missions to continue his missionary labors in China.

3. We commend the Rev. T. C. Braun for his valued services as the former director of leadership training, but who is now serving as assistant editor and circulation manager of THE MESSENGER.

4. The untiring efforts and helpful services of Dr. Hauser are not overlooked. Dr. Hauser served the Board in various capacities for a period of more than twenty years. We note his passing with deep regret.

5. We recognize the efficient and capable service performed in the field of Christian Education by the Rev. Fred D. Wentzel. For four months he assumed the dual responsibilities of Director of Youth Work and Acting Executive Secretary of the Board.

6. We rejoice in the election of Dr. Alfred N. Sayres, to the position of Executive Secretary of the Board. Dr. Sayres brings to this important position the consecration and vision of a successful Christian minister, and a rich background of experience in the field of religious education.

7. We commend the Board for securing the Rev. Lee J. Gable, who has served for eight years as a pastor in our Church and has had six years' experience as a director of leadership education, as the Director of Leadership Training.

8. We rejoice that the Board is able to devote its full time and energy to the great task of Christian Education, inasmuch as it is relieved from all concern for the Schaff Building and the Heidelberg Press.

9. We appreciate the efforts of the Director of Youth Work to provide a courageous program for our young people in a time in which such work is experiencing extreme difficulties. We ask our congregations and pastors to bear in mind that no program of youth work will, in itself, assure successful youth programs in the local congregation. We therefore urge all Synodical Committees on Christian Education, all pastors, and all advisors of youth groups to cooperate with our Director and to put forth greater effort in order to minister more effectively to our youth groups.

10. We urge that our churches make full use of the advisory services of Miss Greta Hinkle, consultant in Church School literature.

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11. We commend the Board for its publication of helpful literature during the past biennium: "My Confirmation," "A Missionary's Leisure in the Indian Jungle," "Jesus and His Teachings," "The Gospel of Mark," "Robin of Delhi," and "Into All the World." We again call attention to the well-received publications of the previous biennium: "Christian Hymnways," and "Windows of Worship."

12. We note with satisfaction the new arrangement whereby the Department of United Promotion has assumed responsibility for the Bureau of Visual Aids, and we call attention to the fact that the Board of Christian Education still operates the Educational Film and Slide Library, through which educational slides, framed pictures, and motion pictures are made available to our churches.

13. We rejoice in the success of our summer schools and camps during the past two years, and commend these schools to our entire constituency. We appreciate the excellent planning which has made the summer program possible, and we share the faith of the Board of Christian Education in its plans for an expansion of the program in 1944 and following years.

14. We appreciate Miss Bernice Buehler's fine work as Director of Children's Work. We urge all churches to cooperate fully with the Department of Children's Work by

- (1) Appointing a children's division leader in every church.
- (2) Promoting leadership education among workers with children.
- (3) Using Bible-Life Departmental-graded lessons, our age-group magazines, and graded hymnals.
- (4) Promoting the World Neighbors Plan among children.
- (5) Promoting greater use of devotional books and materials with children in the home.
- (6) A careful study of church work with children of the congregation and community.

We urge all pastors and children's workers to make wider use of the bulletin, "The Child's Teacher."

15. We urge that Synodical Committees on Christian Education cooperate fully with the staff of the Board in order that the field work which the staff is able to do be brought into its utmost effectiveness.

16. As a devotional guide we commend the use of "Windows of Worship," and the forthcoming volume: "Gates of Beauty."

17. We commend the Board for its successful efforts to live within its income provided by the Church. We regret, however, that this has made a much-needed expansion of the staff impossible, and it is our hope that this will be afforded in the very near future.

-3-

18. In view of the serious losses reported in Church School enrollment, we need to beware lest we fall victim to the error of hiding behind excuses, and thus fail to recognize our great opportunity and challenging responsibility towards children, youth and adults who are not in Church Schools. We call upon our pastors and official boards, our Church School superintendents, officers, and teachers, to lead our people earnestly and prayerfully in the Crusade for Christ, so as to bring our parents, youth, and children into the saving grace of Christ through the Church School.

Respectfully submitted,

E. Roy Corman, Chairman
Waldo Berlekamp
Russell D. Custer
Barnabas Dienes
Robert T. Fauth
John C. Melchert
Irvin A. Raubenhold

Marshall R. Anspach
C. O. Kuehne
John W. Mack
Elmer Sander
Chester J. Strassner
Robert N. Taylor
J. R. Young

MINUTES
of the
MEETING OF THE EXECUTIVE COMMITTEE
of the
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building
Philadelphia, Pa.

April 26
1944

The meeting was called to order at 7:00 p.m., Dr. T. W. Mueller, vice-president, presiding. Dr. W. Sherman Kerschner offered the prayer.

Present: Dr. A. N. Sayres, Dean Th. W. Mueller,
Prof. Martin W. Witmer, Dr. W. Sherman
Kerschner.

The following members of the Staff were present:

Rev. Fred D. Wentzel, Dr. E. A. G. Hermann,
Rev. F. E. McQueen, Miss Bernice Buehler,
Miss Greta Hinkle.

The agenda, as prepared by the Acting Executive Secretary, was adopted.

COMMUNICATIONS

A letter was read from Dr. Robert C. Stanger, Secretary, informing the Committee that he will be unable to attend the Executive Committee meeting, but that he expects to be present at the Annual Meeting on April 27th.

The Women's Guild

A letter was received from Miss Mathilde Berg, Treasurer, The Women's Guild, in which a check for \$1,000.00 was enclosed. This money is an extra gift for the work of the Board from the Thank Offering surplus of the Guild.

MICKLEY ESTATE

Dr. Sayres reported progress in this matter in accordance with a previous instruction.

EXPENSES OF VISUAL AIDS COMMITTEE OF I. C. R. E.

A letter was read from Rev. Theo. C. Braun who has been elected Chairman of the Committee on Visual Education of the I. C. R. E. Mr. Braun requested the Board to appoint him their representative with the understanding that the Board pay expenses incidental to meetings which are to be held in the middle west this year.

It was VOTED -

that the request of Rev. Theo. C. Braun be referred to the Board for consideration and action.

GENERAL SYNOD EXHIBIT

It was VOTED -

to ask Miss Greta Hinkle, Literature Consultant, to attend General Synod and be in charge of our Board's exhibit.

A letter from Dr. David D. Baker was read, in which he requests the Board to maintain the present relationship through another year, both as regards subsidy and content material for The Messenger.

It was VOTED -

that the \$1,000 subsidy to The Messenger be continued and the staff continue to provide copy for our section in The Messenger.

BIBLE-LIFE SERIES INCREASE IN PRICE

This matter was discussed informally and referred to the Board.

I. C. R. E. BROADCAST SERIES

Dr. Sayres and Mr. Wentzel presented the proposed radio program series sponsored by the I. C. R. E. and informed the Executive Committee of the recommendation of the Editorial Board, namely "The Board of Editors records its favorable judgment and recommends to the Board of Christian Education the support of cooperative radio broadcasting, and suggests that the money (approximately \$859) be taken from the Publication Department, supplemented by a possible contribution secured from the General Council."

The Executive Committee took no action, leaving the matter to the consideration of the Board.

SALARY ADJUSTMENTS

It was VOTED -

to confirm the action taken by mail authorizing the payment of \$75.00 as the Board's share of an increase in salary of Dr. Carl F. Kriete.

SALARY ADJUSTMENTS (continued)

It was VOTED -

to recommend to the Board that Miss Hinkle's salary be increased to \$2,000 per year effective, May 1, 1944, and that Miss Buehler's salary be increased to \$2,500 per year effective May 1, 1944.

The report of the Committee on Employees' salary adjustments was presented by Mr. Wentzel. It proposed no increase in five salaries and twelve increases in varying amounts averaging approximately 10%.

It was VOTED -

that this matter be referred to the Board with the recommendation that these salary adjustments be adopted, effective May 1, 1944.

SICK-LEAVE POLICY

A discussion of a sick-leave policy followed.

It was VOTED -

to adopt a general policy granting sick leave for a period of one week with pay, the same to be cumulative so that employees may establish a fund of weeks, same to be retroactive to October, 1936.

It was VOTED -

to instruct the Executive Secretary, and any others whom he may ask to cooperate, to make a further study of employment principles and practices, and report the same to the Executive Committee.

PENSION AND RETIREMENT INCOME PLAN

Dr. Kerschner reported that this plan will be in effect as of May 1, 1944. Eighteen of the Board of Christian Education and Publication personnel have enrolled and nine of the Schaff-Heidelberg Corporation.

RESTDY OF STAFF STRUCTURE AND FUNCTIONS

The Proposed Functions for Reorganization of the Staff were presented by Mr. Wentzel in a two-fold document recording the thinking and recommendations of the Philadelphia and St. Louis sections of the staff.

Graphs showing possible staff relationships were also presented. All were referred to the Board for further study.

STAFF VACANCIES AND BOARD VACANCIES

It was the opinion that a committee should be appointed to furnish General Synod's Committee on Nominations with names of persons recommended for Board membership, but no action was taken.

The meeting adjourned at 10 p.m.

Respectfully submitted,

ROBERT C. STANGER

Secretary

MINUTES OF THE MEETING
of the
EXECUTIVE COMMITTEE
of the
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 214
Philadelphia, Pennsylvania

December 1
1944

The meeting was called to order on Friday, December 1st, at 9:30 a.m. President Th. W. Mueller presided at the opening of the meeting. The devotions were lead by Rev. William J. Rupp.

Roll Call -

Present: Dean Th. W. Mueller, Mrs. E. Roy Corman,
Rev. Wm. J. Rupp, Prof. Martin W. Witmer,
Prof. H. A. Pflug.

Staff members present

Dr. A. N. Sayres, Miss Greta P. Hinkle,
Dr. Fred D. Wentzel, Miss Bernice Buehler,
Rev. Lee J. Gable, Rev. Robert D. Brodt.

The agenda prepared by the Executive Secretary was adopted.

COMMUNICATIONS

A letter was presented from Dr. E. H. Wessler of the Zion Reformed Church of Sheboygan, Wisconsin, in which he informed the Board of his church's objections to the church school helps which lead to the cancellation of the lesson materials.

It was VOTED -

VOTE 1

that we refer this document to the Board of Editors with instructions that they make a study of it for any implications it may have for us with a view to sharpening the evangelical focus of our curriculum and that we write to Dr. Wessler and thank him for his candid criticism and explain that we are seeking to profit by every positive implication that it has for us.

ITEMS FROM SEPTEMBER MINUTES(a) FELLOWSHIP OF CHRISTIAN WORKERS

Dr. Sayres presented the booklet which he had prepared for the employees entitled the "Fellowship of Christian Workers", and also explained the new information cards for employees which contain their personal information, years of service, days of sickness, deductions, etc.

(b) PUBLISHERS' ADVISORY SECTION APPOINTMENT

Dr. Sayres and Dr. Wentzel have been appointed to this Section so that Mr. McQueen will be released to serve on the Editors' Section.

(c) RADIO PROGRAM - Committee on Correlation and Promotion

Dr. Sayres reported that our request for 50% support of International's Council of Radio Program by the Department of United Promotion was referred by Dr. LeVan to the Committee on Correlation and Promotion. Dr. Sayres spoke in behalf of the request at the Cleveland meeting of that committee, but the committee did not take favorable action. Accordingly, one half of our denomination's quota remains to be provided for. The problem was tabled until after the Treasurer's Report and Periodical Report were presented.

(d) THREE DAY ANNUAL BOARD MEETING

Dr. Sayres reported the Staff's recommendation that three days be given to the next Annual Meeting of the Board.

It was VOTED -

VOTE 2

that the next Annual Board meeting be held Wednesday to Friday inclusive, April 18-20, 1945.

(e) APPOINTMENT OF RESOURCE COMMITTEES

On recommendation of the Executive Secretary

It was VOTED -

VOTE 3

that the following Board members be appointed to serve on the various committees

Children's Work -

Mrs. E. Roy Corman; Dr. Richard Rettig

Youth Work -

Prof. H. A. Pflug; Dr. Robert C. Stanger

Publications -

Rev. Gerson Engelmann; Prof. A. G. Wehrli;
Rev. Wm. J. Rupp

Leadership Training -

Mrs. W. A. Bomhard; Rev. Reinhard Krause

Adult -

Dr. Ralph Holland

Administration -

Prof. Martin W. Witmer; Dean Th. W. Mueller

(f) APPOINTMENT OF 1946 NATIONAL CONFERENCE COMMITTEE -

It was VOTED -

VOTE 4

that the Executive Secretary be authorized to challenge Prof. Charles D. Spotts of Lancaster to serve as Chairman of this Committee.

It was VOTED -

VOTE 5

that this National Conference Committee consist of fifteen members.

It was VOTED -

VOTE 6

that the Board appoint a committee of fifteen, taking into consideration the various interests we want represented, and then that we notify all the agencies of the appointments we have made and invite them, if they care to do so, to send representatives as advisory members of the committee to our one and only committee meeting at their own expense.

(g) COOPERATIVE ADVERTISING

Dr. Sayres reported that the other three houses, Eden, Central, and Heidelberg, agreed to participate in the four-way division of the Cooperative Advertising assessment and the matter is now tended to.

(h) NEGOTIATIONS WITH "THE MESSENGER" IN REGARD TO
T. C. BRAUN'S SERVICES

The Executive Secretary reported his conversations with Mr. Braun and Dr. Baker regarding the former's services in connection with our summer program. Mr. Braun estimated that his own services in the office and out of it, together with the services of his secretary, totaled an equivalent of about two months time. On this basis he felt that our Board was indebted to "The Messenger" for about \$600.00 representing two months salary, and he stated he himself was willing to accept nothing more than the \$60.00 which we would pay him as a matter of routine for his services as director of the two summer schools.

It was VOTED -

VOTE 7

that the Treasurer be authorized to pay "The Messenger" two months' salary, totaling \$600.00, plus \$60.00 as an honorarium to T. C. Braun for his services as director of two summer schools.

(i) USE OF TERM "KINDERGARTEN" INSTEAD OF "BEGINNERS"

Dr. Sayres reported that the Staff recommended that nothing be done at this time in regard to changing the term "Kindergarten" instead of "Beginners" on our church school lesson materials.

(j) CONSULTATION WITH OTHER BOARDS REGARDING "YEARLY EMPHASES"

It was agreed by the Committee on Correlation and Promotion that a joint meeting of Executive Secretaries of the various boards and agencies of the church be held, and that they discuss all the things they have in common and the program of the church as a whole. It was further suggested that members of staffs be included, if their boards want to send them.

Unfortunately, the first such joint meeting proposed is dated for Monday, February 5, 1945, when all of our Staff have conflicting dates with the International Council at Columbus.

EXECUTIVE SECRETARY'S REPORT (copy attached)

It was VOTED -

VOTE 8

that the report be accepted.

AFTERNOON SESSIONREPORT OF DIRECTOR OF YOUTH WORK (Copies attached)

Reports were presented by both Dr. Wentzel, the former Director of Youth Work, and Mr. Brodt, the present Director, and both were accepted as read.

It was VOTED -

VOTE 9

that the five adult members of the Youth Cabinet for the coming quadrennium, 1945-1948, be elected by the Executive Committee by correspondence on the recommendations of Mr. Brodt, and that both the old and the new members of the Cabinet meet together at the next meeting.

Mr. Brodt reported that the next meeting of the Youth Cabinet will be held February 5, 1945.

It was VOTED -

VOTE 10

that it be recommended to the Youth Cabinet that they work out a system at their next meeting for the staggering of offices of the members of the Cabinet.

REPORT OF DIRECTOR OF CHILDREN'S WORK (Copy attached)

Miss Buehler reported that the Interdenominational Children's Workers' Conference will be held June 10th - 16th at the Northern Baptist Assembly Grounds in Green Lake, Wisconsin.

It was VOTED -

VOTE 11

that the Executive Committee authorize the payment up to \$300.00 to provide partial hospitality for our children's workers at the above conference.

It was VOTED -

VOTE 12

that the Executive Secretary and the Staff be instructed to concern themselves with the question of having meetings for the Chairmen of Synodical Committees in Christian Education, and also whether the meetings should be regional, national, etc., and report to the Executive Committee at its next meeting.

REPORT OF DIRECTOR OF LEADERSHIP TRAINING (copy attached)

It was VOTED -

VOTE 13

that we cooperate in 1945 as we have in 1943 and 1944 with the Shannondale Work Camp, the Fellowship Center and Caroline Mission in St. Louis.

It was VOTED -

VOTE 14

that the recommendations to Mercersburg and Potomac Synods be approved.

REPORT OF LITERATURE CONSULTANT (Copy attached)

It was VOTED -

VOTE 15

that the report be accepted.

REPORT OF DIRECTOR OF PUBLICATIONS (Copy attached)

It was VOTED -

VOTE 16

that the report be accepted.

NOMINATION OF DIRECTOR OF ADULT WORK, AND POSSIBILITIES IN REGARD TO A STUDENT WORKER.

It was VOTED -

VOTE 17

that the Executive Secretary be authorized to challenge Rev. James Wagner of Lancaster for this vacancy, and if he refuses to then approach Rev. Ernst Nussmann, Rev. Wm. C. Nelson, or Rev. Ralph Abele, with the provision that they come to Philadelphia for an interview with the Executive Secretary and Staff who will then make a recommendation to the Board for election; also that these names be presented to the Women's Guild and Churchmen's Brotherhood to find out whether they are acceptable after they have been presented for nomination to the Board of Christian Education and Publication.

RESIGNATION OF DR. CARL KRIETE

Dr. Sayres reported that Dr. Kriete had resigned as the Executive Secretary of the Cooperative Council of Missionary Education to accept the position as Executive Secretary of the World Service Commission.

Mr. Henry Tani's name was suggested for consideration by the

INCREASE IN RENTAL

Dr. Sayres reported that the Schaff-Heidelberg Corporation had presented new leases on the basis of \$1.50 per square foot for all of our space except the two storage rooms and our space in the Shipping Department, the latter to be billed at 50¢ per square foot as at present. After some consultation by mail and in person, Dr. Sayres had conferred in person with Mr. Paul Wagner of the Schaff-Heidelberg Corporation at which time the latter had expressed the Corporation's willingness to reduce the rental rate for rooms fronting on the alley (218 through the Service Library) to \$1.25 per square foot, or even perhaps to the present level of \$1.10 instead of the formerly proposed \$1.50. The Executive Secretary recommends the following:

- (a) For a continued rental rate of 50¢ per square foot for the two unlighted and unventilated store rooms and the space in the shipping department,
- (b) That the rental rate for offices through 218 to 221 fronting on the alley, be continued at the present level of \$1.10 per square foot,
- (c) That we be charged \$1.35 per square foot for the remaining offices, namely those facing on Race Street and Fifteenth Street. This latter rate would represent a differential of only 10% as compared with the rate being asked for the offices on the upper floors, a differential which is certainly in keeping with the cooperative advantages of the respective locations.

It was VOTED -

VOTE 18

that we accept the above recommendations and authorize the Executive Secretary to send the counter-proposal to the Secretary of the Schaff-Heidelberg Corporation.

PERIODICAL REPORT AND UNIFORM LESSON DEVELOPMENT

Dr. Sayres presented the Periodical Report and reported that the Uniform Lessons for the new year are coming from the press. Copies of the three teachers' guides, and of the Intermediate and Senior-Young Peoples' books are available, and the remainder are expected soon.

SYNDICATION OF UNIFORM LESSONS

The Executive Secretary reported that the Publishers' Advisory Section of the I.C.R.E. will syndicate a Uniform Lesson treatment for weekly and daily newspapers. The plan would cost our Board \$151.00 for the year 1945 and \$225.00 for 1946.

It was VOTED -

VOTE 19

that upon the recommendation of the Executive Secretary we participate in this syndication of the Uniform materials furnished by the I.C.R.E., and that our share of the expenses be paid from the Periodical Funds.

PURCHASE OF MIMEOGRAPH MACHINE

Dr. Sayres reported that the new electric mimeograph machine which had been purchased from the A. B. Dick Company was recently delivered in Philadelphia and will soon be set up.

ACCOUNTING PROBLEMS

Suggested change of year in Periodical Accounts

Miss Morrow, the assistant treasurer, recommended that the fiscal year in the Periodical Accounts be made to conform with the calendar year and the quarterlies. This action would simplify the bookkeeping and would help in keeping the accounts correct.

It was VOTED -

VOTE 20

that we accept the recommendation of Miss Morrow and that she be authorized to make the necessary changes.

Distribution of Charges for Director of Publications

It was VOTED -

VOTE 21

that we accept the recommendation of Miss Morrow that these charges be made on a 50-50 basis between the two accounts - Christian Education Press and the Periodical Accounts - and if, after February 1, 1945, we find this is not a satisfactory procedure, the question be reconsidered.

ADDITIONAL EDIPHONE SERVICE

Dr. Sayres reported that rebuilt ediphone equipment is now available from a reliable concern, Dictating Machine Service Company, who have served the Baptist and Presbyterian Boards for many years.

It was VOTED -

VOTE 22

that we purchase two reconditioned Ediphone sets (the dictators and transcribers) at a cost of \$110.00 per machine, or a total of \$440.00 for the two sets, for the Departments of Leadership Training and Children's Work.

REPRESENTATION ON PENNSYLVANIA COUNCIL OF CHRISTIAN EDUCATION

It was VOTED -

VOTE 23

that we accept the recommendation of the Executive Secretary that our Board have representation on the above Council for the coming year.

The following will represent the Board:

Education Committee - Dr. Sayres
 Advisory Groups -
 Children's Division - Miss Buehler
 Young People's Division - Mr. Brodt
 Adult Division - Dr. Sayres
 School Administration Division - Mr. Gable
 Vacation Church Schools - Miss Buehler
 Week Day Religious Education - Miss Buehler
 Leadership Education Division - Mr. Gable
 Camp Advisory Group - Mr. Brodt
 Pennsylvania Members of International Council
 Religious Education - Mr. Gable

NATIONAL COUNCIL OF CHURCHES OF CHRIST IN U.S.A.

It was VOTED -

VOTE 24

that we accept the recommendation of the Executive Secretary, that, we as a member of the I.C.R.E. approve the following resolution:

RESOLVED:

That this Board hereby records its approval of the proposal for the constituting of an agency to be known as the National Council of the Churches of Christ in the United States of America, as set forth in the report of the Committee on Further Procedure regarding the closer relationships of general interdenominational agencies, which report was referred to this Board in a letter addressed to Dr. A. N. Sayres under date of November 16, 1944; and

That this Board hereby records its willingness if and when such an agency is constituted to have the work of the International Council of Religious Education carried forward through the Division of Christian Education of this agency; and

That this Board hereby instructs its appointees to The Council of the International Council of Religious Education to join with other members of The Council in taking whatever actions are necessary to help bring the proposed National Council of the Churches of Christ in the United States of America into being and to properly integrate the structure and functions of the International Council into the structure and functions of this proposed new national council.

COUNCIL OF CHURCH BOARDS OF EDUCATION

Dr. Sayres reported that our Board is entitled to three representatives on the Council, but recommends that our present representation by the Executive Secretary and Mr. Brodt's membership on the University Commission be considered sufficient.

It was VOTED -

VOTE 25

that we accept the above recommendation of the Executive Secretary.

UNITED WAR CHEST

The Executive Secretary presented a request of the United War Chest of Philadelphia for a contribution from our Board. He reported that we had not previously contributed on the grounds that as a National Organization we should not participate in this city campaign, and recommended similar action this year.

It was VOTED -

VOTE 26

that we accept the recommendation of the Executive Secretary.

STATISTICAL BLANKS

Dr. Sayres informed the Committee that we had previously gotten our Church School information from the blanks sent out from the office of the Secretary of the Church. Space for this purpose will no longer be provided, so Dr. Sayres requested the Secretary to permit us to send our own statistical blanks with those that the Secretary sends out. Our request has been declined and it was recommended that we send out our own.

It was VOTED -

VOTE 27

that we authorize the Staff to send out our own Statistical Blanks and that the Executive Secretary be authorized to express our dissatisfaction with the refusal of the Committee to grant us this request.

ASSISTANT TREASURER'S REPORT

The Assistant Treasurer's Report on our educational account was presented showing net disbursements for the first nine months of the fiscal year are upwards of \$41,000.00 on the Annual Budget of \$59,561.00.

It was VOTED -

VOTE 28 that this report be accepted.

1945 ASKING BUDGET

It was VOTED -

VOTE 29 that the Executive Secretary be authorized to work out this budget and present it to the Executive Committee in January.

FIRE INSURANCE ON STOCK AND FIXTURES

It was reported that we now have the following insurance coverages:

\$18,000.00 - Periodical inventory
9,000.00 - Christian Education Press inventory
2,000.00 - Books
1,000.00 - Machinery, Stock

It was VOTED -

[illegible]

NEXT MEETING

It was VOTED -

VOTE 31 that the next Executive Committee meeting be held January 26, 1945.

OTHER ITEMS

A letter was presented from the John Milton Society For the Blind in which they request us to make a contribution towards their work.

It was VOTED -

that a contribution of \$25.00 be sent to this society, and that this letter be referred to the Director of Publication with a request that he prepare an article on the work of this Society and mention one of our church members who is served by it.

ADJOURNMENT

At 7 P.M. the meeting was adjourned with all repeating the Lord's Prayer.

Respectfully submitted,

WM. J. RUPP
Secretary

THE REPORT OF THE EXECUTIVE SECRETARY
December 1, 1944

To - The Executive Committee

The two and a half months that have elapsed since our Board's reorganization meeting in September have been busy ones for your Executive Secretary. I have spent them in a variety of activities involved in finding myself in inter-denominational relationships, denominational responsibilities, intra-board machinery, and in a considerable number of appointments for field service. All too little time has been available for the deliberate and leisurely study and planning which I am eager to give to our program. I trust that before a year of my incumbency in office has elapsed, I will have succeeded in reducing some of my responsibilities to a smooth-running routine that will exact less time and energy than at present, and release more of my resources for constructive thinking and planning.

May I say that during this interval my own morale and, I believe, the morale of the entire organization, has been boosted greatly by the restoration to health and active service of Dr. Wentzel, and by Mr. Brodt's arrival and assumption of his responsibilities. In this connection it is appropriate to report that Miss Aughinbaugh was chosen to serve as his secretary while Miss Hale will serve Dr. Wentzel in his new office. Miss Hinkle is breaking in a new secretary, Miss Ruth Snyder, of our church in Hatfield, who promises to be very efficient. The new arrangement promises Miss Hinkle much more than the half-time secretarial service on which she was dependent formerly, but it is understood that in times of peak load some of Miss Snyder's time may be requisitioned for general service to the Executive Secretary or such other emergency needs as he may indicate. Mr. Brodt's office was fully furnished and equipped before his arrival. However, a new typewriter, required by the opening of a new office, has not yet been received. The priority has been granted and the order placed, and temporarily we are depending on the use of one of Miss Morrow's typewriters which is not required for full time service.

I will try to put briefly the major items of general interest which do not appear in the agenda.

The Mission to Christian Teachers has been held with considerable success in thirty-five centers throughout the country. Mr. Gable, Dr. Wentzel and myself served on the General Committee for the planning of these Missions, and Mr. Gable and Miss Buehler served on Mission teams, the former at Harrisburg and the latter at Rochester and Albany. We cooperated with the Commission on Evangelism in the promotion of these Missions, (1) by a communication to all Chairmen of Synodical Committees on Evangelism and of Christian Education signed by myself and Dr. Klick,

(2) by the appointment of a responsible person in each of these centers to lead the denominational conferences at the close of the several Missions, and to be responsible for the display of materials which we sent to each center. We propose to participate in the follow-up of the Missions in ways that seem best suited to the situations in the various states. In Pennsylvania, for example, we are communicating with Synodical Chairmen of both Committees on Evangelism and Christian Education, in the plan of follow-up recommended by the denominational group which met at the close of the Harrisburg Mission. Moreover, we are sending to all pastors throughout the church, a copy of the manual, "Every Teacher an Evangelist", which is in effect a pastor's guide for putting on a Congregational Mission to Christian Teachers. At every point we are trying to correlate the aims and procedures of Evangelism and Christian Education.

I have met with the Board of Trustees, the Commission on Educational Program, and the National and International Executives of the International Council of Religious Education at New York, Chicago, and Cleveland respectively. Several matters from these various meetings will come to our attention in the agenda, and I will comment on only one item in International Council's program, namely, the ambitious and comprehensive study of Christian Education, past, present and future, which the Council is undertaking. This promises to be an epoch-making study, and it is the feeling of your Staff that we should pursue a contemporary study of our own denominational program of Christian Education in all of its ramifications. It is our intention to make a preliminary approach to such a study at a two-day session of our Staff in January. We should like to project a subsequent session, or sessions, of greater length and intensity, if possible, at some point of retreat where we may be free from the distractions of our immediate tasks.

My major appointments in the area of denominational relationships were the meetings of the Committee on Correlation and Promotion of the General Council at Columbus, and the Cooperative Council of Missionary Education at St. Louis. I was under the erroneous impression that I was not expected at the fall meeting of the General Council, which followed that of the Committee on Correlation and Promotion, but I discovered that the other secretaries attend those meetings and I shall arrange to do so in the future.

In connection with the meetings referred to above, I had the opportunity to observe operations at the three printing plants which produce our various lesson materials and magazines - Central, Eden, and Donnelley's at Crawfordsville. I found all of these visits exceedingly helpful. I feel that it will be profitable for us that I have become better acquainted with the people and the plans through whom, and by means of which, we do our publishing. You may wish further comment on my observations in connection with some of the items on the agenda.

The Board of Editors at its meeting on September 13th brought the plans for Uniform Lesson publications to final focus, and our editors have been working assiduously to complete the materials in ample time for distribution for the first quarter. An item appears on the agenda concerning these new lessons.

The Board of Editors also discussed our future prospects in the matter of graded lessons which we are now publishing cooperatively with the Presbyterians. Very significant developments are underway in that area, and over against those developments we have the impending merger with the Congregational Christian Churches which, if consummated, would demand an entire restudy of our curriculum problems. I have had a preliminary interview with the responsible people, and Dr. Wentzel and I are scheduled to meet their Dr. Smart next week for a very thorough discussion of their future plans.

The Educational Film and Slide Library has called for much more of my time and energy than I have been able to give it. Miss Nieman and Miss Brooks are capable and indefatigable workers, but the total program needs a great deal of counsel and supervision, especially with the expansion of the Religious Film Association's program and the awakening interest in visual education throughout the church. We participated actively in a Visual Aid Workshop of two days duration at the Christian Association here in Philadelphia on October 30th and 31st in cooperation with the other church boards that are members of the Religious Film Association. About 140 persons attended the sessions of the Workshop not counting those who were actively interested and engaged in the program.

In addition to the meetings referred to above, I served the Pittsburgh Synod in three area conferences on Christian Education, September 15th to 17th; conducted a seminar on Christian Education, September 18th, at Mt. Eaton, Ohio, for the Southeast Ohio Synod; addressed the Youth Rally of one area of Northwest Ohio Synod at Marion, and spoke at the Rally Day in the local congregation; shared in the Camp Mensch Mill Board of Directors meeting; read a paper on "The Church's Educational Task" to the North Penn Ministerium, October 16th; spoke to the Lansdale School for Christian Workers, October 23rd; and to the Schwenkfelder Sunday School Convention at Norristown, November 25th; besides pulpit engagements in Cavetown, Maryland, Pottstown, Taylor, Scranton, Berwick, Johnstown, Lansdale, and St. Michael's near Hamburg.

In consideration of our heavy agenda, I shall not attempt to make this in any sense a comprehensive report but shall depend upon it being supplemented, at least at the major points, by the reports of other members of the Staff. To all of them and to our other employees I am sincerely grateful for the hearty support and cooperation in these opening months of my administration.

Respectfully submitted,

A. N. Sayres
Executive Secretary

REPORT OF DIRECTOR OF PUBLICATIONS

Although I was elected Director of Publications at the April meeting of the Board of Christian Education and Publication, it was understood that I could not enter upon the duties of my new office until Mr. Brodt arrived. I have not had time even to give any considerable thought to these duties, but I can indicate some of the directions in which it seems to me we might profitably go.

Two of my recent assignments, one completed and the other in process, fall naturally within the scope of the functions of the Director of Publications. The completed project is the writing of a pamphlet of suggestions for church school superintendents and other leaders of worship who use Uniform Lessons. This pamphlet was written immediately upon my return this fall, under the title, Worship in Your Church School. Free copies have been mailed to all the general superintendents of our denomination, together with a covering letter in which we announced that additional copies might be secured at fifteen cents each. The mailing was done only a few weeks ago, but we have already received several very appreciative letters. The most recent, dated November 22, is from Leonard C. Brecher, superintendent of the St. Luke's Sunday School of Louisville, Kentucky. He says: "I was very glad to get your circular letter of November 10 enclosing a copy of Worship in Your Church School. Allow me to congratulate you on getting out this piece of literature as I think it is the finest and most helpful thing you have done in a long time. It not only gives concrete examples of how to plan a program in an understandable way, but your bibliography of resource material is also excellent. It should aid a great majority of superintendents who know very little about correct worship procedures."

In accordance with plans approved at the April meeting of the Board, we contacted authors for the materials of the new devotional book, Gates of Beauty, before the summer. All the manuscripts are now in our hands and most of them have been edited and relayed to the printer's office. I am glad to say that this material is of excellent quality. In my judgment, Gates of Beauty will, at least in some of its chapters, be more interesting and more truly devotional than certain parts of Windows of Worship. I have little doubt that Gates of Beauty will have the same popular appeal as our first venture in youth devotional literature.

Our printer assures us that the printing of Gates of Beauty will be completed by February 1 or February 15, at the latest. This will be well in advance of confirmation time.

The staff has agreed that one of the specific functions of the Director of Publications will be the collating and editing of materials to be published in The Messenger. A set of instructions concerning these materials has been set down in black and white.

We have just begun work on the catalog of publications authorized by the Board in April. No final decision has been reached concerning the contents, but we think that it will include as a minimum:

1. An annotated list of all our general and departmental publications
2. An annotated list of additional materials which we recommend
3. A list of books arranged by age groups which we could recommend to church school leaders as Christmas gifts or promotional awards

Some of the projects to which we have given thought are:

1. A pamphlet for camp counselors
2. A drama guide which would contain annotated lists of plays, pageants and dramatic programs for all the seasons of the year
3. A devotional book for children
4. A small book on church history, written in simple language, after the pattern of Bainton's Church of Our Fathers. Such a book would meet a very real need, both in the summer school and camp program of the local church. The likelihood is that it could be sold readily to the members of other denominational groups as well as our own.

Respectfully submitted,

Fred D. Wentzel

REPORT OF YOUTH DEPARTMENT

Perhaps just a word ought to get into the record with reference to my activities since the Board met in April 1944. I regret greatly that, because of illness, I was not able to attend the September meetings.

I spent several days (June 26-28) helping Mr. Newell organize the Dunkirk Intermediate Camp. Three days (July 2-4) were given to helping Mr. Sando organize at Camp Minqua near York, Pennsylvania, a new intermediate camp for Potomac and Mercersburg Synods. From July 17-29 I directed the Ohio Summer School.

Since my return to the office on October 2 I have been working with Mr. Gable and Dr. Sayres on preparations for the 1945 camp and summer school program. Mr. Gable and I helped to inspect the proposed camp site near Carlisle, Pennsylvania, on October 26. We were also together at the joint meeting of the Mercersburg and Potomac Synods' committees on Christian education in Baltimore, October 30, when plans were made for Minqua and Mountain Lake. Dr. Sayres and I inspected a proposed camp site for the Pittsburgh Synod on November 13.

One of the most significant developments of last summer was the organization of intermediate camps by local groups who, in some cases, sought our advice concerning program and who, in all cases, made reports to us after the event. Camp Merom, June 18-22, was conducted by the Rev. A. H. Wegener of Edwardsport, Illinois, in cooperation with other ministers of that section. Camp Kavanaugh, Crestwood, Kentucky, July 9-13, was conducted by the Rev. Paul J. Schlueter of Louisville. This camp involved only the Salem and Milton Avenue Churches of Louisville. The St. Luke's Church of Jeffersonville cooperated in planning, but did not send representatives because of poliomyelitis. The Dixon Springs, Illinois, Camp, July 3-8, was conducted by the Rev. Harvey Zuern of Marion, Illinois. This was a cooperative camp. The registrations included twenty-four boys and girls of Evangelical and Reformed churches and twenty-six of Congregational-Christian churches. Camp Kanza, Nickerson, Kansas, August 13-18, involved both juniors and intermediates and was conducted by the Rev. Reinhold M. Jensen.

When reports came to us from these independent camps, we informed the leaders that it was our policy in the case of camps and summer schools in whose administration we were asked to cooperate to plan programs in consultation with the members of synodical committees on Christian education. Several of the directors mentioned above asked that their camps be included in future listings by our Board. We tried to make clear that we list and promote only those camps and schools in whose planning and administration the Board cooperates.

We have been doing our best in advance of Mr. Brodt's coming to Philadelphia to encourage synodical youth cabinets and committees on Christian education to name their representatives on the denominational Youth Cabinet for the next quadrennium, 1945-49. I should like to support strongly the recommendation which I believe Mr. Brodt will present for a joint meeting of the old and the new Cabinets next February. In normal times, such a joint meeting could be held in connection with the

National Conference on Christian Education and Youth Assembly. Since this conference and assembly are impossible for next year, it seems to me that some other way must be found to make possible a sharing of experience and the only way that seems at all feasible is to make provision somehow for the two groups to meet together. It would certainly be unwise strategy to ask the new Cabinet de novo.

Respectfully submitted,

Fred D. Wentzel

REPORT OF THE DIRECTOR OF YOUTH WORK

December 1, 1944

The Youth Director is pleased to report that the Intermediate and Senior Camp schedules for 1945 had all been planned by Lee Gable and Dr. Wentzel before his arrival. There being no other matter of importance for him to report, he will list them as follows:

*Camp Merom	June 10-14
Camp Minqua	
First Intermediate	June 24-July 1
Second Intermediate	July 1-July 8
Camp Mensch Mill	
First Intermediate	June 25-July 7
Second Intermediate	July 9-21
First Senior	July 23-August 4
Second Senior	August 6-18
*Johns River	
Intermediate Camp	July 15-28
*Camp Adams (Pacific Northwest)	
Junior High Camp	July 15-22
Senior High Camp	July 22-29
Mountain Lake Senior Camp	August 13-25
Ohio Intermediate Camp	June 24-July 1
*Santa Claus Camp	June 17-21
Dunkirk	
Intermediate Camp	June 25-July 7
Senior Camp	July 9-21

*These camps are independently supervised.

Because the retirement of the entire Youth Cabinet takes place every four years, we are handicapped by too quick a turnover. I am therefore recommending that the Constitution of the Youth Fellowship be so amended that only a fraction of the Cabinet will retire with each quadrennium.

Respectfully submitted,

ROBERT D. BRODT,

Director of Youth Work

REPORT OF THE DIRECTOR OF CHILDREN'S WORK

December 1, 1944

CHILDREN'S WORKERS CLINICS

The greater part of September, October and November was spent in the field conducting Children's Workers Clinics. On September 20, 21 and 22 Clinics were held in Philadelphia Synod. Beginning on October 18 in California, Missouri and for nine succeeding days, Clinics were held in various parts of Kansas City Synod. Five Clinics were conducted in the South Wisconsin Synod from October 30 to November 3. A series of five Clinics was also in session from November 26 to November 30 in the Potomac Synod.

In each case the Clinics have been planned and set up through cooperation with the Synodical Committees on Christian Education. The Children's Worker of each Synod has had an active part in making arrangements for the Clinics. These Children's Workers Clinics proved very interesting but also revealed that many of our church schools need a great deal of help.

PITTSBURGH SYNOD

During September six area Conferences on Christian Education were held in Pittsburgh Synod. Miss Buehler led the conference on children's work in two of the areas, September 23 and 24.

INTERNATIONAL COUNCIL MEETINGS

October 2 to 10 was spent in Chicago attending the meetings of the Committee on Religious Education of Children; Committee on Vacation Religious Education and the Committee on Educational Program of the International Council. Between the International Council meetings and the first Clinic in Kansas City Synod time was spent at Elmhurst College and in St. Louis.

CHRISTIAN MISSION TO TEACHERS

Participated in the Christian Mission to Teachers held in Rochester, N.Y. November 12, 13, 14 and also the one held in Albany, N. Y., November 15, 16, 17. The members of both teams were grand and the fellowship was interesting. There were splendid groups attending in the two places.

LOOKING TO THE FUTURE

Contacts are being made with the Committees on Christian Education through the chairman or the children's worker looking toward the possibility of holding Children's Workers Clinics in South Illinois, Michigan-Indiana, South Indiana and Magyar Synods next spring.

Plans are under way for Junior Camps next summer and several requests have been received that the Director of Children's Work participate in or direct the Junior Camps. The schedule is somewhat as follows: Junior Camp at Mensch Mill; Junior Girls' Camp and Intermediate Girls' Camp at Waveland; Johns River Valley; Portland, Oregon.

Respectfully submitted,

Bernice A. Buehler

Director of Children's Work.

Report of Department of Leadership Training

December 1, 1944

To the Executive Committee of

The Board of Christian Education and Publication;

This report is based on my first three months experience as a member of the staff of the Board. Much of this time was spent in studying the existing Leadership Training program of the Church and the further needs and possibilities in this field. I have been deeply appreciative of the help given by Miss Patterson. Her knowledge of people and of program as well as her cooperative spirit have been of more value to me than a few words in a report can possibly express.

Field Activities

It was agreed that I avoid field engagements during September. In October and November, however, field activities began to multiply. They included 7 local church engagements; the 18th Annual Convention of the Evangelical and Reformed Sunday School Workers of the Western Ohio Region, held at Lima, Ohio; meetings with four Synod Committees on Christian Education, (Northern, Iowa, Potomac and Mercersburg); the fall meeting of the Dunkirk Board of Directors; the Fall meeting of Philadelphia Synod; the Youth Rally of East Pennsylvania Synod; a fruitful day in St. Louis; the Committee on Leadership Education of the International Council; the annual convention of the Pennsylvania State Council of Christian Education; and the National Mission to Christian Teachers at Harrisburg, Pa.

Camps and Summer Schools under Department of Leadership Training

The approval of the Executive Committee is asked for the following summer enterprises. With the exception of the few that bear question marks we are assured of place and date.

Hanover Conference	Hanover, Indiana	June 25 - July 6
Lone Star L.T.S.	Seguin, Texas	July 2 - 13
Missouri Valley L.T.S.	Fulton, Missouri	July 8 - 14
Monticello L.T.S.	Alton, Illinois	July 15 - 21
North Star L.T.S.	St. Peter, Minnesota	July 16 - 27 ?
Ohio Summer School	Tiffin, Ohio	July 16 - 23
Nebraska L.T.S.	Blair, Nebraska	July 22 - 28
Michiana L.T.S.	Olivet, Michigan	July 22 - 28
Sunflower L.T.S.	Sterling, Kansas	July 29 - Aug. 4
Lake Erie L.T.S.	Dunkirk, New York	July 22 - 28
Dunkirk First Family Week	Dunkirk, New York	July 29 - Aug. 4
Dunkirk Second Family Week	Dunkirk, New York	August 4 - 11
Dunkirk Third Family Week	Dunkirk, New York	August 11- 18

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Johns River Y. P.	Collettsville, N.C.	July 29 - Aug. 11
Green Lake L.T.S.	Green Lake, Wisconsin	August 5 - 11
Gulf Coast L.T.S.	Waveland, Miss.	August 20 - 31
Mensch Mill Y. P.	Alburtis, Pa.	August 19 - 26
Mensch Mill Family Camp	Alburtis, Pa.	August 26 - Sept. 3
Mountain Lake L.T.S.	Fannettsburg, Pa.	August 26 - Sept. 2

Work Camps

We have a communication from Mr. Edward R. Miller of the American Friends Service Committee asking our cooperation in Work Camps during the summer of 1945. In 1944 we cooperated in work camps at Shannondale, Missouri, and in St. Louis at Fellowship Center and Caroline Mission. From all the information I can gather, both through material in our files and through conversations with people in St. Louis, it is agreed that these work camps are good and that we should continue to cooperate in the conduct of them. The American Friends Service Committee proposes to repeat the two St. Louis units and the Shannondale Work Camp.

Recommendations to Mercersburg and Potomac Synods

When Dr. Wentzel and I met with the Committees on Christian Education of Mercersburg and Potomac Synods in Baltimore on October 30th, the question of purchasing a camp site was discussed. The committees took action asking the Board of Christian Education and Publication to study the matter of camp locations and to suggest the area within which it seemed desirable to locate a camp. They propose to act in accordance with the recommendation of the Board and to seek a camp site in what seems to be the best area, rather than to follow the hit and miss procedure of investigating camp sites at random. The staff has considered this matter and has prepared a statement as a basis for the Executive Committee's consideration. (see statement which follows this report.)

For the Future

The next major responsibility of this department appears to be the completion of plans for program and personnel of our 1945 summer schools. Mr. Brodt and I are planning to arrange meetings with as many as possible of the Synod committees which are involved.

Most folks are agreed that there should be a greater volume of leadership training activity in our churches. It is my conviction that our Synod Committees on Christian Education could do much to bring this about. Thus far each of the synods to which I have made the proposal has named someone to assume responsibility within the committee for leadership training. Several synods have made plans for promoting leadership training within the synod. Time will tell how effective those plans are. I plan to continue working along this line.

It looks as though the next quadrennial emphasis for denominations cooperating through the International Council of Religious Education will be in the field of leadership training. If this materializes, we should be ready for it with plans and materials.

Respectfully submitted,

Lee J. Gable

To the Committees on Christian Education of the
Mercersburg and Potomac Synods:

At the joint meeting of your committees in Baltimore on October 30, 1944, you asked the Board of Christian Education and Publication to study the question of the most advantageous location of Evangelical and Reformed camps. This study had been made by the staff, and the recommendations which appear below have been approved by the Executive Committee of the Board at a meeting held on December 1, 1944.

- I. We desire, first, to set down the general bases for the selection of a camp site. While it is not probable that any site can be found to meet perfectly all the requirements on which camp leaders throughout the country agree, there are at least ten items which should be included in a list of standards and used as a measuring rod to compare available properties:
 - 1) Is the cost of the site under consideration reasonable and within the means of the constituency?
 - 2) Does the place have natural beauty and camp atmosphere?
 - 3) Does it include enough land for the spacious placement of necessary buildings, recreational field, swimming pool, natural trails and so on?
 - 4) Is it so situated that it will be readily accessible?
 - 5) Is it sufficiently isolated so that the program will not be disturbed by noises, neighbors and other distracting elements?
 - 6) Does it have a reliable supply of pure drinking water?
 - 7) Does it have a sizable lake or stream which could be used safely for swimming, or at least a good supply of running water which could be used for a swimming pool?
 - 8) Is the natural drainage satisfactory?
 - 9) Does it provide good sanitation, or is the lay of the land such that a satisfactory sanitation system could be installed?
 - 10) Is its elevation high enough to furnish good, clean air and to be free of the inconveniences and health hazards of low and damp country?
- II. We have considered carefully the question of possible participation by other synods in the purchase and support of a camp in the Mercersburg-Potomac Synods area and we have come to the following conclusions:
 - 1) Participation by the Pittsburgh Synod is improbable because (a) even if a camp were located in the northern section of

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Mercersburg Synod, distance and intervening mountains would present real difficulties for the churches of the Pittsburgh Synod, and

(b) the Committee on Christian Education of Pittsburgh Synod has recently found an excellent site located between Derry and Blairsville, and unless unforeseen complications arise, will recommend the purchase of this site by the synod.

- 2) Participation by the Central Pennsylvania Synod is doubtful for several reasons:

(a) The synod is geographically extended and has a comparatively sparse population of Evangelical and Reformed people. One heavily populated area in the vicinity of Altoona would be considerably nearer to the proposed Pittsburgh camp site than to any camp site which would be advantageously located for the Mercersburg and Potomac Synods.

(b) The Mensch Mill board of directors is seriously considering the establishing of a camp in the Susquehanna area which would be a kind of extension of Camp Mensch Mill. This camp would probably be owned and operated by the eight synods which now support Mensch Mill. The eastern sections of the Central Pennsylvania Synod would find it more convenient to send delegates to the Susquehanna area camp than to some camp established by the Mercersburg and Potomac Synods.

- 3) The nub of the matter seems to us to be adequate camp service to the Potomac Synod. We assume that the committees on Christian Education involved desire to continue the cooperation in camp work between the Mercersburg and the Potomac Synods which has proved so effective and satisfactory up to this time. Present conditions indicate that if the two synods continue this cooperation it will scarcely be possible to enlist the interest and support of additional synods. We have arrived therefore, at the judgment that in the purchase of a camp site your committees would do well to try to secure a site either in the northern part of the Potomac Synod, near enough to the Maryland-Pennsylvania boundary to be readily accessible to the churches of the Mercersburg Synod, or in the southern part of the Mercersburg Synod, near enough to the boundary to be readily accessible to the churches of the Potomac Synod.

REPORT OF THE LITERATURE CONSULTANT

To the members of the
Board of Christian Education and Publication

IN THE OFFICE

The correspondence has been very heavy throughout the late summer and fall - first with inquiries as the result of publicity given the new Uniform lesson materials and with requests for samples; later, with the schools' January - March orders. There has been considerable misunderstanding. Some think we are announcing two new lesson series - a new Bible-Life and a new Uniform. Many have the opinion that we are urging the use of the new Uniform lessons, as superior to the Bible-Life Departmental Graded lessons.

After a score of letters had revealed certain trends in the confusion, we wrote to all Chairmen of Synodical Committees on Christian Education, listing a few of the questions asked most often, together with the answers we were giving. We suggested that they pass on this information in any way possible at fall synodical conferences. In most instances, depending on the dates, we sent these Chairmen extra copies of the two prospectus leaflets for use at the meetings.

Because the new Uniform materials were not available ahead of the regular printing schedule, when we wrote to schools who had requested Uniform samples, we urged that, if possible, they place a temporary order for the first quarter even before they had an opportunity to examine samples, lest their school's supplies might be delayed by the Christmas congestion in post offices.

When the January - March orders began arriving, we discovered, to our dismay, that school after school had apparently paid no attention to the letters of explanation so carefully prepared by Dr. Sayres or else was very much confused by only a partial examination of the various announcements. The mimeographed blanks concerning the teacher's guides seemed to add to their confusion. Many continued to order the Builder and no teacher's guides, others entered their orders for Uniform Material on the Bible-Life section of the blank, some listed pupil's material from one series and teacher's material from the other. A good many seemed to think the Teacher's Guides were some general helps in addition to the teacher's quarterly.

It became evident quite early that if schools were to begin the new year with adequate teaching helps, we ought to inquire concerning every order which seemed to indicate a misunderstanding. Thus far we have written to 160 such schools. About 70% have responded with a corrected order, many adding a note of appreciation for our interest in their school. These have been, of course, only the schools who order through the Board of Christian Education and Publication.

You will understand how much correspondence there has been on these two matters, when I report that since late August this office has

written over 600 letters none of them form letters.

OUTSIDE THE OFFICE

The Consultant has engaged in the following types of activity: Rally Day Address, Conferences with Church School Teachers and Officers on lesson materials, two sessions with the children's teachers at a local Leadership Training School in Allentown, attendance at Philadelphia Synod and also the Visual Aids Workshop, and three and a half days at the Pennsylvania State S. S. Convention at which there were over 2000 registered. Held in a strong E. & R. section of the state, there were many visitors to our exhibit and numerous follow-up contacts.

OUR NEW SECRETARY

Deluged as we were by correspondence needing immediate attention, it was not easy to reconcile myself to the fact that I was to lose my experienced secretary to the Youth Department. Just as I had given up hope, after numerous attempts, of finding the right sort of person from one of our neighboring E. & R. churches, Ruth Snyder - on one of her frequent visits to the Building - stopped in at our offices to inquire as to the possibility of an opening. She came for a second interview on November 8 and began work immediately.

Because of her attendance at Young People's Camps at Mensch Mill, and her use of E. & R. lesson materials as a teacher in the primary department of the church school, she had a familiarity with things in general which gave her a decided advantage as a new comer to our office. She is interested in the work and has a real concern for the welfare of the schools with whom we are in correspondence. All in all, she is a valuable addition to our Fellowship of Christian Workers.

OUR RECORDS

When this office was opened, we arranged our card records to cover a period of three years. At the end of that time, we thought, we would be in a position to know which records were valuable and which were not. At the end of that time, it would be necessary to set up new cards for the entire church. Alas! We are now in that third year and we have been checking our methods of recording, realizing that we shall soon need to go through, again, that tedious task of typing the necessary information on several thousand cards.

At the invitation of Miss Spencer, of the Presbyterian Staff, I spent several hours studying their system of recording and handling the statistics similar to ours. There are numerous advantages in their arrangement, the drawback being the expense involved in the purchase of a set of files. I am eager to have an opportunity to discuss the details with Dr. Sayres. Perhaps we can devise some means of keeping our present set-up, with adaptations adding the desired advantages. We con-

tinue to keep a constant check on our procedures to the end that we may have available, at a moment's notice, pertinent information concerning E. & R. church schools, with a minimum amount of time required in its recording.

Respectfully submitted,

GRETA P. HINKLE

Literature Consultant

MINUTES OF THE MEETING
of the
EXECUTIVE COMMITTEE
of the
BOARD OF CHRISTIAN EDUCATION AND PUBLICATION

Schaff Building, Room 214
Philadelphia, Pennsylvania

January 22
1945

The meeting was called to order on Monday, January 22nd, at 10 A.M. President Th. W. Mueller presided at the opening of the meeting. The devotions were lead by Rev. Lee J. Gable.

Roll Call -

Present: Dean Th. W. Mueller, Mrs. E. Roy Corman,
Rev. Wm. J. Rupp, Prof. Martin W. Witmer,
Prof. H. A. Pflug

Staff members present

Dr. A. N. Sayres, Miss Greta P. Hinkle,
Miss Bernice Bushler, Rev. Lee Gable.

Staff members absent

Dr. Fred D. Wentzel and Rev. Robert D. Brodt

The agenda prepared by the Executive Secretary was adopted.

COMMUNICATIONS

A letter was presented from Ivan M. Gould, General Secretary of the Service Men's Christian League, in which he requests the Board to appropriate money towards the expenses of "The Link", a publication of the above mentioned League.

The Executive Secretary was requested to inform the Service Men's Christian League that our church's Bureau for Men in Service takes care of such matters and we, therefore, are sorry that we can not make this appropriation.

Dr. Sayres presented a letter from David Noss, a student at Lancaster Seminary, who was a delegate to the National Student Christian Consultation at Granville, Ohio. The following are the recommendations made by eight Evangelical and Reformed students who attended this Conference:

"To the Board of Christian Education:

As Evangelical and Reformed students at the National Student Christian Consultation (five of whom are official representatives of the E & R Church) we wish to call to the attention of the Board of Christian Education of our Church the large area of unmet needs in the student field.

Work with our Evangelical and Reformed college students seems especially important for the following purposes:

1. To better develop and utilize our own Evangelical and Reformed students for leadership in our churches.
2. To share in interdenominational student work, as, for example, through representation on the University Commission.
3. To look after the religious needs of E & R students on the campuses of our own schools as well as those of our students in larger schools not of our denomination.

We recommend that there be a committee comprised of students and adult leaders in the church to study means for looking after the needs of our college students, and to consider the possibility of the appointment of a full time worker to set up and promote further work in the student field.

It is the opinion of our delegation here that a full-time person is needed for this work."

Dr. Sayres was instructed to write to David Noss and tell him of the interest and plans of the Board of Christian Education in connection with this problem.

It was further agreed that -

1. The question of a Student Worker be made a major item for the Annual Board meeting.
2. Mr. Brodt of the Youth Department confer with Mr. Harold Wilke and make whatever investigation and study that might be helpful when this matter is brought to the attention of the Board at their Annual Meeting in April.
3. Rev. Harold Wilke be invited to attend the Annual Board meeting.

4. Dean Mueller write to Mr. Earl Kline, head of the School of Social Service at Louisiana University, and ask him for suggestions.
5. Mr. Brodt write to Dr. Theo. D. Schmale, Mr. Reuben B. Bierbaum, (Student Pastors,) and also Mrs. Otto Kugler, for their suggestions.
6. In view of the fact that there might be a merger of the Evangelical and Reformed Church and the Congregational Christian Church, Mr. Brodt write to Mr. Ralph Hyslop of the Board of Christian Education of the Congregational Church for his suggestions in regard to a Student Worker.

SUPPORT OF ICRE RADIO PROGRAM

A letter was presented from the International Council in regard to the payment of the additional money due them toward the radio programs for 1945.

It was VOTED -

VOTE 1

that the balance of \$429.00 be paid the International Council of Religious Education from the general fund as our share toward the sponsoring of these radio programs presented by the ICRE.

ITEMS FROM DECEMBER MEETING

- (a) Correspondence with Dr. E. H. Wessler of the Zion Reformed Church of Sheboygan, Wisconsin was read by the Executive Secretary.
No action taken.
- (b) Vote 12 - Meetings of Synodical Committee Chairmen.
The Executive Secretary reported no progress as yet.
- (c) Statistical Blanks have been sent to all pastors.

It was VOTED -

VOTE 2

that the next time statistical blanks are sent out duplicates be sent so that copies of the reports may be kept on file by the local pastor.

- (d) New Leases.

The Executive Secretary reported on the matter of new leases which had been referred to the Executive Committee for approval by mail in December. The Schaff-Heidelberg Corporation had replied to our proposal of a continuing \$1.10 rate for the Spring Street frontage and a \$1.35 for the 15th and Race Street frontages by a counter-proposal placing the 15th and Race Street figures at \$1.40. The total increase on this basis is \$153.00 more than on the basis we had proposed - \$96.00 of which is General and \$57.00 is Periodical. The Executive Secretary's

letter to the Executive Committee recommended that the leases be signed on this basis without any further quibbling with the Schaff-Heidelberg Corporation and asked members of the Executive Committee to reply promptly if they were not agreed to do so. Only one member had objection to doing so and on the basis of this nearly unanimous vote the Executive Secretary signed the leases. This increases the total figure for our rent from \$4978.00 to \$6379.00. \$3948.00 of the latter figure is General and the balance is Periodical and Christian Education Press. Of the \$1401.00 total increase, \$480.00 represents the charge for Stock and Projection rooms and Shipping Room shelves for which we did not formerly pay any rent. The remaining \$921.00 represents the increase in rental rates under the new leases.

EXECUTIVE SECRETARY'S REPORT

It was VOTED -

VOTE 3 that the report be accepted.

Dr. Sayres' suggestion that the Commission on Higher Education should have official membership on the Council in the person of its chairman, Dr. D. J. Wetzel at the present time, and that they ought to share in our denomination's appropriation to the support of the Council which has amounted to \$200.00 in the past two years, was agreed upon. Dr. Sayres was authorized to make this recommendation to the Commission on Higher Education.

The Executive Committee requested Dr. Sayres to go to Boston and consult Dr. Sidney Weston in regard to curriculum problems in view of the pending merger of the Evangelical and Reformed Church and the Congregational Christian Church, and then consult with Dr. Horton, president of the Congregational Christian Church.

AFTERNOON SESSION

REPORT OF DIRECTOR OF LEADERSHIP TRAINING

It was VOTED -

VOTE 4 that the report be accepted.

It was VOTED -

VOTE 5 that the Executive Committee go on record as approving the suggestion of the Leadership Training Department to hold a meeting of the director and summer school and camp directors for summer programs. Details for such a meeting can be worked out by the Directors of Leadership Training and Youth and the Staff.

REPORT OF DIRECTOR OF CHILDREN'S WORK

It was VOTED -

VOTE 6 that the report be accepted.

REPORT OF DIRECTOR OF YOUTH WORK

It was VOTED -

VOTE 7 that the report be accepted.

REPORT OF LITERATURE CONSULTANT

~~It was~~ VOTED -

VOTE 8 that the report be accepted.

PROPOSED NEW DIRECTOR OF ADULT WORK

Dr. Sayres and Miss Buehler were requested to interview Rev. Robert T. Fauth and Rev. Albert W. Buck in connection with this vacancy, while they are in Chicago attending meetings of the ICRE.

NEW "BUILDER" AND UNIFORM MATERIALS

It was agreed that a revision was needed in the teachers' guides and also that a cover be put on them.

It was suggested that the following recommendations be presented to the Editorial Staff:

For Second Quarter -

1. A supplementary pamphlet to go with every teacher's guide, giving all teachers supplementary material. An explanation of why we are doing this should accompany the pamphlet and a promise of what we are trying to do for the 3rd quarter. The Staff was authorized to contact any sources that are adequate to procure materials for this supplement, such as the Methodist, Baptist, Presbyterian.

For Third and Fourth Quarters -

2. At least a 50% increase in quantity of materials for all three teachers' guides.
3. An additional author for the Adult Teachers' Guide to write interpretation of the lesson with Dr. Ralph L. Holland writing the "Meaning for Today" and "A Lesson Plan and Procedure" including questions for discussion and suggested activities.
4. Bulk of the space in the Youth Teachers' Guide devoted to material intended for both Intermediate and Senior-Young People teachers to consist of lesson interpretation, "Meaning for Today" and suggested activities. The remaining space to be divided (in parallel columns) between Lesson Plan and Procedure for Intermediates and Lesson Plan and Procedure for Senior-Young People.
5. A similar set-up for the Primary-Junior Teachers' Guide.
6. Change from 10 point to 8 point type and enlarge the guide from 48 to 64 pages.
7. The Executive Secretary was authorized to send to all pastors a letter of regret for the inadequacy of the first quarter's materials and an explanation of our efforts to improve subsequent quarters.

It was VOTED -

VOTE 9 that the above recommendations be approved.

EXECUTIVE SESSION

At the Executive Session the Executive Secretary explained to the Committee that he was encountering difficulty with the administration of the Educational Film and Slide Library due to Miss Nieman's inability to work with those who are associated with her. This is not a new problem but one which previous Executive Secretaries have encountered and found very perplexing. The Executive Secretary wants the Executive Committee to be aware of this situation in the event that any drastic recommendations have to be made in the future.

He also recommended that he be permitted to include an increase of \$300.00 on the rental allowances of the married members of the Staff in the asking budget to be presented to the General Council with the thought that if the Board approves at the Annual Meeting, this increase be included in the working budget for the year.

The Executive Committee authorized the Executive Secretary to include this figure.

CURRENT YEAR'S BUDGET FOR GENERAL COUNCIL

The Executive Secretary presented a proposed budget to be submitted to the Finance Committee and to the General Council at its coming meeting.

It was VOTED -

VOTE 10 that the total figure of the budget be approved as presented.

TREASURER'S REPORT

The Assistant Treasurer's report was presented and indicated that a possible \$12,500.00 balance would remain on hand at the close of the year. This unusual balance is due partly to the large surpluses received from the General Council for previous years and partly to the savings in our operating budget by reason of the fact that the Leadership Training and Executive Secretary's salaries were not paid in full for the year and also the proposed Adult Director's salary and office expenses and travel were not spent.

It was VOTED -

VOTE 11 that \$6,641.00, the amount of the July surplus remaining, be put in the Trust Funds and Investments Account and that the Executive Secretary inform the Finance Committee of the General Council of this action.

1946 NATIONAL CONFERENCE COMMITTEE

Dr. Sayres informed the Committee that Professor Charles D. Spotts has accepted the Chairmanship of this Committee.

The Executive Committee spent considerable time listing about 30 names of prospective members of this committee with the understanding that Professor Spotts and the Executive Secretary should make a final selection from this list.

The Executive Secretary was requested to confer with Professor Spotts in regard to selecting the names of those persons suggested by the Executive Committee to be invited to be members of the General Committee of Arrangements. It was thought advisable to extend the membership of this Committee to 15 persons.

ADJOURNMENT

Meeting adjourned at 6 P.M. with all repeating the Lord's Prayer.

Respectfully submitted,

WILLIAM J. RUPP

Secretary

REPORT OF THE EXECUTIVE SECRETARY

January 22, 1945

Only seven weeks have intervened since our Executive Committee meeting of December 1st, yet a good deal has happened in that interval in spite of the fact that it provided opportunity for the Philadelphia members of the Staff, not including Mr. Brodt, to catch up on portions of their unused vacations to the extent of from several days to a week or ten days. I am not certain, but I fear that Mr. McQueen is not included in this number, at least he has not indicated to me in any correspondence that he has had a chance to take a vacation, although I have been pressing him to do so. During this interval also, we had an epidemic of illnesses among our workers ranging from minor to major cases. Miss Kniker fell and broke her wrist, Miss Hinkle and Mr. Brodt were indisposed for brief periods, and Dr. Wentzel celebrated Christmas Day by an operation for an abscessed appendix, which required a fairly long period of recuperation in the hospital from which he returned to his home a week ago where he is now making excellent progress.

The Christmas Party given to the Staff by the employees on December 19th was a very delightful affair which gave evidence of good morale in our working group. We also participated with the other church agencies in a Christmas Service of Worship in the Assembly Hall on the 22nd.

Dr. Wentzel and I had the privilege of a three-hour conference with Dr. James Smart, the new curriculum head of the Presbyterian Board, on December 5th. We established at least a very happy personal relationship and laid the foundations of an understanding of one another theologically and educationally. This conference is to be followed up with other conferences with him and his committee with a view to clarifying our possible future relationships with them after the conclusion of the present three-year cycle of Bible-Life Lessons, September 1947. I also had a conference with Dr. Harry Stock of the Congregational Christian Board of Christian Education at Atlantic City two weeks ago, which disclosed a very friendly relationship, but made clear the fact that he, himself, is not responsible for curriculum problems and that such discussion will have to be channeled through Dr. Sidney Weston, whom I hope to see at Columbus next month.

The Church School Calendar came out tardily again to my great disappointment. As a result, we do not anticipate any considerable sale of surplus calendars. We shall be glad to supply any of you with extra copies as you may desire.

I am glad to report that in spite of Dr. Wentzel's illness, the progress on "Gates of Beauty" has not been delayed at all. Miss Hale carried on the correspondence with Mr. Sowers as well as the reading of proof and the exchange of telephone conversations without indicating to him that Dr. Wentzel was ill in order that he might not be tempted to let up on schedule. In the meantime, Dr. Wentzel, himself, worked on manuscript in the hospital and the last chapter went to the printer almost a week ago. Final page proofs of several of the chapters have already been received. If nothing unforeseen occurs, we should receive the first copies next month as expected.

Reports on the Mission to Christian Teachers indicate that this was a very worthwhile enterprise. It is clear that there will be other Missions to Christian Teachers, some in the fall of this year held in areas that were not covered in 1944 and others in the nature of follow-up Missions in areas surrounding the centers in which the 1944 Missions were conducted. Here in Pennsylvania, for example, the Reading Synod is conducting two such Missions in our own church and an interdenominational Mission is being conducted here in the Philadelphia area. Copies of the program are available for your examination. The Missions were self-supporting. A surplus of about \$1600.00 in the treasury will be applied to secretarial service and Staff travel for which no other financial provisions were made.

I regret to report that our efforts to secure an Adult Worker have been unsuccessful so far. Dr. Wagner was interviewed personally, and Messrs. Nelson and Nussmann were addressed with a request to come and interview us at Philadelphia, and while all three of them gave very cordial responses to our approach, none was willing to be considered. A growing reluctance among the members of the Staff to consider Mr. Abele for this position indicated that we should not go forward with the interview in his case. Accordingly, I have docketed this item for continuing consideration today.

Since our last session, the Uniform Lesson materials and the new "Builder" have appeared. They do not measure up to our hopes and expectations and from the response from the field, they certainly do not meet with general approval on the part of the users in our churches. Considerable correspondence has passed between us and the Editorial offices in St. Louis, and we are giving our earnest attention to the need of improvement and to ways and means of accomplishing such improvement. We will share our thinking with you in connection with the items on the agenda.

The Executive Secretaries, members of the Cooperative Council of Missionary Education, met last month as a Nominating Committee and agreed upon three prospective names for Director of the Council. Our first choice, Dr. George Noss, was some time in considering our challenge but finally declined. On second choice, Dr. G. W. Schroer has been interviewed but we do not yet have his answer. The third choice is Rev. Paul Streich, New York City, who is the third person named chiefly because of the reluctance of the Nominating Committee to take an active pastor from his pulpit.

I attended the Council of Church Boards of Christian Education at Atlantic City on the 10th of this month, and Mr. Brodt attended the meeting of its University Commission. It was my feeling before going to the meeting and that conviction is confirmed by attendance, that our Board is appropriately related only to the University Commission of the Council and that our church's Commission on Higher Education should have official membership on the Council in the person of its chairman, Dr. D. J. Wetzel. By the same logic, the Commission ought to share in our denomination's appropriation to the support of the Council, which has amounted to \$200.00 the past two years. With your approval, I should like to make that a recommendation to the Commission on Higher Education at its meetings in Lancaster tomorrow and Wednesday.

In addition to the ediphones authorized at the last meeting of the Executive Committee, some additional equipment has been provided for Mr. Brodt's office, including a book case, a new typewriting chair for the secretary, and new light fixtures for both, all designed to make the office more usable and its users more efficient.

The Executive Secretary had the following appointments since the last meeting:

New York Synod's Conference on Christian Education at Newark,
December 3rd.
Lehigh Synod Area School of Religion at Kutztown, January 8th.
Council of Church Boards of Christian Education at Atlantic City,
January 10th.
Pennsylvania State Council of Christian Education at Harrisburg,
January 18th and 19th.
Ursinus Student Rally at Collegeville, January 21st.
Several pulpit engagements.

Some employment problems have been giving the Executive Secretary considerable concern and these are docketed for discussion in an Executive Session.

Respectfully submitted,

A. N. SAYRES

Executive Secretary

REPORT OF THE DIRECTOR OF CHILDREN'S WORK
TO THE EXECUTIVE COMMITTEE

January 22, 1945

IN THE OFFICE

December and January have been away from the field months, with the exception of a visit to Lancaster Seminary on January 8th; eight full days of attendance at conferences and committee meetings both in and out of the office; and a week's vacation at Christmas.

JUNIOR CAMPS

The most important feature of the department's work this month was the first meeting of Junior Camp Committee, December 29th. The meeting was called for that time so that Karl Flocken from Southern Synod might be a part of the group, which included LeRoy Brumbaugh, Emma Denzler, Ed. L. Schlingman. Mr. Brodt worked with the committee most of the day. This is our first Junior Camp and I report our progress and thinking.

Considerable time was given to a discussion of that which we hope to do with and for Junior campers. Our thinking is summarized as follows.

Things we hope to do with and for Junior campers.

1. To develop a growing awareness of God and His way of working in the world.
2. Opportunity to develop social consciousness
First opportunity to live with other children including other racial groups twenty-four hours a day.
3. Enlarge child's horizon through experience with recreational and creative activities.
4. Channel imagination to see things around camp, and that which is back of them. Sense of confidence and understanding of out-of-doors.
5. Help child develop individual capacity and certain skills (physical).
6. To develop a sense of being a part of a great church fellowship.

In considering dangers and opportunities of Junior camping we discussed two features, a "parent's guide" and the follow up "when they go home".

The Parent's Guide to be sent with acknowledgement of the child's registration is to include:

Why a Junior Camp? Its relationship to family camp; your first separation; preparing the Junior for camp. Statements about: what to bring, clothing, etc.; food, crafts, letters, visiting, doctor's examination, daily program, life guard and other items included on the promotional folder; placement in cabins and why; the policy toward which we are working.

When They Go Home feature is to be sent over the signature of the director and include suggestions of ways in which camp experiences can be carried over into the home. Possible items:

Cooperation in family council; permission to share in decision; respect for child; making beds; put clothes away; manners can be fun; habits of cleanliness; carry over of worship experiences in home; sharing table devotions - spoken and sung graces (to be included) sharing thoughts at bedtime; parent accompanying child to church; need for more time with child in work, in play, in worship.

In planning for the camp day we want to make it an unhurried day allowing for as much child projection and participation as possible. For the two hour morning working period we are thinking in terms of small groups working together on a project of their choice. Tentatively the theme for this first year is "Discovering God". We are working in sub-committees and expect to share our findings at the next meeting, January 26th.

THE CHILDREN'S DAY SERVICE

The 1945 Children's Day Service will center in the theme, "You Are My Friends, If" and will again be based upon the materials in our Bible-Life and Uniform Lessons.

CLINICS are scheduled for Michigan-Indiana; South Indiana and South Illinois Synods.

THE COMING CHILDREN'S WORKERS CONFERENCE in June 10-16 is a question mark. Plans have been completed, but present travel situation may cause change. Regional meetings may supplant the national one, or we may yet find it possible to hold the national meeting, on denominational basis, each denomination calling its own group.

Respectfully submitted,

BERNICE BUEHLER,
Director of Children's Work.

REPORT OF DIRECTOR OF YOUTH WORK
JANUARY 22, 1945

The Youth Director has been busy doing the following, in addition to general routine, since his arrival in Philadelphia late in November: preparations for Youth Cabinet Meeting in Columbus, February 3rd and 4th; issue of Leaders of Youth for January 1945; invitations to all directors, recreational leaders and counselors for the coming summer camp program; contact by letter with student pastors.

Our Youth Director met with Southern Synod's Committee on Christian Education; the Women's Guild; Protestant Committee on Scouting; attended the session of the University Commission; met with the Christian Endeavor Committee to plan for Youth Week 1946; conducted an all day meeting with representative camp directors, teachers, recreational leaders to plan the 1945 camp program; spoke at Missouri Valley Youth Conference.

Respectfully submitted,

Robert D. Brodt,
Youth Director.

REPORT OF DEPARTMENT OF LEADERSHIP TRAINING

January 22, 1945

To the Executive Committee of

The Board of Christian Education and Publication:

1945 Summer Program

Since the report on leadership training prepared for the December meeting of the Executive Committee, plans for the 1945 summer schools have received a major attention.

Mr. Brodt and I met with the Southern Synod Committee on Christian Education. Two major values grew out of that meeting. One was a clearly defined summer program providing for a Junior Camp, Intermediate Camp and Young People's Camp at Johns River, as well as the Summer Conference at Catawba College.

The second value was a clearer understanding on the part of all of us regarding the Summer Conference. It began as a missionary conference entirely apart from the recognized Christian education program. During the coming summer it will carry the leadership training program of the Southern Synod, and therefore comes within our province. The settling of this question considerably improves our relations with the Southern Synod Committee.

Additional Field Engagements

I met with Missouri Valley, South Illinois and Michigan-Indiana Synod Committees, in each case discussing the L.T.S. program in that Synod for the coming summer. These meetings have given me a clearer understanding of work to be done in these Synods and have helped greatly in preparation for our L.T.S. work.

An additional meeting was scheduled with the North Wisconsin, South Wisconsin and North Illinois Synods, all of which are involved in the Green Lake L.T.S. I was prevented from reaching the meeting due to the fact that my train from St. Louis to Chicago was very late. We will be able to clear details regarding Green Lake by correspondence.

In the December 1st report North Star L.T.S. and Green Lake L.T.S. were not definitely reported. We are now assured that the Green Lake L.T.S. will meet August 5 to 11 at Green Lake, Wisconsin. We have no final confirmation of the North Star L.T.S. but we expect it to meet at Lake Koronis Assembly Grounds, Paynesville, Minnesota, June 11 to 22.

Regarding the status of plans for L.T.S. and Family Camps for 1945, we have written inviting directors for most of these programs. Plans for courses and other phases of the program are in the making, but are by no means complete.

In addition to camp planning conferences there were field engagements involving the teaching of a course in the cooperative training school sponsored by our Philadelphia Synod and the Congregational Christian Churches in Philadelphia.

REPORT OF THE LITERATURE CONSULTANT

January 22, 1945

By far the major portion of our time in December was devoted to correspondence with schools whose orders revealed misunderstandings concerning the 1945 Evangelical and Reformed Lesson materials. In spite of all the publicity, which gave what seemed to us very clear explanations as to the changes, people still expected to find some lesson helps in The Builder, ordered Bible-Life thinking they were ordering Uniform, selected pupils' materials from one series and teachers' guides from the other, and in general revealed a complete lack of understanding. Letter after letter was written by our office in an attempt to help local schools have the materials they needed for teachers and pupils in preparation for the first Sunday in the new year.

Again, as happened last December, the production schedule was such that when some of the to-be-expected delays occurred - because of broken presses, illness on the part of some employees or inexperience of new ones - Central failed to get the Uniform pupils' material into the mails until a very short time before Christmas, some of it even several days afterward. Because of the holiday congestion in Cleveland and other post offices, second class mail moved scarcely at all and was weeks getting to its destinations. Frantic telephone calls and letters began pouring into the Circulation Office.

Then, too, perhaps because the teachers' guides (Uniform) looked so similar, there seemed to be a number of errors in filling these orders at Eden. Schools reported having ordered Adult Teacher's Guides, but received Youth Teacher's Guides. Some received none at all - and so on.

And scarcely had this difficulty begun to resolve itself, when the letters of protest and disappointment at the lack of teaching help in the new materials began to arrive. Especially was there disappointment among adult groups. I cannot give even an approximate figure on the number of complaints nor of cancellations of standing orders. It is a little too early for such summaries. Besides, we would have the figures from Philadelphia only and none from Eden. Up to last Friday afternoon, there had been 213 Builders canceled at Philadelphia.

We are taking pains to express appreciation for the fine letters which superintendents and teachers have written. We have assured them that we share their disappointment in the material, and explained that steps have been taken to add to the content of the teachers' guides and improve their appearance as well as that of the Builder. Where schools have asked assistance in getting hold of additional helps without delay, we have sent returnable copies of Peloubet's Notes or samples of the Twentieth Century Quarterly.

At our invitation, the new Executive Secretary of the Board of Christian Education of the Pennsylvania Ministerium of the United Lutheran Church, together with his predecessor who is very familiar with the union

church situation, met with Dr. Sayres and your Literature Consultant early in December. We discussed the general situation in the union church schools in the eastern section of our Church and considered ways in which we might be of greater service to them in the matter of curriculum. We felt there would be value in a communication signed jointly by Lutheran and Evangelical and Reformed Executives, on the letterhead of neither church, giving recommendations as to what seemed advisable to both church leaders in the use of denominational lesson materials.

There has never been a complete list of these Lutheran and Reformed Union Schools. When we were setting up the records in this office we attempted to compile such a list, but in several of the synods where there was the greatest number of such schools, we failed to get the assistance of the Chairman of the Committee on Christian Education to whom we appealed. Perhaps we should have contacted the Synod Presidents instead. Since that December meeting, by cross checking between my list and that which the Lutherans had, with constant reference to our Year Book and the personal acquaintance of the geographic territory of both Pastor Erb and your Consultant, we now have a fairly accurate list, together with a great deal of information which will be of assistance to anyone working on this in the future. Pastor Erb is having this mimeographed and any joint communication which Rev. Mr. Rahn, the Executive Secretary, and Dr. Sayres may address to pastors and superintendents of union schools will reach every school on that list. There has been a fine spirit of friendly cooperation in this project and I anticipate several forward steps in the very near future in the matter of our helpfulness to these Union Schools.

With Dr. Sayres' permission, I have asked a representative of the Kardex System to examine our records and methods of gathering them, so that he might suggest to us how we could arrange this information according to the Kardex plan. We asked also for an estimate as to the cost of installing the system. The representative has promised to call tomorrow.

Our office is still in the process of recording the January - March orders of all Evangelical and Reformed Church Schools. After this has been completed, I am eager to make a quick survey as to the number of schools which have changed from the Bible-Life Series to the Uniform. I fear, however, that this first quarter's statistics may not be particularly meaningful, but we shall share with you whatever information we have when we next meet.

Respectfully submitted,

GRETA P. HINKLE